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State of New Hampshire

OFFICE OF LEGISLATIVE BUDGET ASSISTANT
State House, Room 102
Concord, New Hampshire 03301

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Director, Audit Division
(603) 271-2785

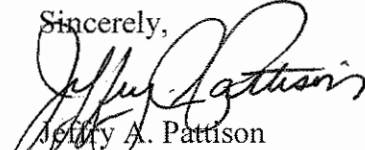
November 10, 2014

To Members of the Capital Budget
Overview Committee

The Capital Budget Overview Committee, as established by RSA 17-J, of which you are a member, will hold a regular business meeting on **Tuesday, November 18, 2014, at 10:00 a.m.** in Room 201 of the Legislative Office Building.

Please find attached information to be discussed at this meeting

Sincerely,


Jeffrey A. Pattison
Legislative Budget Assistant

JAP/pe
Attachments

CAPITAL BUDGET OVERVIEW COMMITTEE
AGENDA

Tuesday, November 18, 2014 at 10:00 a.m. in Room 201 of the Legislative Office Building

- (1) **Acceptance of Minutes** of the minutes of the September 16, 2014 meeting
- (2) **Old Business:**
- (3) **New Business:**

Chapter 143, Laws of 2011, Budget Law 04-96-96-90515-3005-0300:

CAP 14-057 Department of Transportation – request authorization to amend the Department of Transportation’s Equipment Acquisition Plan for Fiscal Year 2015 by adding the purchase of 9 new trucks, as specified in the request dated November 10, 2014 (CAP 13-040, approved September 24, 2013)

- (4) **Miscellaneous:**
- (5) **Informational:**

CAP 14-050 Department of Administrative Services – Administrative Services Public Works Design and Construction’s Capital Budget and Maintenance Projects Monthly Report, August 2014

CAP 14-051 Department of Transportation – Chapter 143, Laws of 2013, 04-96-96-960515-30050000-030 footnote – Department’s Monthly Equipment Acquisition Plan status report for the period ending August 31, 2014

CAP 14-052 Department of Transportation – Chapter 143, Laws of 2013, 04-96-96-960515-30050000-030 footnote – Department’s Monthly Equipment Acquisition Plan status report for the period ending September 30, 2014

CAP 14-053 Department of Administrative Services – Administrative Services Public Works Design and Construction’s Capital Budget and Maintenance Projects Monthly Report, September 2014

CAP 14-054 Department of Corrections, jointly with the Department of Administrative Services – Chapter 195:1, IV, Laws of 2013 – Women’s Prison Quarterly Report, November 2014

CAP 14-055 Department of Transportation – a status update on the current balance of available Turnpike Toll Credits as requested by the Committee June 24, 2014

CAP 14-056 Department of Information Technology – Chapter 195:42, IV, Laws of 2013 – Business One Stop Quarterly Report, November 2014

- (6) **Date of Next Meeting and Adjournment:**

CAPITAL BUDGET OVERVIEW COMMITTEE

MINUTES

September 16, 2014

The Capital Budget Overview Committee met on Tuesday, September 16, 2014 at 10:00 a.m. in Room 201 of the Legislative Office Building.

The following members were in attendance:

Representative David Campbell, Chairman
Representative Bernard Benn
Representative John Cloutier, Clerk
Representative Daniel Eaton
Representative John Graham
Representative Ken Weyler
Senator David Boutin
Senator Sylvia Larsen
Senator Nancy Stiles

Representative Campbell called the meeting to order at 10:00 a.m.

ACCEPTANCE OF MINUTES:

On a motion by Representative Graham, seconded by Senator Boutin, that the minutes of the June 24, 2014 meeting be accepted as written. MOTION ADOPTED.

NEW BUSINESS:

RSA 12-G:46, III, HARBOR DREDGING AND PIER MAINTENANCE FUND ESTABLISHED:

CAP 14-049 Pease Development Authority – Geno Marconi, Director, Division of Ports and Harbors, Pease Development Authority, presented the request and responded to questions of the Committee.

On a motion by Senator Stiles, seconded by Senator Boutin, that the Committee approve the request of the Pease Development Authority, Division of Ports and Harbors, to expend not more than \$62,915.08 from the Harbor Dredging and Pier Maintenance fund for the purpose of: 1) an expenditure of not more than \$50,000, subject to the approval by the Pease Development Authority Board of Directors, for the purpose of effecting repairs at Division facilities on an as-needed basis, reporting to the Committee in writing the specifics of the expenditures as they are made, and 2) an expenditure of \$12,915.08 for payment to the U.S. Army Corps of Engineers associated with the Hampton/Seabrook Dredging Project completed in 2013, as specified in the request dated September 2, 2014. MOTION ADOPTED.

RSA 110-B:28, IV (a), NATIONAL GUARD FACILITIES:

CAP 14-048 The Adjutant General's Department – Major General William N. Reddel, The Adjutant General, presented the request and responded to questions of the Committee. Colonel David Mikolaities, Engineer Planner for the New Hampshire Army National Guard, was present to respond to questions of the Committee. Also present was Brigadier General Carolyn J. Protzmann, Deputy Adjutant General.

On a motion by Representative Graham, seconded by Representative Eaton, that the Committee approve the request of The Adjutant General's Department to contract with the Federal Government for; 1) the construction of the 1,000 square foot stand-alone modular Sensitive Compartmented Information Facility (SCIF) Project on the State Military Reservation in Concord at an estimated construction cost of \$750,000, and for 2) the Sustainment Project at the Hillsborough Field Maintenance Shop (FMS) for modifications/alternations at an estimated cost of \$850,000, as specified in the request dated September 3, 2014. MOTION ADOPTED.

RSA 228:12-a USE OF TOLL CREDITS:

CAP 14-041 Department of Transportation – Patrick McKenna, Deputy Commissioner, Department of Transportation, presented the request and responded to questions of the Committee.

On a motion by Senator Boutin, seconded by Representative Graham, that the Committee approve the request of the Department of Transportation, Bureau of Traffic, to use \$34,000 of Turnpike Toll Credit, based on the \$170,000 estimated operations costs to meet funding match requirements for; the statewide project for Installation of Statewide Weather Information Systems (RWIS), subject to the conditions as specified in the request dated July 17, 2014. MOTION ADOPTED.

The Committee re-requested a status update, in writing, including totals to date on Turnpike Toll Credits for the November meeting.

CAP 14-042 Department of Transportation – Patrick McKenna, Deputy Commissioner, Department of Transportation, presented the request and responded to questions of the Committee.

On a motion by Senator Boutin, seconded by Senator Stiles, that the Committee approve the request of the Department of Transportation, Bureau of Traffic, to use \$50,000 of Turnpike Toll Credit, based on the \$250,000 estimated operations costs to meet funding match requirements for; the statewide project for Transportation Systems Management and Operations (TSMO), subject to the conditions as specified in the request dated July 17, 2014. MOTION ADOPTED.

