

JEFFREY A. PATTISON
Legislative Budget Assistant
(603) 271-3161

MICHAEL W. KANE, MPA
Deputy Legislative Budget Assistant
(603) 271-3161

State of New Hampshire

OFFICE OF LEGISLATIVE BUDGET ASSISTANT
State House, Room 102
Concord, New Hampshire 03301

RICHARD J. MAHONEY, CPA
Director, Audit Division
(603) 271-2785

November 13, 2013

To the Members of the Capital Budget
Overview Committee

The Capital Budget Overview Committee, as established by RSA 17-J, of which you are a member, will hold a regular business meeting on Wednesday, November 20, 2013, at 1:00 p.m. in Room 201 of the Legislative Office Building.

Please find attached information to be discussed at this meeting.

Sincerely,

A handwritten signature in cursive script that reads "Jeffrey A. Pattison".

Jeffrey A. Pattison
Legislative Budget Assistant

JAP/pe
Attachments

CAPITAL BUDGET OVERVIEW COMMITTEE
AGENDA

Wednesday, November 20, 2013 at 1:00 p.m. in Room 201 of the Legislative Office Building

- (1) **Acceptance of Minutes** of the Revised Minutes of the September 24, 2013 meeting and minutes of the October 22, 2013 meeting

- (2) **Old Business:**

CAP 13-042 Additional Information Department of Transportation – Letter of support from the City of Portsmouth, dated October 22, 2013, as requested by the Committee as part of the conditional approval granted October 22, 2013 for the use of Turnpike Toll Credit for the NH State Historical Preservation Office (SHPO) to prepare a nomination to the National Register of Historic Places for the Downtown Portsmouth Historic District, part of the agreed upon mitigation for the replacement of the Memorial Bridge between Portsmouth, NH and Kittery, ME (CAP 13-042)

CAP 13-046 Department of Administrative Services – Requested Modification to FY 14-15 Capital Budget Schedule, dated October 25, 2013, for the Psychiatric Crisis Beds project at the Acute Psychiatric Facility as requested by the Committee at the October 22, 2013 meeting (CAP 13-043)

- (3) **New Business:**

RSA 228:12-a Use of Toll Credits:

CAP 13-048 Department of Transportation – request approval to use up to \$64,600 of Turnpike Toll Credit, based on estimated cost of \$323,000 Federal Highway funds to meet funding match requirements for; three proposed contracts with the University of New Hampshire (UNH) and one proposed contract with the U.S. Army Engineer Research and Development Center's Cold Regions Research and Engineering Laboratory (CRREL), to conduct research related to highways and bridges, subject to the conditions as specified in the request dated October 17, 2013

- (4) **Miscellaneous:**

- (5) **Informational:**

CAP 13-045 Department of Administrative Services – Administrative Services Public Works Design and Construction Capital Budget Projects Quarterly Report June, 2013

CAP 13-047 Department of Corrections – Chapter 195:1, IV, Laws of 2013 – Women's Prison Quarterly Report, November 1, 2013

CAP 13-049 New Hampshire Rail Transit Authority – RSA 238-A:12-a – Semiannual activity report of the NH Rail Transit Authority, dated November 5, 2013

CAP 13-050 Department of Information Technology – Chapter 195:42, IV, Laws of 2013 – Business One Stop Quarterly Report, October 2013

(6) **Date of Next Meeting and Adjournment:**

CAPITAL BUDGET OVERVIEW COMMITTEE
REVISED MINUTES
September 24, 2013

The Capital Budget Overview Committee met on Tuesday, September 24, 2013 at 10:30 a.m. in Room 201 of the Legislative Office Building.

The following members were in attendance:

Representative David Campbell, Chairman
Representative John Cloutier, Clerk
Representative Bernard Benn
Representative Daniel Eaton
Representative John Graham
Representative Ken Weyler
Senator David Boutin, Vice Chairman
Senator Sylvia Larsen
Senator Nancy Stiles

Representative Campbell called the meeting to order at 10:32 a.m.

ACCEPTANCE OF MINUTES:

On a motion by Representative Graham, seconded by Senator Boutin, that the minutes of the June 25, 2013 meeting be accepted as written. MOTION ADOPTED.

OLD BUSINESS:

NEW BUSINESS:

RSA 110-B:28, IV (A), NATIONAL GUARD FACILITIES:

CAP 13-037 The Adjutant General's Department – Stephanie Milender, Business Administrator, The Adjutant General's Department, presented a handout, the request and responded to questions of the Committee. Lieutenant Colonel David Mikolaities, Engineer Planner for the New Hampshire Army National Guard, was also present to respond to questions of the Committee.

On a motion by Senator Boutin, seconded by Representative Eaton, that the Committee approve the request of The Adjutant General's Department to contract with the Federal Government for Portsmouth Readiness Center modifications/alternations in an amount not to exceed \$1,600,000 in federal funds, as specified in the request dated September 6, 2013. MOTION ADOPTED.

RSA 228:12-a USE OF TOLL CREDITS:

CAP 13-039 Department of Transportation – Patrick Herlihy, Director, Division of Aeronautics, Rail and Transit, Department of Transportation, presented the request and responded to questions of the Committee.

