

LONG RANGE CAPITAL PLANNING AND UTILIZATION COMMITTEE

MINUTES

January 13, 2020

The Long Range Capital Planning and Utilization Committee met on Monday, January 13, 2020 at 11:00 a.m. in Room 201 of the Legislative Office Building.

Members in attendance were as follows:

Representative John Cloutier, Chairman
Representative John Graham
Representative Katherine Rogers
Representative Erin Hennessey (Alternate)
Representative Martin Jack (Alternate)
Senator Regina Birdsell
Senator Bob Giuda
John Formella, Office of The Governor

Representative Cloutier called the meeting to order at 11:03 a.m.

ACCEPTANCE OF MINUTES:

On a motion by Representative Graham, seconded by Senator Birdsell, that the minutes of the November 6, 2019 meeting be accepted as written. MOTION ADOPTED.

NEW BUSINESS:

RSA 4:39-b APPROVAL OF STATE AGENCY LEASES EXCEEDING 5 YEARS:

LRCP 20-003 Department of Health and Human Services – David Clapp, Director of Facilities, Department of Health and Human Services, presented the request and responded to questions of the Committee.

On a motion by Representative Graham, seconded by Senator Birdsell, that the Committee approve the request of the Department of Health and Human Services for a two-year lease amendment, increasing the original five-year lease to seven years, with the City of Dover, 288 Central Avenue, Dover, N.H. 03820 for continued occupation of approximately 1,676 square feet of office space located at 61 Locust Street, Suites 128 and 129 in Dover, for the Department's Juvenile Probation and Parole Officers, effective retroactive to October 1, 2019 with an end date of September 30, 2021 for a total lease amendment cost of \$50,078.88, subject to the schedule of annual rent and conditions as specified in the request dated December 9, 2019. MOTION ADOPTED.

LRCP 20-004 Department of Administrative Services – Sarah Lineberry, Administrator, Bureau of Court Facilities, Department of Administrative Services presented the request and responded to questions of the Committee.

On a motion by Senator Birdsell, seconded by Representative Graham, that the Committee approve the request of the Department of Administrative Services, Bureau of Court Facilities, to enter into a nine and a half (9.5) year lease renewal agreement with Berlin Falls Real Estate, LLC, 244 Denmark Street, Berlin, N.H. for approximately 9,780 square feet of space to be provided in an existing building located at 650 Main Street, Berlin, N.H. to house the Berlin Circuit Court for the period of June 1, 2020 with occupancy and rental payments commencing immediately thereafter and expiring nine and a half (9.5) years later on November 30, 2029, for a total lease cost of \$2,124,509.40, subject to the schedule of annual rent and conditions as specified in the request dated December 20, 2019. MOTION ADOPTED.

INFORMATIONAL ITEMS:

The informational materials were accepted and placed on file.

DATE OF NEXT MEETING AND ADJOURNMENT:

The next regular meeting of the Long Range Capital Planning and Utilization Committee was scheduled tentatively for Monday, March 16, 2020 at 11:00 a.m. in the LOB, Room 201.

On a motion by Senator Birdsell, seconded by Senator Giuda, that the meeting adjourn. MOTION ADOPTED. (Whereupon the meeting adjourned at 11:13 a.m.)

/s/ Michael Edgar

Representative Michael Edgar, Clerk