CAP 14-047 Department of Transportation – Patrick McKenna, Deputy Commissioner, Department of Transportation, presented the request and responded to questions of the Committee.

On a motion by Representative Eaton, seconded by Senator Larsen, that the Committee approve the request of the Department of Transportation, Bureau of Planning and Community Assistance, to use \$78,000 of Turnpike Toll Credit, based on the \$390,000 estimated costs to meet funding match requirements for; the development of a Statewide Transportation Asset Management Plan (TAMP) and related training, subject to the conditions as specified in the request dated August 15, 2014. MOTION ADOPTED.

INFORMATIONAL:

CAP 14-040 Department of Information Technology – Chapter 195:42, IV, Laws of 2013 – Theresa Pare-Curtis, Director, Web Support Division, Department of Information Technology presented a status update to the July 2014 Business One Stop Quarterly Status Report.

The Chair requested the Department of Information Technology provide a schedule for completion to the standing Capital Budget Committee, Public Works Committee, and the Senate.

CAP 14-046 Department of Corrections, jointly with the Department of Administrative Services – Chapter 195:1, IV, Laws of 2013 – Michael Connor, Deputy Commissioner, Department of Administrative Services, and William McGonagle, Assistant Commissioner, Department of Corrections presented two (2) handouts and a status update on the September 2014 Women’s Prison Quarterly Report. Theodore Kupper, Administrator, Bureau of Public Works, Department of Administrative Services was present to respond to questions of the Committee.

The Committee requested that the Department return in November to present an update.

The informational items were accepted and placed on file

DATE OF NEXT MEETING AND ADJOURNMENT:

The next regular meeting of the Capital Budget Overview Committee was previously set for Tuesday, November 18, 2014 at 10:00 a.m.

A motion was made by Representative Eaton, seconded by Representative Graham, that the meeting adjourn. (Whereupon the meeting adjourned at 11:05 a.m.)



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

CAP 14-057



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

November 10, 2014
Bureau of Mechanical Services

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, NH 03301

Re: Request for Approval of the Department of Transportation, Amended Equipment Acquisition Plan for FY 2014 and FY 2015

Dear Chairman Campbell and Honorable Members of the Committee:

REQUESTED ACTION

Pursuant to the provisions of Chapter 143, Laws of 2013, Budget footnote 04-96-96-960515-3005-030, **amend** the Department of Transportation's Equipment Acquisition Plan for Fiscal Year 2015, originally approved by the Capital Budget Overview Committee on September 24, 2013 and further approved by the Governor and Council on October 16, 2013, Item #100, by adding the purchase of 9 new trucks. This will allow the Department to provide winter and summer maintenance for the expanded portion of I-93 from Exit 3 in Windham to the Massachusetts State line in Salem.

EXPLANATION

I-93 southbound from Exit 3 in Windham to the Massachusetts State line in Salem has opened to three lanes; I-93 northbound from Exit 3 in Windham, to the Massachusetts State line in Salem will be complete and open to three lanes during the fall of 2015. The Department must begin the 12+ month process of getting approval, bidding, ordering, receiving and building trucks now to have them ready for November of 2015. The Department, with Fiscal approval, has transferred \$1,142,000 from the Highway Fund to fund this proposed purchase.

The Amended Plan outlines the Department's original request for FY 2015 to purchase equipment estimated to cost just under \$2.8 million, and now includes additional \$1,142,000 for the purchase of nine (9) new trucks and seven (7) new material spreaders as shown on Attachment 1.

Your approval of this amendment is respectfully requested.

Sincerely,

Christopher D. Clement, Sr.
Commissioner

Attachments

**State of New Hampshire
Department of Transportation
Bureau of Mechanical Services**

FY 2014 – 2015 Equipment Acquisition Plan

-Amended-

November 10, 2014

Prepared by:

William J. Dusavitch

Administrator

Submitted by:

Christopher D. Clement, Sr.

Commissioner

Department of Transportation

Bureau of Mechanical Services

FY 2014 – 2015 Amended Equipment Acquisition Plan

Chapter 143, Laws of 2013, Budget footnote 04-96-960515-3005-030, requires the Department to Develop an Equipment Acquisition Plan and receive approval from both the Capital Budget Overview Committee and the Governor and Council before purchasing any new or replacement equipment. This Chapter also requires NHDOT, Bureau of Mechanical Services to submit a monthly status report of the plan to the Capital Budget Overview Committee and the Governor and Council. This document serves as the FY2014 – 2015 Amended Acquisition Plan.

Below is a description of the fleet purchasing process that the Department follows in accordance with the above laws. The Department purchases replacement equipment and vehicles in five distinct and separate phases throughout a given fiscal year:

Phase I - Approval Process: The Department reviews the fleet to prioritize replacement needs considering equipment condition, age, and usage. Based on the needs identified and the available budget, the Department identifies the pieces to be replaced and prepares the Equipment Acquisition Plan. The Department then submits the plan to the Capital Budget Overview Committee and the Governor and Council for approval to expend Class 30 – Equipment New/Replacement funding as appropriated.

Phase II - Bid & Award: Once the Acquisition Plan is approved the Department works with Administrative Services to prepare a bid package that includes vehicle specifications and options. When the documents are complete Administrative Services puts the equipment out to bid, determines the low bidder and executes a notice of contract.

Phase III - Financial Evaluation: The Department compares the contract costs to the estimated costs. Minor quantity adjustments may be made to adjust for actual vs. estimated costs or because of equipment failure or other factors.

Phase IV – Purchasing: Purchasing is initiated based on the financial evaluation. Priority is given to purchasing the major units and equipment first. Remaining funds may be used to purchase necessary miscellaneous shop equipment.

Phase V - Reporting: The Department submits a monthly status report to both the Capital Budget Overview Committee and the Governor and Council.

Amendments: Based on actual expenditures and available funding mechanisms, any significant change to the approved plan will be submitted as an amendment to be approved by the Capital Budget Overview Committee and Governor and Council for approval.

The purpose of this amended Equipment Acquisition Plan, the Department is seeking approval to add the purchase of the following at an estimated total cost of \$1,142,000, also specified in Attachment 1:

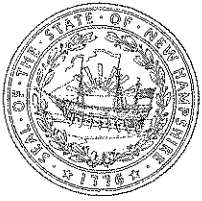
- 6 EA. - 6 Wheeler – Double Wing Plow Trucks
- 1 EA. - 10 Wheeler – Double Wing Plow Truck
- 6 EA. - 5 Yard Stainless Steel Material Spreaders
- 1 EA. - 11 Yard Stainless Steel Material Spreader
- 2 EA. - 1 Ton Medium Duty Plow Trucks

The Department respectfully requests your approval of the amended FY 2014-2015 Equipment Acquisition Plan.

