March 5, 2020

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Public Health Services to accept and expend Federal Funds in an amount up to an estimated $5,000,000 from the Centers For Disease Control for purposes of addressing the COVID-19 virus effective upon date of Fiscal Committee and Governor and Executive Council approvals through June 30, 2021, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.

2. Contingent upon approval of Requested Action #1, pursuant to RSA 124:15, authorize the Department of Health and Human Services to fund existing, vacant, temporary positions to support the public health event described in Requested Action #1 effective upon Fiscal Committee and Governor and Council approvals through June 30, 2021. 100% Federal funds.

05-095-090-902510-70390000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN
SVCS DEPT OF, HHS: PUBLIC HEALTH DIVISION, BUREAU OF INFECTIOUS DISEASE
CONTROL, PUBLIC HEALTH CRISIS RESPONSE
The Honorable Mary Jane Wallner, Chairman and  
His Excellency, Governor Christopher T. Sununu  
March 5, 2020  
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<table>
<thead>
<tr>
<th>Class/Object</th>
<th>Class Title</th>
<th>Current Authorized Budget</th>
<th>This Request</th>
<th>Adjusted Budget</th>
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<td>Revenue</td>
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<tr>
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<td>$ 14,984,527</td>
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<td><strong>$ 9,984,527</strong></td>
<td><strong>$ 5,000,000</strong></td>
<td><strong>$ 14,984,527</strong></td>
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<td>Expense</td>
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<td>041-500801</td>
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<td>050-500109</td>
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<tr>
<td><strong>Total Expense:</strong></td>
<td></td>
<td><strong>$ 9,984,527</strong></td>
<td><strong>$ 5,000,000</strong></td>
<td><strong>$ 14,984,527</strong></td>
</tr>
</tbody>
</table>

**EXPLANATION**

On January 31, 2020, the U.S. Department of Health and Human Services declared a public health emergency pursuant to Section 319(e) of the Public Health Service Act, regarding the outbreak of the Novel Coronavirus. In responding to this public health emergency, the New Hampshire Department of Health and Human Services (DHHS) expects to have many procurement needs. We have requested that the Department of Administrative Services work with the NH DHHS to the extent possible to modify, streamline, and accelerate the routine practices that govern procurement in order to mitigate, respond to and recover from this public health emergency.

As part of our response, NH DHHS is investigating and testing suspect cases of this novel coronavirus. These individuals need to be placed under immediate isolation with monitoring by public health nursing staff. This monitoring may include home visitation which will require the use of personal
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Protective equipment (PPE). Additional PPE will be distributed to health care providers/facilities by
DHHS. Additionally, as part of the federal declaration, mandatory quarantine is being implemented for
travelers returning from China. Travelers returning from other countries with significant COVID-19 are
being directed to quarantine and self-monitor for symptoms. Any traveler from these countries with
symptoms will be monitored by public health nursing staff. The NH DHHS is working with the US
DHHS to implement these monitoring program and already has several individuals being monitored in
New Hampshire. At any moment, NH DHHS could identify an individual that does not have suitable
housing for quarantine or lacks support to meet their basic needs (e.g. family members to bring them
food). As such, there could be a need to find people housing (e.g. hotel) or other resources (e.g.
groceries) emergently and we will need immediate access to resources.

Based on prior emergency responses, potential purchases that we anticipate needing to rapidly procure
during this emergency response include (but are not limited to):

- Laboratory supplies and reagents
- Laboratory equipment (e.g. refrigerator/freezer)
- Personal protective equipment (e.g. gloves, masks, gowns, etc.)
- Thermometers for people who are monitoring for illness
- Lodging for people who are quarantined (e.g. hotel accommodations for up to 14 days)
- Food and other personal care items for people who are quarantined
- Software and technology equipment to support incident communications and messaging (e.g.
  Zoom webinars and teleconferencing, cell phones with long distance capability, tablets or
  computers, etc.)

This acceptance is contingent upon New Hampshire receiving federal funds for this public health
event. This request is being brought forward in order to have the funds in place once the award is
received in order to expedite standing up the staff and services necessary to benefit the citizens of New
Hampshire.

Class 018 The funds will be used to pay overtime expense.
Class 020 The funds will be used to pay for current expense items.
Class 030 The funds will be used to pay for equipment.
Class 037 The funds will be used to pay for computer hardware.
Class 038 The funds will be used to pay for computer software.
Class 041 The funds will be used to pay for audit fund set aside.
Class 042 The funds will be used to pay for post retirement expense.
Class 050 The funds will be used to pay for part time positions.
Class 059 The funds will be used to pay for full time temporary positions.
Class 060 The funds will be used to pay for benefits.
Class 066 The funds will be used to pay for employee training.
Class 070 The funds will be used to pay for in-state travel.
Class 080 The funds will be used to pay for out-of-state travel.
Class 102 The funds will be used to pay for contracts.
Class 548 The funds will be used to pay for reagents.
The following information is provided in accordance with the Comptroller’s instructional memorandum dated September 21, 1981.

1. List of personnel involved: Approximately 10 Temporary full and part time nursing, laboratory and administrative positions.
2. Nature, Need, and Duration: The positions will provide for the increased needs caused by the COVID-19 public health event. The positions will be needed while the event is ongoing.
3. Relationship to existing agency programs: This is a new public health event.
4. Has a similar program been requested of the legislature and denied? No
5. Why wasn’t funding included in the agency’s budget request? At the time of budget submission COVID-19 was not a known public health event.
6. Can portions of the grant funds be utilized? All grant dollars are being used for this request.
7. Estimate the funds required to continue this position(s): The positions necessary for this work will not be permanent.

Funding for the project is 100% Federal Funds.

Area served: Statewide.

Source of Funds: Federal funds from the Centers for Disease Control.

Respectfully submitted,

[Signature]
Lori A. Shbinette
Commissioner

The Department of Health and Human Services’ Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.