Representative Benn expressed concern about Pan Am Railway’s asking price for the corridor. The Committee was assured by the Department of Transportation that an in depth analysis of the value of the corridor to the State was being undertaken and that the negotiations with Pan Am over the price would be transparent to the public. It was agreed (implied) that this Committee would be kept informed as to the status and price of the purchase.

On a motion by Senator Stiles, seconded by Senator Boutin, that the Committee **conditionally** approve the request of the Department of Transportation, to use up to \$1,000,000 of Turnpike Toll Credit, based on estimated costs not to exceed \$5,000,000 in federal funds, for the Hampton Branch Acquisition and Trail Development of the 9.7 mile rail corridor beginning at a point north of Drakeside Road in Hampton northerly through the towns/city of Hampton, North Hampton, Rye, and Portsmouth to a point just south of the NH Route 1 Bypass in Portsmouth, subject to the conditions as specified in the request dated September 24, 2013, **upon Committee receipt of a letter, in as timely a manner as possible, from the Department of Transportation stating that the Department has no intention of prohibiting horseback riding on this trail.** MOTION ADOPTED.

CHAPTER 143, LAWS OF 2011, BUDGET LAW 04-96-96-90515-3005-0300:

CAP 13-040 Department of Transportation – William Janelle, Director of Operations, Department of Transportation presented the request and responded to questions of the Committee.

On a motion by Senator Boutin, seconded by Representative Eaton, that the Committee approve the request of the Department of Transportation of the Department’s Equipment Acquisition Plan for Fiscal Year 2014 and 2015, as specified in the request dated September 13, 2013. MOTION ADOPTED.

As requested for the record, the Committee approved the total amount in the plan, not the actual breakdown.

CHAPTER 351:5, LAWS OF 1991, AS AMENDED BY CHAPTER 2, LAWS OF 2013, APPROPRIATION, PORT AUTHORITY:

CAP 10-038 Pease Development Authority, Division of Ports and Harbors – Geno Marconi, Director, Division of Ports and Harbors, Pease Development Authority, presented the request and responded to questions of the Committee.

The Committee requested a report on how much revenue is generated from this pier.

The Committee temporarily recessed the item to allow Michael Kane, Deputy Legislative Budget Assistant, to review the statute and determine if the requested action was authorized.

INFORMATIONAL LATE ITEM:

CAP 13-041 Department of Corrections, jointly with the Department of Administrative Services – Michael Connor, Deputy Commissioner, Department of Administrative Services, and William McGonagle, Assistant Commissioner, Department of Corrections, presented two (2) handouts and a report on the new Women’s Prison Facility in Concord, N.H.

It was determined by the Office of Legislative Budget Assistant that this request as submitted, dated August 27, 2013, to utilize the construction management method to construct the new Women’s Prison Facility in Concord, N.H. for a total not to exceed \$38,000,000 in capital general funds, including cost for construction, commissioning, arts, construction administration, and approximately \$150,000 for Public Works Design and Construction fees did not require Capital Budget Overview Committee approval and should be submitted as an informational item. The RSA requires the Department to seek Committee approval of the plans.

The informational items were accepted and placed on file.

DATE OF NEXT MEETING:

The next regular meeting of the Capital Budget Overview Committee was set for Tuesday, October 22, 2013 at 10:00 a.m.

At the request of the Chair, the Committee recessed at 11:36 a.m. and reconvened at 11:37 a.m.

CHAPTER 351:5, LAWS OF 1991, AS AMENDED BY CHAPTER 2, LAWS OF 2013, APPROPRIATION, PORT AUTHORITY:

CAP 10-038 Pease Development Authority, Division of Ports and Harbors – Michael Kane, Deputy Legislative Budget Assistant, Office of Legislative Budget Assistant, reported that in reviewing the statute the Division of Ports and Harbors was authorized to expend the requested funds for the requested project.

On a motion by Senator Boutin, seconded by Senator Stiles, that the Committee approve the request of the Pease Development Authority, Division of Ports and Harbors, to expend funds not to exceed \$599,300 from the Port Expansion Fund for the replacement of the “South Access Bridge” at the Market Street Marine Terminal, subject to the conditions as specified in the request dated September 9, 2013. MOTION ADOPTED. (9-Yes, 1-No)

ADJOURNMENT:

The Committee adjourned at 11:39 a.m.

Representative John Cloutier, Clerk

CAPITAL BUDGET OVERVIEW COMMITTEE

MINUTES

October 22, 2013

The Capital Budget Overview Committee met on Tuesday, October 22, 2013 at 10:00 a.m. in Room 201 of the Legislative Office Building.

The following members were in attendance:

Representative David Campbell, Chairman
Representative John Cloutier, Clerk
Representative Bernard Benn
Representative Daniel Eaton
Representative Ken Weyler
Senator David Boutin, Vice Chairman
Senator Sylvia Larsen
Senator James Rausch
Senator Nancy Stiles

Representative Campbell called the meeting to order at 10:05 a.m.

ACCEPTANCE OF MINUTES:

On a motion by Senator Boutin, seconded by Senator Larsen, that the minutes of the September 24, 2013 meeting be accepted as written.