BUREAU OF MECHANICAL SERVICES AMENDED EQUIPMENT ACQUISITION PLAN FY 15

	PROJECTED COMPONENT COST	FY 15 ORIGINAL EQUIPMENT ACQUISITION PLAN			FY 15 EQUIPMENT ACQUISITION PLAN AMENDMENT *		
		Projected Unit Cost	Units	Subtotals	Adjusted Unit Cost	Units	Subtotals
6 Wheeler -Single Wing	\$120,949	\$121,000		\$0			
3-5 Ton Chassis	\$94,000						
4-6 YD Dump Body	\$10,949						
Single Wing Hydraulic	\$15,000						
Roll Top	\$1,000						
6 Wheeler -Double Wing	\$127,500	\$127,500	15	\$1,912,500	\$130,000	6*	\$780,000
3-5 Ton Chassis	\$94,000						
4-6 YD Dump Body	\$11,000						
Double Wing Hydraulic	\$21,500						
Roll Top	\$1,000						
10 Wheeler -Single Wing	\$147,500	\$147,500		\$0			
Tandem Chassis	\$118,000						
11 YD Dump Body	\$13,500						
Single Wing Hydraulic	\$15,000						
Roll Top	\$1,000						
10 Wheeler -Double Wing	\$154,000	\$154,000	2	\$308,000	\$156,000	1*	\$156,000
Tandem Chassis	\$118,000						
11 YD Dump Body	\$13,500						
Single Wing Hydraulic	\$21,500						
Roll Top	\$1,000						
Spreaders							
5Yd. SS Spreader	\$11,000				\$11,000	6*	\$66,000
11Yd. SS Spreader	\$14,000				\$14,000	1*	\$14,000
1 -Ton Medium Duty Truck*					\$63,000	2*	\$126,000
6-wheeler software	\$46,000	\$46,000	1	\$46,000			
10-wheeler software	\$27,000	\$27,000	1	\$27,000			
3/4 ton ex-cab pick-up	\$22,000	\$22,000.00	23	\$506,000			
Original Class 30 Appropriation				\$2,800,000			
Estimated Class 30 Spending				\$2,799,500			\$1,142,000
Transfer From Highway Fund							\$1,142,000
Available Balance				\$500			\$0
Proposed Class 30 Total Expenditure							\$3,941,500

* Amendment 11/10/2014 9 Vehicles and Spreaders



State of New Hampshire

CAP 14-050

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

September 4, 2014

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, N H 03301

Attn: Office of Legislative Budget Assistant
State House, Room 102

**Re: ADMINISTRATIVE SERVICES' PUBLIC WORKS DESIGN AND
CONSTRUCTION'S CAPITAL BUDGET AND MAINTENANCE
PROJECTS MONTHLY REPORT AUGUST 2014**

Dear Chairman Campbell,

Please find transmitted herewith the Administrative Services', Bureau of Public Works Design and Construction's monthly summary of Capital Budget and Maintenance Projects, which were advertised, bid, and completed/finalized during the month of August 2014.

Sincerely,

Linda M. Hodgdon,
Commissioner

LMH/mkl
Encl.

cc: Michael P. Connor, Director
Theodore Kupper, Administrator, Bureau of Public Works Design and
Construction

Administrative Services
Public Works Design and Construction
Monthly Summary of Projects
Bid

August 2014

<u>Town</u>	<u>ProjectNumber</u>	<u>Project Title/Agency</u>	<u>Bid Date</u>	<u>Estimate</u>	<u>BidAmount</u>
Concord	80768-B	Main Building Window Replacement 1. 14 - Administrative Services	8/7/2014	\$832,000.00	\$999,400.00

Administrative Services
Public Works Design and Construction
Monthly Summary of Projects
Advertised

August 2014

Town	ProjectNumber	Project Title/Agency	Ad Date
Concord	80725R	Administrative of the Courts Exterior Walkway. 14 - Administrative Services	8/26/2014
	80732R-B	NH Liquor Commission HQ Renovation, Concord, NH 77 - Liquor Commission	8/15/2014
	80756-B	Record Center Shelving Replacement. 32 - Secretary of State	8/5/2014
	80766-B	Dolloff Building Water Main Replacement. 14 - Administrative Services	8/19/2014
Manchester	80759R-B	Manchester Patrol Shed PS-527 (DOT Project No.29035) (Invoices to: Gary Clifford) 96 - Transportation	8/19/2014
Statewide	80793R-B	014 Welcome Information Center Improvements. [DOT Proj. Mgr: James Hewitt, DOT Project #14899D] 96 - Transportation	8/26/2014
Tilton	80799-A	Fire Alarm, Sprinkler & Door Upgrades 43 - NH Veterans' Home	8/19/2014

Administrative Services
 Public Works Design and Construction
 Monthly Summary of Projects
 Finaled

August 2014

Town	Project Number	Project Title/Agency	Final Date	Final Amount
Concord	80507-B	DHHS Replace Chillers - Towers. 14 - Administrative Services	8/20/2014	\$603,927.40
		<p>This project included the replacement of (1) 200 Ton chiller, the replacement of (1) 20 Ton chiller, and the renovation of (2) cooling towers at 29 Hazen Drive, Concord, NH. All new equipment was tied into existing building management system.</p>		
Laconia	80668-B	Lakes Region Facility Roof Replacement - Powell Building 14 - Administrative Services	8/15/2014	\$99,228.78
		<p>This project included the removal and replacement of approximately 1,800 square feet of membrane roofing, and the replacement of the existing insulation and flashing. A new Styrene Butadiene Styrene (SBS) roofing system was installed which has a 20-year total system warranty.</p>		



**THE STATE OF NEW
HAMPSHIRE**
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Bureau of Mechanical Services
September 10, 2014

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, New Hampshire 03301

Informational Item

In accordance with Chapter 143, Laws of 2013, 04-96-96-960515-30050000-030 footnote, attached is the Department's Monthly Equipment Acquisition Plan status report for the period ending August 31, 2014, which is submitted for review by the Capital Budget Overview Committee.

Explanation

Chapter 143, Laws of 2013, 04-96-96-960515-30050000-030 footnote reads as follows: "This appropriation shall not be expended, encumbered or obligated in any way until such time as the Department of Transportation has developed an acquisition plan and received the approval of such plan from both the Capital Budget Overview Committee and the Governor and Council. The Department of Transportation shall submit monthly a status report of the plan to the Capital Budget Overview Committee and the Governor and Council for review both during and between legislative sessions."

