

**New Hampshire House of Representatives
Public Guidance for Committee Meetings
August 23, 2021**

How to register support/opposition on a bill

To register support or opposition on a bill that has a public hearing scheduled, you will utilize the sign-in form located on the general court website available here: <http://gencourt.state.nh.us/house/committees/remotetestimony/default.aspx> You are encouraged to sign in well in advance of the hearing.

This online form will allow you to sign in on a bill as soon as it has been scheduled for a hearing. If no hearings are scheduled, no positions can be registered.

1. Click on the date that the bill you are interested in is being heard.
2. Under the drop-down menus.
 - a. Select the committee that is hearing the bill.
 - b. Select the bill you are interested in.
 - c. Select a category (elected official, lobbyist, agency staff, member of the public).
3. If you are representing an entity or someone other than yourself, enter that information in the box.
4. Indicate whether you support, oppose or are neutral on the bill by checking the appropriate circle.
5. Click continue.
6. Enter your name and contact information.
7. Click continue.
8. Carefully review that the information you have entered is correct. If it is correct, check the box and click continue. This completes the sign in process.
9. The sign in list will be compiled for all bills being heard by the committee on a given day 30 minutes prior to the start of the first hearing. If you sign up after that time, the Chair will not have your name before them.

How to submit written testimony

Written testimony should be submitted to the committee e-mail which will be forwarded to the entire committee. If you have signed up to testify or register your opinion on a bill, the confirmation page will include instructions for submitting testimony. You may also utilize the “Email All Committee Members” link found on the relevant committee web page.