At the request of Representative Benn, that the minutes of the September 24, 2013 meeting be amended to include the following proposed statement on Page 2 (CAP 13-039) between paragraph one and two;

Representative Benn expressed concern about Pan Am Railway's asking price for the corridor. The Committee was assured by the Department of Transportation that an in depth analysis of the value of the corridor to the State was being undertaken and that the negotiations with Pan Am over the price would be transparent to the public. It was agreed (implied) that this Committee would be kept informed as to the status and price of the purchase.

On a motion by Representative Benn, seconded by Senator Boutin, that the minutes of the September 24, 2013 meeting be **accepted as amended**, inserting on Page 2 (CAP 13-039) the proposed statement between paragraph one and two; **Representative Benn expressed concern about Pan Am Railway's asking price for the corridor. The Committee was assured by the Department of Transportation that an in depth analysis of the value of the corridor to the State was being undertaken and that the negotiations with Pan Am over the price would be transparent to the public. It was agreed (implied) that this Committee would be kept informed as to the status and price of the purchase.** MOTION ADOPTED.

OLD BUSINESS:

On a motion by Senator Boutin, that CAP 13-039 Additional Information Department of Transportation – letter of commitment, dated September 24, 2013, to allow horseback riding on the Hampton Branch Rail Trail once the project has been completed, as requested by the Committee for the conditional approval of CAP 13-039 granted September 24, 2013, be accepted and placed on file in the usual manner.

NEW BUSINESS:

RSA 228:12-a USE OF TOLL CREDITS:

CAP 13-042 Department of Transportation – Bill Cass, Director, Division of Project Development, Department of Transportation, presented the request and responded to questions of the Committee.

On a motion by Senator Stiles, seconded by Senator Boutin, that the Committee **conditionally** approve the request of the Department of Transportation, to use up to \$17,500 of Turnpike Toll Credit, based on estimated costs not to exceed \$175,000, with the New Hampshire share being \$87,500 in federal highway funds, for the N.H. State Historical Preservation Office (SHPO) to prepare a nomination to the National Register of Historic Places for the Downtown Portsmouth Historic District, part of the agreed upon mitigation for the replacement of the Memorial Bridge between Portsmouth, NH and Kittery, ME, subject to the conditions as specified in the request dated October 3, 2013. **Committee approval is conditional upon receipt of a letter from the City of Portsmouth stating the City is in favor of this project.**
MOTION ADOPTED.

INFORMATIONAL ITEMS:

CAP 13-043 Department of Administrative Services – RSA 17-J:4 – Michael Connor, Deputy Commissioner, Department of Administrative Services updated the Committee on the Administrative Services Public Works Design and Construction's Capital Budget Projects Schedule FY 2014-2015.

At the request of Senator Boutin, that the Department of Administrative Services expedite the Psychiatric Crisis Beds capital project in order to have it completed in 2014 and that an updated report be submitted for the next meeting.

The informational items were accepted and placed on file.

MISCELLANEOUS:

Michael Kane, Deputy Legislative Budget Assistant, distributed to the Committee a schedule of current agency reporting requirements. The Committee requested that the Departments of Corrections and Information Technology, and the New Hampshire Rail Transit Authority submit their reports as required for the November agenda.

DATE OF NEXT MEETING AND ADJOURNMENT:

The next regular meeting of the Capital Budget Overview Committee was set for Tuesday, November 20, 2013 at 1:00 p.m.

On a motion by Senator Rausch, seconded by Senator Larsen, that the meeting adjourn. (Whereupon the meeting adjourned at 10:38 a.m.)

Representative John Cloutier, Clerk



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

CAP 13-042
Additional Information



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

October 29, 2013

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, NH 03301

Re: Follow-up regarding item CAP 13-042 (10/22/13 meeting)

Dear Chairman Campbell and Honorable Members of the Committee:

At the October 22 Capital Budget Overview Committee meeting, the Committee approved item CAP 13-042, the use of Turnpike Toll Credit for Memorial Bridge historic mitigation, contingent on written support from the City of Portsmouth. Enclosed please find a letter of support from the City of Portsmouth for this effort.

Sincerely,

William J. Cass
Director of Project Development

Enclosure



CITY OF PORTSMOUTH


Municipal Complex
1 Junkins Avenue
Portsmouth, New Hampshire 03801
(603) 431-2000

RECEIVED
COMMISSIONERS OFFICE

OCT 23 2013

October 22, 2013

THE STATE OF NEW HAMPSHIRE
DEPT. OF TRANSPORTATION

William Cass, Director 
Project Development
New Hampshire Department of Transportation
PO Box 483, 7 Hazen Drive
Concord NH 03302-0482

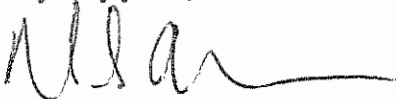
Re: Memorial Bridge Mitigation, Downtown Historic District Nomination

Dear Mr. Cass:

The City has been working with the Department of Transportation throughout the design and construction of the Memorial Bridge project. We recognize that part of the agreed upon mitigation for the removal of the historic bridge involves the NHDOT providing project funding to the State Historic Preservation Office (SHPO) to compile and prepare a nomination to the National Register of Historic Places for the Portsmouth Downtown Historic District. We understand that NHDOT is presently bringing this item forward for approvals.