Sincerely,

Christopher D. Clement, Sr.
Commissioner

State of New Hampshire
Department of Transportation
Bureau of Mechanical Services

Equipment Acquisition Plan Status Report
Fiscal Year 2015

August 2014

Prepared by:
William J. Dusavitch
Administrator

Submitted by:
Christopher D. Clement, Sr.
Commissioner

Department of Transportation
Bureau of Mechanical Services
Equipment Acquisition Plan Status Report

Fleet Purchasing Process

Chapter 143 Laws of 2013, 04-96-96-960515-30050000-030, footnote requires the Department to develop an Equipment Acquisition Plan and receive approval from both the Capital Budget Overview Committee and the Governor and Council before purchasing any new or replacement equipment. This Chapter also requires NHDOT, Bureau of Mechanical Services to submit a monthly status report of the plan to the Capital Budget Overview Committee and the Governor and Council. This document serves as the **August 2014**, Status Report.

The Department purchases replacement equipment and vehicles in five distinct and separate phases throughout a given fiscal year:

Phase I - Approval Process: The Department reviews the fleet to prioritize replacement needs considering equipment condition, age, and usage. Based on the needs identified and the available budget, the Department identifies the pieces to be replaced and prepares the Equipment Acquisition Plan. The Department then submits the plan to the Capital Budget Overview Committee and the Governor and Council for approval prior to expending Class 30 – Equipment New/Replacement funding as appropriated.

Phase II - Bid & Award: Once the Acquisition Plan is approved the Department works with Administrative Services to prepare a bid package that includes equipment and vehicle specifications and options. When the documents are complete Administrative Services advertises and receives bids, determines the low bidder and executes a notice of contract.

Phase III - Financial Evaluation: The Department compares the contract costs to the estimated costs. Minor quantity adjustments may be made to adjust for actual vs. estimated costs, equipment failure or other factors.

Phase IV – Purchasing: Purchasing is initiated based on the financial evaluation. Priority is given to purchasing the major units and equipment. Remaining funds may be used to purchase necessary miscellaneous shop equipment.

Phase V - Reporting: The Department submits this monthly status report to both the Capital Budget Overview Committee and the Governor and Council. The Attachment to this report shows items to be purchased, planned quantity, planned cost and the planned total that were shown and approved in the Equipment Acquisition Plan. The attachment also shows the actual purchased quantity, the actual bid price, the actual total cost and the date purchased.

Bureau of Mechanical Services
Fiscal Year 2015 Equipment Acquisition Status Report
August 2014

ITEM	Plan as approved by CBOC and G&C			Actual Purchase Information adjusted based on Bids				
	Planned Quantity	Planned Unit Cost	Planned Total	Purchased Quantity	Bid Price Including Options	Total Cost	Date Purchased *	Notes
3-5 Ton Cab & Chassis	15	\$94,000	\$1,410,000	15	\$90,200	\$1,353,000		A
(airbag deduct)								
4/6 C.Y. Dump Bodies**	15	\$11,000	\$165,000		\$10,949			B
Hydraulic Systems - Single Wing *	0	\$15,000	\$0					
Hydraulic Systems - Double Wing *	15	\$21,500	\$322,500					
6 C.Y. Load Covers	15	\$1,000	\$15,000					
5 C.Y. Hydraulic Spreaders	0	\$10,500	\$0					
Diagnostic Equipment/Software	1	\$46,000	\$46,000	0				
Tandem Cab & Chassis	2	\$118,000	\$236,000	2	\$125,600	\$251,200		A
(airbag deduct)				1	-\$500	-\$500		A
10/12 C.Y. Dump Bodies***	2	\$13,500	\$27,000		\$14,519			B
11 C.Y. Hydraulic Spreaders	0	\$13,500	\$0					
Hydraulic Systems - Single Wing *	0	\$15,000	\$0					
Hydraulic Systems - Double Wing *	2	\$21,500	\$43,000					
12 C.Y. Load Covers	2	\$1,000	\$2,000					
Diagnostic Equipment/Software	1	\$27,000	\$27,000	0				
3/4 Ton Extended Cab Pickup	23	\$22,000	\$506,000					
Miscellaneous Fleet Repair Equipment	1	\$500	\$500					
			Total:		Total:	\$1,603,700		

Budget

Class 30 Appropriation	\$2,800,000
Total expenditures to Date	\$1,603,700
Available Balance	\$1,196,300

A = Requisitions have been processed

B = Bids have been received

Bold indicates current Month's Reporting

* Wing configuration TBD just prior to purchasing

** 4/6 CY is industry standard dump body size for 6 wheel truck

*** 10/12 CY is industry standard size for 10 wheel truck



**THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION**



**CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER**

**JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER**

Bureau of Mechanical Services
October 1, 2014

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, New Hampshire 03301

Informational Item

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Explanation

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Sincerely,

A handwritten signature in black ink that reads "C.D. Clement".

Christopher D. Clement, Sr.
Commissioner

**State of New Hampshire
Department of Transportation
Bureau of Mechanical Services**

**Equipment Acquisition Plan Status Report
Fiscal Year 2015**

September 2014

Prepared by:

William J. Dusavitch

Administrator

Submitted by:

Christopher D. Clement, Sr.

Commissioner

Department of Transportation
Bureau of Mechanical Services
Equipment Acquisition Plan Status Report

Fleet Purchasing Process

Chapter 143 Laws of 2013, 04-96-96-960515-30050000-030, footnote requires the Department to develop an Equipment Acquisition Plan and receive approval from both the Capital Budget Overview Committee and the Governor and Council before purchasing any new or replacement equipment. This Chapter also requires NHDOT, Bureau of Mechanical Services to submit a monthly status report of the plan to the Capital Budget Overview Committee and the Governor and Council. This document serves as the **September 2014**, Status Report.

The Department purchases replacement equipment and vehicles in five distinct and separate phases throughout a given fiscal year:

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Phase II - Bid & Award: Once the Acquisition Plan is approved the Department works with Administrative Services to prepare a bid package that includes equipment and vehicle specifications and options. When the documents are complete Administrative Services advertises and receives bids, determines the low bidder and executes a notice of contract.

Phase III - Financial Evaluation: The Department compares the contract costs to the estimated costs. Minor quantity adjustments may be made to adjust for actual vs. estimated costs, equipment failure or other factors.

Phase IV – Purchasing: Purchasing is initiated based on the financial evaluation. Priority is given to purchasing the major units and equipment. Remaining funds may be used to purchase necessary miscellaneous shop equipment.

Phase V - Reporting: The Department submits this monthly status report to both the Capital Budget Overview Committee and the Governor and Council. The Attachment to this report shows items to be purchased, planned quantity, planned cost and the planned total that were shown and approved in the Equipment Acquisition Plan. The attachment also shows the actual purchased quantity, the actual bid price, the actual total cost and the date purchased.

