

Communications Director
NH Senate
Concord, New Hampshire

The NH Senate has a full-time vacancy for a Communications Director.
Starting salary is \$58,656.00.

Job Description:

The NH Senate is seeking a professional with strong writing and editing skills and a comprehensive knowledge of the legislative process. This position reports to the Senate Chief of Staff and is responsible for the effective communication of the objectives and achievements of the NH Senate.

Responsibilities:

Responsible for writing and disseminating press releases, statements, speeches, letters to the editor, and op-ed pieces.

Responds to media inquiries.

Assists Senators with media related inquiries.

Manages the Senate Intern Program.

Writes Senate Resolutions.

Works with the House Communications Director on special events/projects.

Note: This description may not be inclusive of all assigned duties.

Qualifications:

Bachelor's degree from a recognized college and at least one year of relevant experience.

Understanding of state government and the legislative process.

Excellent oral and written communication skills.

Ability to produce quality work under pressure and in a fast-paced environment.

To apply:

Please email a resume to Jennifer Becker - Administrative Office Director at jennifer.becker@leg.state.nh.us .