The City has discussed the nomination process and what it might entail with both NHDOT and SHPO. We are comfortable that the process will be open and responsive to the City's concern. Accordingly, the City supports the effort. We look forward to participating in the process.

Very truly yours,



David S. Allen
Deputy City Manager

DSA/jed

c.: Honorable Mayor Eric Spear and City Council Members
Portsmouth Legislative Delegation



State of New Hampshire

CAP 13-046

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street, Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
Tel. (603) 271-3204

October 25, 2013

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, NH 03301

Attn: Office of Legislative Budget Assistant
State House, Room 102

RE: Requested Modification to FY 14-15 Capital Budget Schedule

Dear Chairman Campbell:

At the last meeting of the Capital Budget Overview Committee the Department of Administrative Services was asked to modify the schedule for the psychiatric crisis bed project at the Acute Psychiatric Facility with a goal of completing the project by December of 2014.

In addition to the renovations for the crisis beds the project also includes renovations and security enhancements to the front lobby. In order to modify the schedule we will have to accelerate the selection process for the architect/engineering firm and break up the project into two phases. The first phase will include the renovations to accommodate the new psychiatric crisis beds and phase II will include the balance of the security improvements to the front lobby area.

The revised schedule is as follows:

Design Dec 2013 - March 2014
Bid and G&C Approval April 2014-June 2014
Begin Phase I Renovations July 2014
Complete Phase I Renovations November 2014
Complete Phase II Renovations March 2015

If you have any questions, please feel free to contact me at (603) 271-6899 or michael.connor@nh.gov.

Respectfully submitted,
Michael P. Connor
Deputy Commissioner

Cc: Senator David Boutin
Linda M. Hodgdon, DAS, Commissioner
Nicholas A. Toumpas, DHHS, Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

October 17, 2013
Bureau of Materials and Research

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, NH 03301

Re: Request for Approval of the Department of Transportation, Toll Credit Match

Dear Chairman Campbell and Honorable Members of the Committee:

Requested Action

Pursuant to the provisions RSA Chapter 228:12-a, Use of Toll Credits, the Department requests the Capital Budget Overview Committee approve the Department of Transportation's use of Toll Credits to meet funding match requirements for three proposed contracts with the University of New Hampshire (UNH) and one proposed contract with the U.S. Army Engineer Research and Development Center's Cold Regions Research and Engineering Laboratory (CRREL), to conduct research related to highways and bridges. The estimated cost of these contracts is \$323,000. Based on the estimated cost, the maximum amount of Turnpike Toll Credit needed is \$64,600.

Explanation

The Department's Federal-aid research program includes a blend of in-house and contracted research. Research studies conducted under this program have led to numerous innovations in New Hampshire's highway and bridge industry, including such successes as high performance concrete, longer-lasting pavements, increased use of recycled materials, and accelerated construction techniques. The studies included in the requested action were selected by the Department's Research Advisory Council and approved by the Federal Highway Administration. They include the following:

- Accelerated Bridge Construction Alternatives for NH Bridge Projects (UNH)
- Validating Pollutant Load Estimates from Highways (UNH)
- Design and Maintenance of Subsurface Gravel Wetlands UNH)
- Assessment of Reinforced Base Courses and Asphalt Concrete in Pavements (CRREL)

Funding is from the annual State Planning and Research (SPR) program, a mandated federal program set aside. Your approval of the above action is respectfully requested.

Sincerely,

Christopher D. Clement, Sr.
Commissioner

NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION
BUREAU OF MATERIALS & RESEARCH
FY 2014-2015 SPR RESEARCH PROGRAM

15680S – Structural Condition Assessment of Reinforced Base Course Pavement

In 2011, NHDOT reconstructed two (2) miles of Pickering Road in Rochester. Half of the project included installation of a reinforced base course using a Tensar®TriAx TX 160 Geogrid. The remaining half was a standard pavement section. The cost of reinforced material is roughly \$4-6 per square yard., equivalent to a square yard of 1-inch thick asphalt pavement. The manufacturer claims that the application of this product can reduce asphalt layer thickness 15-30% and aggregate layer thickness 25-50% by providing additional strength in comparison to the conventional section. The NHDOT is interested in a seasonal assessment of this section to quantify the significance in structural change and performance.

The following research will be conducted through this study:

- FWD testing on the reinforced base course and the adjacent conventional pavement sections in the summer (representing a normal condition), fall (after a rain event), and spring (under thawing condition) seasons;
- Back-calculation and analysis of FWD data to quantify the layer moduli values;
- Summarizing the layer moduli values and relating to design.

The study will examine the economic viability of the reinforced pavement application for NHDOT in comparison to conventional pavement sections. Potential benefits include reducing excavation of subgrade materials, reduced pavement structure thicknesses, and reduced maintenance. In addition, the results from this study will provide input into the design and evaluation of pavement structures using the AASHTO mechanistic-empirical pavement design guide (MEPDG).

The Cold Regions Research and Engineering Laboratory (CRREL) presented this problem statement to the NHDOT Research Advisory Council in April 2013, with support from the Bureau of Materials & Research. A preliminary budget of \$79,500 has been estimated for the project. It is anticipated that this work will be accomplished through a Cooperative Research and Development Agreement with CRREL.

NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION
BUREAU OF MATERIALS & RESEARCH
FY 2014-2015 SPR RESEARCH PROGRAM

15680W – Design and Maintenance of Subsurface Gravel Wetlands

The NHDOT has adopted the subsurface gravel wetland to treat runoff from highway applications and has implemented the systems at various locations across the state. The current NHDOT designs should be reviewed with respect to potential cost savings and maintenance reduction associated with smaller linear footprints and alternative hydraulic inlet structures. NHDOT designs currently have large footprints and employ much larger inflow risers than current UNH specifications, and these risers have larger openings for water to enter the subsurface gravel layer. As such it is expected that there may be design alternatives that would fit better in the linear highway environment, save money and still have equivalent performance.

The proposed research will review design guidance and propose cost effective and maintenance-reducing alternative options. Efforts will be made to compare and contrast cost, suitability and performance, as well as document the collection of gross solids in the NH DOT subsurface gravel wetlands, whether they result in a hydraulic performance penalty.

The University of New Hampshire (UNH) presented this problem statement to the NHDOT Research Advisory Council in April 2013, with support from the Bureau of Highway Design. A preliminary budget of \$25,000 has been estimated for this project. It is anticipated that the research will be conducted through a Cooperative Project Agreement with UNH.

NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION
BUREAU OF MATERIALS & RESEARCH
FY 2014-2015 SPR RESEARCH PROGRAM

15680X – Accelerated Bridge Construction (ABC) Alternatives for NH Bridge Projects

The UNH Structures Group (structures and geotechnical faculty and graduate students) is investigating innovative Accelerated Bridge Construction (ABC) alternatives appropriate for two future New Hampshire bridge projects: Gilford at Rt 3 / Rt 11 and Bunker Creek in Durham.

During the past four years, the Structures Group has investigated many ABC techniques appropriate for the Gilford project. The most recent work used SAP 2000 modeling and analysis to predict beam deflections during staged construction of deck panels supported on leveling screws bearing on existing steel girders. The SAP model represents the girders as frame elements and applies the deck slab leveling screw loading as point loads concentrically placed on the girders. The model determines the deflected shape of the girders at each stage of construction; the placement of each panel defines a construction stage.

For the Gilford bridge, the proposed research will repeat the testing with the goal of reducing the average difference of 8% in measured and modeled deflections. Alternatives for correcting a discrepancy between measured and modeled deflections in setting leveling screws lengths in the next panel to be installed will be investigated. A more complex model will also be prepared to model panel flexibility which has not yet been considered.

The Bunker Creek restoration will investigate alternatives to expedite the placement of foundation members and installation of roadways on saturated clay materials. Wicking and other techniques to accelerate consolidation in tidal areas such as in the small Bunker Creek estuary need to be investigated for compatibility with ABC techniques.

All reconstruction structural or roadway loads must be considered relative to the possibility of differential settlements due to subsurface soil consolidation. Soil samples need to be taken and consolidation tests performed for use in the structural analysis of proposed reconstruction alternatives.

The University of New Hampshire (UNH) presented this problem statement to the NHDOT Research Advisory Council in April 2013, with support from the Bureau of Bridge Design. A preliminary budget of \$80,000 has been estimated for this project. It is anticipated that the research will be conducted through a Cooperative Project Agreement with UNH.

NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION
BUREAU OF MATERIALS & RESEARCH
FY 2014-2015 SPR RESEARCH PROGRAM

15680Y – Validating Pollutant Load Estimates from Highways and Roads

There is a large body of literature that convincingly documents the relationship between increasing impervious surfaces and degraded water quality. Existing pollutant load and export coefficients can offer useful planning information but they are 2-3 decades old. As regulatory limits become more specific it is critical to have accurate information to account for pollutant mass loading and mass load reduction credit in order that communities make the most cost-effective decisions. It is also important that pollutant transport characteristics over developed land uses are well understood such that mitigation strategies can be more effectively employed. This can be useful for engineers, planners, municipal officials, and economists to use. The range of impervious cover (IC) mitigation strategies are quite broad and vary depending on the intervention point.

Pollutant load and export coefficients will be developed for various road types to develop pollutant export rates. These rates will be developed for sediment, phosphorus, and nitrogen. Real time in situ measurements will validate the model and help to calibrate pollutant fluxes during runoff events.

The results of this project will 1) improve planning tools necessary for NHDOT and municipal agencies for stormwater management, 2) provide critical planning and pollutant accounting information, 3) allow both NHDOT and communities to critically assess pollutant loads from roads and to maximize pollutant load reductions, and 4) enable the development of effective cost and benefit estimates for mitigation of changing land use patterns.

The University of New Hampshire (UNH) presented this problem statement to the NHDOT Research Advisory Council in April 2013, with support from the Bureau of Highway Design. A preliminary budget of \$70,000 has been estimated for this project. It is anticipated that the research will be conducted through a Cooperative Project Agreement with UNH.

NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION
BUREAU OF MATERIALS & RESEARCH
FY 2014-2015 SPR RESEARCH PROGRAM

26962A – Assessment of Asphalt Concrete Reinforcement Grid in Flexible Pavement

Use of a reinforcing grid in the asphalt concrete (AC) layer in flexible pavements has been promoted as an effective method to reduce or arrest cracking. Over the past seven years, New Hampshire DOT has installed GlasGrid 8501®, a commercially available fiberglass grid, in several state roadway overlays. Following milling of the wearing course, the grid overlays a thin leveling course which is then paved with the surface course. Visual observations by NHDOT personnel suggest inclusion of the grid in the AC layer has effectively impeded the formation of reflective cracks in roadways incorporating the grid, compared with adjacent pavements that do not. Structural evaluation testing of selected NH roadways would evaluate the benefit of using AC grid reinforcement as it has been marketed.

This project would develop resilient modulus values for the asphalt concrete reinforced layer for use by NHDOT as input for pavement design. The project would establish a test method to assess other AC reinforced roadways in New Hampshire. Currently, the high cost of the grid material, at approximately \$5 per yard, is comparable to roughly 1-in of asphalt concrete. Evaluating GlasGrid® Pavement Reinforcement Grid as a promising way to reduce the thickness of the asphalt layer would result in a substantial cost savings for NHDOT.

The Cold Regions Research and Engineering Laboratory (CRREL) presented this problem statement to the NHDOT Research Advisory Council in April 2013, with support from the Bureau of Materials & Research. A preliminary budget of \$68,500 has been estimated for the project. It is anticipated that this work will be accomplished through a Cooperative Research and Development Agreement with CRREL.



State of New Hampshire

CAP 13-045

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street - Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

October 14, 2013

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House, Room 105
Concord, NH 03301

**Re: ADMINISTRATIVE SERVICES PUBLIC WORKS DESIGN AND
CONSTRUCTION CAPITAL BUDGET PROJECTS QUARTERLY REPORT
JUNE, 2013**

Dear Chairman Campbell,

In accordance with HB91, please find transmitted herewith the Administrative Services, Bureau of Public Works Design and Construction quarterly summary and schedule of Capital Budget Projects for the quarter ending June 30, 2013.

Sincerely,

Linda M. Hodgdon
Commissioner

LMH/mcc
Enclosure

cc: Michael Connor, Director
Dott McMenemy, Business Supervisor
Michelle Juliano, Assistant Administrator, BPW

CAPITAL BUDGET PROJECTS QUARTERLY REPORT
CURRENT PROJECTS
JUNE, 2013

UA = USING AGENCY
N = NEGOTIATIONS
D = DESIGN
C = CONSTRUCTION
H = HOLD

As of: 06/30/2013

Description	Acctg. Unit	Initial Appropriation	Balance Forward	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation					Estimated Project Completion Date
									N	D	C	H	
Adjutant General													
Statewide Facilities Improvements	09300000	1,000,000.00	998,985.13	52,064.40	3,000.00	943,920.73	Various	As needed		X			TBD
Statewide Readiness Cntr-Restoration & Modernization	09310000	2,500,000.00	2,499,765.72	1,528,259.86	920,949.21	50,556.65	Various	Multiple projects, 1st work request received 1/15/12		X	x		On going
Milford Armory Construction & Renovations	33350000	2,000,000.00		1,690,019.41	267,862.84	42,117.75		UA Ongoing			x		Non-Lapsing
Admin Svcs-Court Facilities													
Rockingham Cnty-Reseal Lot & Drainage Repair	09320000	300,000.00	300,000.00	263,792.72	21,527.28	14,680.00	80640-B	Complete					Complete
Milford-Site & Plan Design	09330000	50,000.00	4,500.00	3,630.00	0.00	870.00	80646-A	Complete					Complete
Admin Svcs-Bureau of Facilities & Asset Management													
Hugh Gallen OPS-Main Bldg FACP Replacement	09340000	355,000.00	346,051.70	1,051.70	0.00	345,000.00	80628-B	Project on hold-pending repairs to system that may negate the need to replace				X	On Hold
Lakes Region Facility-Environmental Survey II	09350000	300,000.00	300,000.00	0.00	0.00	300,000.00	80606-A	No project planned				X	On hold
Driveway/Parking & Walkway Paving Phase 2	09360000	575,000.00	574,975.00	34,433.54	540,541.46	0.00	80627	Contract Approved. Construction underway			X		Dec 2013
Main Bldg Kitchen Roof Repair	09370000	500,000.00	499,300.00	6,285.00	0.00	493,015.00	80630-A	Preliminary estimates exceed budget. Funds reappropriated to raze kitchen, connector, bakery and Industrial building		X			Dec 2014
Lakes Region Facility- Roof Repair	09380000	300,000.00	300,000.00	4,650.00	100.00	295,250.00		Roof repairs required for Powell, to protect bldg integrity. Engineers preparing bid documents		X			May 2014 (Powell)
Hugh Gallen OPS-Main Bldg ADA Restrooms	09390000	425,000.00	425,000.00	32,400.00	392,600.00	0.00	80629	Contract approved by G&C. Construction underway			X		Nov 2013
Philbrook Center Renovation	09400000	3,575,000.00	3,502,469.91	1,654,115.33	1,790,654.58	57,700.00	80631-B	Construction underway.			X		Nov 2013
Admin Svcs-FDM													
Critical IT Infrastructure	09410000	1,500,000.00	1,288,624.64	350,370.00	41,000.15	897,254.49		UA-Production implementation of replacement NHFIRST hardware completed 12/2/12. Other DAS critical IT infrastructure, including replacing e-info Library which is currently based on unsupported fileNET software planned for calendar 2013			X		Calendar 2013 (other DAS critical IT infrastructure)