Bureau of Mechanical Services
Fiscal Year 2015 Equipment Acquisition Status Report
September 2014

9/30/2014	Plan as approved by CBOC and G&C			Actual Purchase Information adjusted based on Bids					
ITEM	Planned Quantity	Planned Unit Cost	Planned Total	Purchased Quantity	Bid Price Including Options	Total Cost	Date Purchased *	Notes	
3-5 Ton Cab & Chassis	15	\$94,000	\$1,410,000	15	\$90,220	\$1,353,300	9/9/2014		
(airbag deduct)									
4/6 C.Y. Dump Bodies**	15	\$11,000	\$165,000	15	\$10,949	\$164,235	9/30/2014		
Hydraulic Systems - Single Wing *	0	\$15,000	\$0	15	\$15,649	\$234,735		A	
Hydraulic Systems - Double Wing *	15	\$21,500	\$322,500						
6 C.Y. Load Covers	15	\$1,000	\$15,000	15	\$750	\$11,250	9/30/2014		
5 C.Y. Hydraulic Spreaders	0	\$10,500	\$0						
Diagnostic Equipment/Software	1	\$46,000	\$46,000	0					
Tandem Cab & Chassis	2	\$118,000	\$236,000	2	\$125,600	\$251,200	9/9/2014		
10/12 C.Y. Dump Bodies***	2	\$13,500	\$27,000	2	\$14,519	\$29,038	9/30/2014		
11 C.Y. Hydraulic Spreaders	0	\$13,500	\$0						
Hydraulic Systems - Single Wing *	0	\$15,000	\$0	1	\$15,649	\$15,649		A	
Hydraulic Systems - Double Wing *	2	\$21,500	\$43,000	1	\$22,559	\$22,559		A	
12 C.Y. Load Covers	2	\$1,000	\$2,000	2	\$990	\$1,980	9/30/2014		
Diagnostic Equipment/Software	1	\$27,000	\$27,000	0					
3/4 Ton Extended Cab Pickup	23	\$22,000	\$506,000					B	
Service Body									
Diesel									
Miscellaneous Fleet Repair Equipment	1	\$500	\$500						
Total:			\$2,800,000	Total:			\$2,083,946		

Budget

Class 30 Appropriation	\$2,800,000
Total expenditures to Date	<u>\$2,083,946</u>
Available Balance	\$716,054

A = Requisitions have been processed
B = Admin. Services to bid in November

Bold indicates current Month's Reporting

* Wing configuration TBD just prior to purchasing

** 4/6 CY is industry standard dump body size for 6 wheel truck

*** 10/12 CY is industry standard size for 10 wheel truck



State of New Hampshire

CAP 14-053

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

October 3, 2014

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, N H 03301

Attn: Office of Legislative Budget Assistant
State House, Room 102

**Re: ADMINISTRATIVE SERVICES' PUBLIC WORKS DESIGN AND
CONSTRUCTION'S CAPITAL BUDGET AND MAINTENANCE
PROJECTS MONTHLY REPORT SEPTEMBER 2014**

Dear Chairman Campbell,

Please find transmitted herewith the Administrative Services', Bureau of Public Works Design and Construction's monthly summary of Capital Budget and Maintenance Projects, which were advertised, bid, and completed/finalized during the month of September 2014.

Sincerely,

Linda M. Hodgdon,
Commissioner

LMH/mkl
Encl.

cc: Michael P. Connor, Director
Theodore Kupper, Administrator, Bureau of Public Works Design and Construction

Administrative Services
Public Works Design and Construction
Monthly Summary of Projects
Finaled

September 2014

Town	Project Number	Project Title/Agency	Final Date	Final Amount
Bethlehem	80703R-D	Low-Bid Design-build Fire Training Facility. 23 – Safety The project consisted of furnishing all labor, material, tools, equipment, transportation and supervision necessary and required to design and construct a fire fighting simulator building in Bethlehem.	9/23/2014	\$400,896.58
Concord	80582R-C	NHARNG Readiness Center Energy Upgrades 12 - Adjutant General This project at the Readiness Center enhanced the geothermal heating and cooling system's original design, which would not extract energy efficiently during extreme weather conditions. This project supplemented the geothermal system during extremes in the weather by adding a cooling tower and supplemental heat through natural gas fired boilers. In addition, the agency has significantly increased the number of people and computers in several areas of the building. The new cooling tower will also address the associated increased cooling load.	9/11/2014	\$1,060,338.00
	80627-B	SOPS-Phase II-Roadway & Parking Rehabilitation & Stormwater Improvements 14 - Administrative Services This project was the second phase of pavement rehabilitation for the Hugh Gallen, State Office Park South Campus roadways and parking lots. The project rehabilitated various segments of roadway and parking areas by reclaiming the existing asphalt and gravels, and then reshaping, compacting and resurfacing the roadway. This project also included a closed drainage system serving the east side of the campus, along Major Wheelock Road and rebuilding the parking lot in front of the Main Building.	9/16/2014	\$617,444.69
	80783R-A	Structural Engineering 23 Hazen Drive (Safety 23 – Safety Profession design service for support of a motorized projections screen in the auditorium at the Department of Safety.	9/22/2014	\$5,650.00

Monthly Summary of
Projects Finaled
Page 2

September 2014

Town	Project Number	Project Title/Agency	Final Date	Final Amount
Statewide	80705R-A	Troop E & C HVAC Upgrade/Troop A Lower Level, Epping, Keene, Tamworth & DMV 23 – Safety Architectural services for renovations to the Troop E, Troop A, Epping, Keene, Tamworth and DMV.	9/26/2014	\$125,190.00

Administrative Services
Public Works Design and Construction
Monthly Summary of Projects
Advertised

September 2014

Town	ProjectNumber	Project Title/Agency	Ad Date
Rochester	80722-B	Kitchen Demolition 14 - Administrative Services	9/16/2014

Administrative Services
Public Works Design and Construction
Monthly Summary of Projects
Bid

September 2014

Town	ProjectNumber	Project Title/Agency	Bid Date	Estimate	BidAmount
Concord	80725R-A	Administrative Office of the Courts Exterior Walkway 14 - Administrative Services	9/25/2014	\$37,000.00	\$39,760.00
	80756-B	Record Center Shelving Replacement. 32 - Secretary of State	9/4/2014	\$600,000.00	\$480,000.00
	80766-B	Dolloff Building Water Main Replacement. 14 - Administrative Services	9/11/2014	\$195,000.00	\$161,500.00
Manchester	80759R-B	Manchester Patrol Shed PS-527 (DOT Project No.29035) (Invoices to: Gary Clifford) 96 - Transportation	9/18/2014	\$100,000.00	\$112,770.00
Tilton	80799-A	Fire Alarm, Sprinkler & Door Upgrades 43 - NH Veterans' Home	9/11/2014	\$128,000.00	\$238,000.00



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
OFFICE OF THE COMMISSIONER

P.O. BOX 1806
CONCORD, NH 03302-1806
603-271-5603 FAX: 603-271-5643
TDD Access: 1-800-735-2964
www.nh.gov/nhdoc

William L. Wrenn
Commissioner

Helen E. Hanks
Assistant Commissioner

November 3, 2014

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, NH 03301

Attn: Office of Legislative Budget Assistance
State House, Room 102

RE: WOMEN'S PRISON QUARTERLY REPORT – NOVEMBER 2014

Dear Chairman Campbell:

In accordance with NH Laws of 2013, Chapter 195:1, IV, enclosed please find a copy of the September 2014 Quarterly Report for the Women's Prison project.

