

LONG RANGE CAPITAL PLANNING AND UTILIZATION COMMITTEE

MINUTES

May 23, 2022

The Long Range Capital Planning and Utilization Committee met on Monday, May 23, 2022 at 9:30 a.m. in Room 201-203 of the Legislative Office Building

Members in attendance were as follows:

Representative John Graham  
Representative John Cloutier  
Representative David Milz  
Representative Michael Edgar (Alternate)  
Senator Regina Birdsell  
Senator Lou D'Allesandro  
James Gerry, Governor's Office

Karen Rantamaki, Department of Administrative Services

The Chair called the meeting to order at 9:30 a.m. and announced that Representative Edgar would be an alternate filling in for Representative McConkey.

ACCEPTANCE OF MINUTES:

On a motion by Senator D'Allesandro, seconded by Representative Edgar, that the minutes of the March 28, 2022 meeting be accepted as written. MOTION ADOTPED. (5-Yes; 0-No; 2-Abstained)

OLD BUSINESS:

LRCP 22-009 Department of Transportation – On a motion by Representative Milz, seconded by Representative Cloutier, that the Department of Transportation item, tabled March 28, 2022, be removed from the table. MOTION ADOPTED. (7-Yes; 0-No)

Stephen LaBonte, Administrator, Bureau of Right-of-Way, Department of Transportation requested to withdraw the request to dispose of a 2+/- acre parcel of state-owned land located on the northeasterly corner of NH Route 111 and NH Route 28 in the Town of Windham by entering into a listing agreement for a term of one-year with Berkshire Hathaway Verani Realty for the listing price of \$120,000, allowing negotiations within the Committee's current policy guidelines, and pursuant to RSA 4:40, III-A, assess an Administrative Fee of \$1,100, subject to the conditions as specified in the request dated March 8, 2022. (Original approval (LRCP 17-019) granted September 19, 2017, with subsequent approval (LRCP 18-044) on November 29, 2018, and (LRCP 19-034) November 6, 2019). WITHDRAWN BY AGENCY.

NEW BUSINESS:

RSA 4:39-c DISPOSAL OF HIGHWAY OR TURNPIKE FUNDED REAL ESTATE:

LRCP 22-014 Department of Transportation – Stephen LaBonte, Administrator, Bureau of Right-of-Way, Department of Transportation presented the request and responded to questions of the Committee.

On a motion by Senator D’Allesandro, seconded by Representative Cloutier, that the Committee approve the request of the Department of Transportation to sell 4.903 +/- acres of state-owned land, with improvements, located on the southerly side of NH Route 16 (White Mountain Highway) in the Town of Madison directly to Calvin J. Coleman & Son, Inc. for \$396,100, which includes an \$1,100 Administrative Fee pursuant to RSA 4:40, III-a, subject to the conditions as specified in the request dated April 25, 2022. MOTION ADOPTED. (7-Yes; 0-No)

LRCP 22-015 Department of Transportation – Stephen LaBonte, Administrator, Bureau of Right-of-Way, Department of Transportation presented the request and responded to questions of the Committee.

On a motion by Senator Birdsell, seconded by Senator D’Allesandro, that the Committee approve the request of the Department of Transportation to sell 0.09 +/- of an acre of state-owned land located behind 530 Eastman Road in the Town of Conway directly to David R. Smith in the amount of \$21,100, which includes an \$1,100 Administrative Fee pursuant to RSA 4:40, III-a, subject to the conditions as specified in the request dated May 5, 2022. MOTION ADOPTED. (7-Yes; 0-No)

LRCP 22-016 Department of Transportation – Stephen LaBonte, Administrator, Bureau of Right-of-Way, Department of Transportation presented the request and responded to questions of the Committee.

On a motion by Representative Edgar, seconded by Senator Birdsell, that the Committee approve the request of the Department of Transportation to dispose of 2.88 +/- acres of state-owned vacant land located at 1 Cronin Road in the Town of Exeter, by entering into a listing agreement for a term of one year with NAI Norwood Group for the listing price of \$500,000, and pursuant to RSA 4:40 III-A assess an \$1,100 Administrative Fee, subject to the Committee’s current policy guidelines and conditions as specified in the request dated May 6, 2022. MOTION ADOPTED. (7-Yes; 0-No)

LRCP 22-017 Department of Transportation – Stephen LaBonte, Administrator, Bureau of Right-of-Way, Department of Transportation presented the request and responded to questions of the Committee.

On a motion by Senator Birdsell, seconded by Representative Cloutier, that the Committee approve the request of the Department of Transportation to; 1) conduct a land swap, at no cost to either party, with the Town of Littleton, NH consisting of 1.40 +/- acres of state-owned land located on the south side of Riverside Drive for 1.90 +/- acres of town-owned land located on St. Johnsbury Road owned by the Town of Littleton, and 2) pursuant to RSA 4:40, III-a, authorization to waive the \$1,100 Administrative Fee, subject to the conditions as specified in the request dated May 13, 2022. MOTION ADOPTED. (7-Yes; 0-No)

RSA 4:40 DISPOSAL OF REAL ESTATE:

LRCP 22-013 Department of Administrative Services – Sara Lineberry, Superintendent, Bureau of Court Facilities, Department of Administrative Services presented the request and responded to questions of the Committee.

On a motion by Senator D’Allesandro, seconded by Representative Milz, that the Committee approve the request of the Department of Administrative Services to retroactively enter into a Use of Premises Agreement with the County of Hillsborough, 329 Mast Road, Goffstown, NH 03045 for leasing 9,433 square feet of office space located on the lower level and first floor of the state-owned property located at Hillsborough County Superior Courthouse North, #300 Chestnut Street, Manchester, NH, from January 1, 2022 to December 31, 2024 for an amount not to exceed \$378,022.70, for the schedule of annual rent and subject to the conditions as specified in the request dated April 25, 2022. MOTION ADOPTED. (7-Yes; 0-No)

INFORMATIONAL ITEMS:

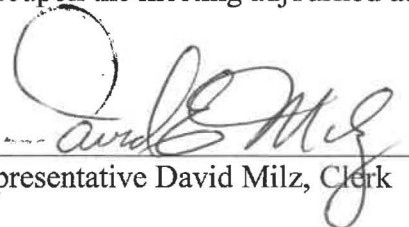
Stephen LaBonte, Administrator, Bureau of Right-of-Way, Department of Transportation spoke to the Department’s informational item; LRCP 22-018 Department of Transportation – proposing the issuance of a Temporary Use & Occupant Agreement to the Town of Hooksett to authorize the construction of water and sewer extensions, with the Department anticipating returning for approval of the permanent utility easement in the Fall of 2022, dated May 13, 2022, and responded to questions of the Committee.

The informational materials were accepted and placed on file.

DATE OF NEXT MEETING AND ADJOURNMENT:

The next meetings of the Long Range Capital Planning and Utilization Committee were scheduled for Monday, September 19, 2022 and November 28, 2022 to be held in Room 201-203 of the Legislative Office Building at 9:30 a.m.

On a motion by Representative Milz, seconded by Representative Cloutier, that the meeting adjourn. MOTION ADOPTED. (Whereupon the meeting adjourned at 9:58 a.m.)



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Representative David Milz, Clerk