2	Acctg. Unit	Initial Appropriation	Balance Forward	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	N	D	C	H	Estimated Project Completion Date
ERP Phase II-HR & Payroll Systems	09420000	3,648,998.00	3,157,355.37	2,331,140.47	307,415.94	518,798.96		UA-NHFIRST Human Resources and Payroll was implemented on 2/8/2013. First paychecks were issued on 2/22. Currently in warranty period. Inventory Control project for Federal Surplus Foods planned to begin in April and be completed in September.			X		September 2013
Admin Svcs-General Services													
Emergency Repairs-All State Owned Facilities	09430000	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	Various	As Needed					As Needed
Statewide Energy Efficiency Improvements	09440000	500,000.00	454,202.62	304,395.01	97,152.75	52,654.86	Various	Projects completed. Awaiting invoices			X		Dec 2013
Londergan Hall-New Roof	09450000	161,000.00	149,000.00	145,999.72	3,000.28	0.00	80636-B	Completed					Completed
State House/LOB-Tunnel Elevettes	09460000	91,000.00	90,660.00	89,726.83	0.00	933.17	80632-A	Project Completed					Completed
State House Dome Renovation, Repair	09470000	700,000.00	700,000.00	79,765.86	13,789.14	606,445.00	80633	Contract awarded to DL King. Work to begin 10/3/2013			X		Oct 2014
DHHS Window Repairs	09480000	730,000.00	730,000.00	27,919.74	17,428.26	684,652.00	80635-A	Consultant Scoping		X			Nov 2014
State House Annex-Window Repairs	09490000	355,000.00	355,000.00	15,700.00	339,300.00	0.00	80634	Contract approved by G&C 3G Construction. Project underway			X		Oct 2013
Dept. of Corrections													
SHU-Replace Cell & Entrance Doors & Operating Systems	09500000	1,300,000.00	1,227,625.00	1,062,045.03	165,579.97	0.00	80621-B	Project began Nov 2012. 99% completed. Last invoice to be paid in October 2013.			X		June 2013
Dept. of Education													
Pre-Engineering Tech Career Pathway	09510000	100,000.00	100,000.00	0.00	0.00	100,000.00	N/A	UA-In design phase		X			June 2015
CTE Center Renovation-Pinkerton	09520000	7,875,000.00	7,751,632.00	6,273,296.38	0.00	1,478,335.62	N/A	UA-Project under const.			X		Nov 2013
CTE Center Renovation-Laconia	09530000	7,125,000.00	7,125,000.00	7,125,000.00	0.00	0.00	N/A	UA-Project under const.			X		June 2013
Employment Security													
Tobey Bldg Renovation & Garage Construction	09540000	22,500,000.00	21,981,551.71	5,816,729.60	14,118,281.12	2,046,540.99	80609R-D	Phase 1 demo complete & demo contractor paid. Phase II started Jan. 2013. Contract was awarded to Harvey Construction. There were some undisclosed issues found during the past three months that may impact the completion date to the end of Jan 2014. New completion estimate is mid/end of February 2014, as of 9-16-13.				X	Mid Febraury 2014
Dept. of Environmental Services													
Clean Water SRF Loan Program	09550000	16,225,952.00	16,225,952.00	197,883.73	0.00	16,028,068.27		UA-Ongoing-Capital Project-Federal Funds Match					Revolving
Drinking Water SRF State Match	09560000	6,420,220.00	6,420,220.00	0.00	0.00	6,420,220.00		UA-Ongoing-Capital Project-Federal Funds Match					Revolving