Site work commenced on August 18th 2014 and has attained approximately 66% completion. Large earth moving equipment continues to be active at removing soil, moving boulders to the crushing site, and establishing drainage and the perimeter road. Blast activities started with appropriate monitoring and responsiveness to the abutters concerns.

The facility's 90% Construction Document set is due for review by DOC and DAS on December 19, 2014 for final feedback. Staffs from DOC and DAS are scheduled for a final review of these documents the week of December 22nd. This set will be used as the preliminary basis for bidding, which commences on or about January 6, 2015. These drawings represent the "Minimally Required Facility" that we believe meet the Department of Corrections' obligations to parity, operational efficiency and the effective treatment of New Hampshire's female offenders.

We anticipate Phase Two bidding will commence in January 2015 with the bids being received by mid-February 2015. The February bids will give an accurate picture of the exact scope of any overages.

We wish to acknowledge the continuing effort by SMRT and Gilbane Construction. They continue to seek and identify ways we can cut costs while still delivering the desired product.

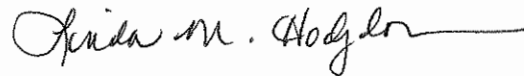
Thank you for your continued support with this project. Please feel free to contact Helen Hanks at 271-5603 or by email at hhanks@nhdoc.state.nh.us if you have any questions.

Sincerely,



William L. Wrenn,
Commissioner

Sincerely,



Linda M. Hodgdon
Commissioner

Enclosures

Cc: Michael Connor, DAS Deputy Commissioner
Helen Hanks, Assistant Commissioner

Women's Prison Quarterly Report
Chapter 195:1, IV, 2013 Session HB25
Submitted on October 31, 2014

for the
November, 2014 Capital Budget Overview Committee meeting

We provide the following update for your review and use.

The Department of Administrative Services (DAS), Department of Corrections (DOC), SMRT and Gilbane Building Co. (Gilbane), continue a productive work relationship as the Design and Construction Team (Team). Currently the Team is reviewing the construction documents, value engineering, preparing for bidding, estimating and reconciling costs. We still face a budget challenge.

Since the report in September, we continue working on two fronts; construction of the site preparation and construction documents.

1. Site Construction commenced (August 18) and by the time of this meeting will be approximately 66% complete. Site Construction, including earth removal, blasting and building of the building pad, perimeter road and drainage, going well. The glacial till that the site has yielded is exceptional material.
 - a. Limited scope from Phase II of the project has been incorporated into this phase of work to achieve an overall savings to the project.
 - i. Crushing of on-site material in this phase in lieu of import during phase II – estimated savings = about \$250,000.00
 - ii. Mass blasting for utilities in this phase in lieu of trench blasting in phase II – estimated savings = about \$250,000.00
 - b. General Conditions items have been handled as frugally as possible
 - i. We held off the purchase of Builders Risk Policy to the latest possible date – estimated savings = about \$40,000
 - ii. We limited the scope of mobilization in this phase – estimated savings = about \$20,000
 - iii. We negotiated temporary power with Unitil – savings = about \$6,500.
 - c. We have encountered some unforeseen conditions. Under the large boulder pile on site there was a 5 foot layer of unsuitable soil and debris. This has resulted in a change of scope – cost = \$50,000.
 - d. Site Preparation completion date has been delayed due to Alteration of Terrain Permit issues which have now been resolved; and time required for additional crushing of onsite material. The revised completion date for the site preparation will be mid-December 2014.
 - e. A supplemental Alteration of Terrain permit has been obtained and we continue to monitor for compliance with DES regulations.

2. Construction Documents are being produced by SMRT based on the minimum required facility (MRF). The design represented constitutes the 'Minimum Required Facility' (MRF) based on existing legal and regulatory requirements, parity concerns as expressed by New Hampshire Legal Assistance (NHLA) and DOC requirements for operational efficiency and gender-responsive design. Every space, size and arrangement included is necessary to achieve 'parity' as required by the class action law suit file by NHLA.
 - a. A 65% Construction Document set is being submitted to the Bureau for review on November 6.
3. The Team continues to seek areas of the project where construction value may be maximized while reducing costs.
4. Amount of funding:

	paid	remaining
a. A/E Contract A (thru Req 12)	\$1,334,681	\$1,103,619
b. Gilbane Contract B (thru Req 8)	\$1,683,057	\$35,989,843
c. <u>Contracts C, E, F+unencumbered</u>	<u>\$69,688</u>	<u>\$744,112</u>
d. TOTAL	\$3,087,426	\$37,837,574

 - e. This equals a total for all appropriations including A/E fees, Steam Line Repair, UST removal, and Women's Prison Construction totaling \$40,925,000.

We are working toward the following goals as we near the end of 2014.

1. A 90% Construction Document set will be submitted to the Bureau on December 19, 2014. This set will be the preliminary basis for bidding, which commences on or about January 6, 2015.
2. BPW, SMRT and DOC are scheduled to submit for the second of two required RSA674.54 public meetings in December of 2014 for the January 2015 meeting.
Major Bids are scheduled to be received by mid-February 2015. It will take a couple of weeks to level and finalize the bids. This will give an accurate picture of the exact scope of any overages.
5. Guaranteed Maximum Price#2 for the building and site will be delivered by Gilbane on March 2, 2015. This will give an accurate picture of the exact scope of any overages.
6. SMRT has finished Design Development drawings. DOC, BPW and Gilbane have reviewed these drawings and made comments.

Our current course of action positions the State to have a complete set of Construction Bid Documents, actual market pricing from those documents, and a site pad and drainage work, stable and ready to receive a structure in the first quarter of 2015.

We appreciate your continued sensitivity and patience regarding the differences between the design-bid-build process and the Construction

Management process. We also thank you for your attention to budget and critical path schedule issues; and your concern for the people of New Hampshire who will be served by this important project.

Women's Prison
Schedule Summary
9/8/2014 UPDATE

Site Prep and Underground Storage Tank (UST) Removal

Date	Description
6/18/14	Site and UST Design Submitted to Gilbane
6/24/14	Bids for Site and UST Issued
7/18/14	Bids for Site and UST Due
8/6/14	Best and final prices from sub-contractors due
8/8/14	GMP#1 for Site and UST Due
8/11/14	Amend #1 for Site and UST Issued
8/12/14	Notice to Proceed for Site and UST Work
8/18/14	Ground Breaking Ceremony
11/21/14	Site Work and UST removal substantially completed

Building, Site Finish Work (Steam Lines)

Date	Description
8/6/14	90% Design Development Begin GMP#2 Pricing/SMRT estimate
8/22/14	DD Estimate from SMRT
9/8/14	DD Estimate from Gilbane begin final definition of FY15/16 Budget items (alts)
11/6/14	65% review set - Gilbane to begin assembling bid packages
12/19/14	90% review set - BPW/DOC review begins, Gilbane begins bidding
1/6/15	Bidding to major subs begins
1/16/15	BPW/DOC comments due to SMRT
1/30/15	100% sealed documents issued with defined FY15/16 Budget items (alts).
2/16/15	Bids for major subs received - (un-vetted, not leveled): report to DC Connor - begin initial cost resolution
2/19/15	Issue 100% Building and Site Finish Package
2/27/15	wrap up initial cost resolution work
3/2/15	Gilbane GMP #2 (possible contract amendment 1B)
3/3/15	Earliest possible amendment 1B to contract based on Gilbane GMP#2
3/4/15	Earliest possible Notice to Proceed - start of Construction
10/1/16	Substantial Completion / begin DOC training/transition phase
11/1/16	Begin Move-In
12/1/16	Complete Move-In

CONTRACT PO LINES

PO LINES (design) CONTRACT A

				PAID OUT A	REMAINING A	%compl
1	Contract A	\$ 2,300,000.00	02-46-46-460030-17670000	\$ 1,334,680.94	\$ 965,319.06	58%
2	Contract A	\$ 138,300.00	02-46-46-460030-12890000	\$ -	\$ 138,300.00	0%
	TOTAL	\$ 2,438,300.00		\$ 1,334,680.94	\$ 1,103,619.06	55%

PO LINES (construction) CONTRACT B

				B	B	
1	Women's Prison Construction	\$ 34,454,783.00	includes CM 02-46-46-460030-12890000	\$ 1,603,991.22	\$ 32,850,791.78	5%
2	UST Construction	\$ 118,000.00	02-46-46-460030-12900000	\$ 44,045.80	\$ 73,954.20	37%
	UST LEFT OVER		02-46-46-460030-12900000			
3	Steamline Construction	\$ 425,000.00	02-46-46-460030-88760000	\$ 35,019.89	\$ 389,980.11	8%
	Steamline LEFT OVER		02-46-46-460030-88760000			
4	Women's Prison Contingency (des/const)	\$ 2,422,717.00	02-46-46-460030-12890000	\$ -	\$ 2,422,717.00	0%
5	UST Contingency	\$ 12,000.00	02-46-46-460030-12900000	\$ -	\$ 12,000.00	0%
6	Steamline Contingency	\$ 30,400.00	02-46-46-460030-88760000	\$ -	\$ 30,400.00	0%
7	ARTS	\$ 75,000.00	02-46-46-460030-12890000	\$ -	\$ 75,000.00	0%
8	BPW Fees	\$ 135,000.00	02-46-46-460030-12890000	\$ -	\$ 135,000.00	0%
	TOTAL	\$ 37,672,900.00		\$ 1,683,056.91	\$ 35,989,843.09	4%

PO LINES (under statewide contracts)

				C.E.F,FFE	C.E.F,FFE	
*	FFE funding - purchase of equipment	\$ 630,000.00	purch by DOC 02-46-46-460030-12890000	\$ -	\$ 630,000.00	0%
*	Contract C - commissioning (DuB/K)	\$ 120,000.00	statewide 02-46-46-460030-12890000	\$ 18,700.00	\$ 101,300.00	16%
*	Contract E - design for steamlines (MJ)	\$ 39,600.00	statewide 02-46-46-460030-88760000	\$ 32,838.35	\$ 6,761.65	83%
*	Contract F - pre-bid design work (SMRT)	\$ 24,200.00	statewide 02-46-46-460030-12890000	\$ 18,150.00	\$ 6,050.00	75%
	TOTAL	\$ 813,800.00		\$ 69,688.35	\$ 744,111.65	9%

TOTAL ENCUMBERED PO LINES 13/14 **\$ 40,925,000.00** **\$ 3,087,426.20** **\$ 37,837,573.80** **8%**

TOTAL APPROPRIATIONS **\$ 40,925,000.00**



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

October 30, 2014
Bureau of Finance and Contracts

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, NH 03301

Re: Turnpike Toll Credit Balance

Dear Chairman Campbell and Honorable Members of the Committee:

The Department of Transportation is providing the Committee as requested, a status update on the current balance of Turnpike Toll Credits available.

The Department currently has a request to the Federal Highway Administration (FHWA) to approve and increase the available balance by \$146,249,530. Once approved, the TTC balance available will be \$310,122,843.

The Federal Highway Administration (FHWA) defines Turnpike Toll Credits as follows:

“Section 120(j) of Title 23 permits states to substitute certain previous toll-financed investments for state matching funds on current Federal-aid projects. This provision dates back to ISTEA and has since been modified by TEA-21 and SAFETEA-LU. It permits the non-Federal share of a project's cost to be met through a "soft match" of toll credits. The flexibility of state transportation finance programs is increased by allowing states to use toll revenues when other state highway funds are not available to meet nonfederal share matching requirements. Toll credits encourage states to increase capital investment in infrastructure and enable them to more effectively utilize existing resources. By using toll credits to substitute for the required nonfederal share on a new Federal-aid project, the Federal share can effectively be increased to 100 percent.

Toll credits are earned when the state, a toll authority, or a private entity funds a capital transportation investment with toll revenues earned on existing toll facilities (excluding revenues needed for debt service, returns to investors, or the operation and maintenance of toll facilities). The amount of credit earned equals the amount of excess toll revenues spent on Title 23 highway capital improvement projects (except emergency relief program projects) and Title 49, Chapter 53 transit projects. If Federal funds were used for the project, the credit is reduced by the percentage of the total project cost derived from Federal funds.”

The state does not fund with cash or current budget authority the 20 percent match for the FHWA funds. The state is currently using Turnpike Toll Credits (TTC) to effectively match federal funds (\$30 million per year-20% of \$150 million). TTC are earned when the state constructs federally eligible capital projects on the Turnpike System with Turnpike revenue rather than federal funds. Earning TTC also requires maintenance of effort; that turnpike capital spending must be higher than the average of the previous three years to earn credits for the current years spend. Absent continued credits received, the usage of the TTC balance would take approximately 10 years. The use of TTC effectively reduces the State of New Hampshire investment in infrastructure by \$30 million per year.

Sincerely,

Patrick K. McGinnis, FOR
Christopher D. Clement, Sr.
Commissioner

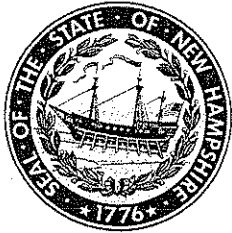
Attachment

STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION
TURNPIKE TOLL CREDIT BALANCE

11/4/2014

As of October 29, 2014

State Fiscal Year	EXPENDITURES						Criteria	STATUS OF TPK TOLL CREDIT					NEW REQUEST
	Construction	Renewal & Replacement	Total (original)	Prior 3 Year Average	Prior 2 Year Average	Two Year Rule		TPK Credit Available	TPK Credit Approved	Adjustments made 4/28/2014	TPK Credit and Retro Processed	Balance	
	7500's series	7025	(B + C)	Avg (D)	Avg (D)	Avg 2 yrs *130%		If D > E	FHWA Letter		Warehouse	I(prior)+G-H	
1987	3,074,147	1,863,674	4,937,821										
1988	12,656,941	1,109,382	13,766,323										
1989	16,792,433	3,113,933	19,906,366										
1990	31,455,983	2,733,418	34,189,401	12,870,170			YES						
1991	25,307,799	2,594,751	27,902,550	22,620,697			YES						
1992	29,988,101	2,735,735	32,723,836	27,332,772			YES	32,781,437			32,781,437		
1993	33,941,502	3,699,081	37,640,583	31,605,262			YES			1,302,620	31,478,817		
1994	30,655,402	2,290,192	32,945,594	32,755,656			YES			9,481,298	21,997,519		
1995	40,452,058	2,196,658	42,648,716	34,436,671			YES	42,676,834		9,751,094	54,923,259		
1996	29,198,433	2,434,944	31,633,377	37,744,964			NO			10,174,304	44,748,955		
1997	24,817,835	2,707,344	27,525,179	35,742,562			NO			9,806,578	34,942,377		
1998	26,260,770	3,325,686	29,586,456	33,935,757			NO				34,942,377		
1999	30,544,034	4,403,242	34,947,276	29,581,671			YES	34,947,276			69,889,653		
2000	19,719,168	4,518,814	24,237,982	30,686,304			NO			5,978,014	63,911,638		
2001	10,148,747	6,124,109	16,272,856	29,590,571			NO			6,459,084	57,452,554		
2002	6,469,689	6,207,690	12,677,379	25,152,705			NO			8,663,098	48,789,456		
2003	10,242,504	7,279,741	17,522,245	17,729,406			NO			11,143,208	37,646,248		
2004	19,437,590	5,106,610	24,544,200	15,490,827			YES	24,544,200			62,190,448		
2005	16,646,496	3,273,139	19,919,635	18,247,941			YES	20,005,861	(86,226)		82,110,083		
2006	16,712,024	4,341,535	21,053,559	20,662,027			YES	21,523,823	(470,264)		103,163,642		
2007	4,466,585	7,672,822	12,139,407	21,839,131			NO				103,163,642		
2008	8,510,844	11,695,374	20,206,218	17,704,200			YES	21,018,994	(812,776)	5,818,574	117,551,286		
2009	25,530,070	8,487,448	34,017,518	17,799,728			YES	34,409,100	(391,582)	21,073,510	130,495,294		
2010	64,996,821	7,976,079	72,972,900	22,121,048			YES	73,905,404	(932,505)	40,370,571	163,097,622		
2011	50,518,741	13,438,791	63,957,532	42,398,878			YES	63,546,138	411,394	31,262,607	195,792,547		
2012	49,171,818	7,251,333	56,423,151	56,982,650	48,987,525	63,683,783	YES	56,423,151		29,059,402	223,156,296		
2013	73,642,107	10,960,754	84,602,861	64,451,194			YES	84,602,861		29,820,020	277,939,138		
2014	50,512,412	11,134,256	61,646,668	68,327,848	60,190,342	78,247,444	YES	61,646,668		29,462,964	310,122,843		
Comments							Fed FY 2015 Used thru 10/06/14		\$	-	\$	310,122,843	
Credit available if CY exceeds 3-prior year avg. Yes in Col F.							* Pending Request						146,249,530
Credit available for SFY12 & SFY14 using two-year rule. Yes in Col F.							Balance of Credit to Date assuming Approval						310,122,843
Fed % adjustments in SFY2005 to SFY2006 and SFY2008 to SFY2011							TPK Credit Approved - Less CY Used - Less Pending Request		\$	248,476,174			



STATE OF NEW HAMPSHIRE
DEPARTMENT OF INFORMATION TECHNOLOGY
27 Hazen Dr., Concord, NH 03301
Fax: 603-271-1516 TDD Access: 1-800-735-2964
www.nh.gov/doit

CAP 14-056

Steven J. Kelleher
Acting Commissioner

November 1, 2014

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, NH 03301

ATTN: Office of Legislative Budget Assistant
State House Room 102

RE: Business One Stop Quarterly Report

Dear Chairman Campbell,

In accordance with 2013, 195:42, IV, please find the November 2014 quarterly status report on Business One Stop.

Sincerely,

Steven J. Kelleher

Enclosure

cc: Theresa Paré Curtis, Director, Web Support Division
Rose Curry, Director, Business Finance and Administration

Status of the New Hampshire Business One Stop Project

Current Status

Staffing: Fully staffed. 1.5 FTE assigned by DoIT to this project

Production: Interactive web based application at <http://business.nh.gov>

Development:

Automated Forms Submittal Project

All agencies have provided the form inventory mandated by Governor's Executive Order 2014-04 as of early October. There are approximately 2000 forms used by agencies to interact with businesses. 200 of them can be filed online by business entities. Of the remainder, approximately 500 forms are candidates for the nForms solution and will be available through Business One Stop before September 30, 2015.

Training on form development, processing and interfaces to agency specific backend solutions are underway. Initial training has been completed for staff at DHHS, DES, DOS, DAS, DOL and the PUC. Training events are planned for the other agencies with business forms which will start in early January 2015.

eLicensing Enterprise Project

Efforts continue to implement the new enterprise licensing solution for occupational and professional licensing. Agency meetings on their business requirements are underway and are expected to be completed by the end of November. As part of the migration to this new system, all agencies will allow online license renewals. As part of Executive Order 2014-04, larger agencies that license professional and occupational licenses plan to automate their licensing process in this solution.

Business Requirements for BOS Business Intelligence Layer

Develop an RFP to assist in defining the business requirements necessary to implement the next phase of the New Hampshire Business One Stop project. Anticipated release date TBD.

Project Constraints

The Business Intelligence Layer requirements are on hold pending work on the Automated Forms Submittal project to meet the Governor's Executive Order.