3	Acctg. Unit	Initial Appropriation	Balance Forward	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	N	D	C	H	Estimated Project Completion Date
Dam Repairs & Reconstruction	09570000	3,300,000.00	2,323,899.66	1,769,258.74	446,442.46	108,198.46		UA-9 major dam projects being funded thru this appropriation; 5 complete 2 underway w/each approx 50% complete. Remaining 2 in preliminary design phase.	X	X			June 2014
Great Bay Oil Spill Protection Strategy	09580000	545,000.00	542,906.00	90,584.24	1,375.00	450,946.76		UA- Working with DRED and Coast Guard on boom housing & deployment strategies and placements	X	X			June 2014
WRBP Infrastructure Capital Improvements	09590000	3,950,000.00	3,950,000.00	0.00	0.00	3,950,000.00		UA-Ongoing		X			June 2014
Suncook River Infrastructure Protection Project	09600000	1,035,000.00	1,034,021.27	4,700.24	177,834.58	851,486.45		UA-Phase 1 contract underway.		X	X		June 2014
Dept. of Health & Human Services													
Fire Protection Sprinklers	09610000	1,125,000.00	1,125,000.00	569,234.07	513,765.93	42,000.00	80620R-A	Project completed ahead of schedule.			X		Complete
Admin Bldg Fire Safety/ADA Compliance	09620000	385,000.00	385,000.00	28,900.00	355,600.00	500.00	80626-A	Construction has started, estimate 30% complete			X		June 2014
Nurse Call System	09630000	265,000.00	167,679.71	64,447.74	103,000.00	231.97	80625-A	Complete			X		Complete
APS Repair/Renovations- Roof, Windows & Curtain Wall	09640000	4,050,000.00	3,974,962.98	158,515.81	2,513,151.17	1,303,296.00	80638-B	Construction started 6/13, roof 80% complete, panel replacement in progress			X		Dec 2013
Boiler House Bldg-New Roof	09650000	103,000.00	96,852.76	6,083.88	5,938.88	84,830.00	80649-A	Awaiting chimney repair				X	On Hold
Campus Edge Bldg-New Roof	09660000	110,000.00	106,799.40	96,637.13	10,142.87	19.40	80648-B	complete			X		Feb 2012
Incremental Renewal of New HEIGHTS	09670000	7,500,000.00	7,500,000.00	3,693,686.44	1,940,019.40	1,866,294.16		UA-Project is in construction. Multi-phased project, more phases are now deployed are in testing, others in development. Project on target.				X	Sept 2016
Electronic Health Record	09680000	335,000.00	335,000.00	168,200.00	0.00	166,800.00		Software and services purchased, core team and steering committee meeting regularly, Rx Connect installed and being tested for 12/13 rollout.		X			August 2014
Regional Assessments Database II	09690000	1,000,000.00	1,000,000.00	557,141.32	429,380.68	13,478.00		UA-Contract approved by G&C & equipment delivery has begun. Work to begin Jan2013.	X				June 2013
Video Conferencing-Administrative Appeals Unit	09700000	268,800.00	268,800.00	180,001.53	70,368.06	18,430.41		UA-Equipment delivered & installation of video conference lines starting Jan2013		X			June 2013
Warehousing Infrastructure-Inventory Management Project	09710000	2,000,000.00	2,000,000.00	0.00	0.00	2,000,000.00		UA					TBD
Replatform Option Application	09720000	722,200.00	722,200.00	0.00	0.00	722,200.00		On hold, waiting for Strategic Plan for Legacy Systems project to determine direction for replatforming options				X	June 2014
Admin Bldg Handicap Access & Elevator (ADA)	09730000	175,000.00	175,000.00	28,417.25	143,658.75	2,924.00	80647-A	In progress to go to punchlist			X		Oct 2013

4	Acctg. Unit	Initial Appropriation	Balance Forward	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	N	D	C	H	Estimated Project Completion Date
DPHS Radiochemistry Lab Improvements	09740000	50,000.00	50,000.00	13,443.27	0.00	36,556.73	80643	AC unit installed. Agency formulating request to Cap Bud Cmte to use remaining funds for other lab improvements					Complete
Glenciff-Brown Bldg-Window Replacement	09750000	390,000.00	378,800.00	325,448.17	51,951.83	1,400.00	80624-B	Complete			X		Complete
Howard Recreation Building Renovations-Roof & Brickwork	09760000	480,000.00	480,000.00	108,711.57	360,038.98	11,249.45	80645-A	Substantial completion, going to punch list				X	November 2013
ACCESS Front Door Release II	09770000	15,000,000.00	15,000,000.00	1,351,539.12	0.00	13,648,460.88		UA-This consists of many staggered phases, completed implementation of Provider Accounts in NH EASY and 508 Compliance Review. Other projects scheduled to begin in October.				X	Sept 2016
Dept. of Information Technology													
Data Center Upgrade	09780000	1,606,500.00	130,644.79	127,444.75	0.00	3,200.04		Completed			X		March 2013
Network Operations Infrastructure Upgrade & VOIP	09790000	4,851,953.00	4,679,666.00	3,250,564.38	548,469.30	880,632.32		Project is progressing as planned. Accepted design doc & about to move to const. phase. Proof of Concepts will follow as agencies migrate onto new core for both VoIP & Servers		X			Dec 2014
Business One Stop Center	09800000	2,081,984.00	927,851.74	3,987.97	0.00	923,863.77		BOS wizard application released June 2013. Forms submittal project RFP in development. Expected release of RFP is October 2013.				X	June 2014
Judicial Branch													
Prisoner Video Conference	09810000	541,085.00	374,840.19	311,352.85	26,470.10	37,017.24		UA-34 of 34 Primary Project Units Implemented, 0 of 5 Supplemental Project Units Implemented				X	Phase 1: Completed 35 of 35 units 3/13; Phase 2: Completed 3 of 5 units-target 10/13
Call Center	09820000	57,500.00	18,836.50	18,138.97	0.00	697.53		UA-Implemented; on schedule			X		Jan 2013
E-Court Initiative	09830000	1,951,000.00	1,706,889.00	485,235.64	637,373.62	584,279.74		UA-Design Phase-RFP Completed; Contract negotiations nearing completion		X			June 2016
Liquor Commission													
Hooksett North & South Store Additions	09840000	8,400,000.00	8,400,000.00	0.00	0.00	8,400,000.00	80656R-A	Award anticipated 6/2013	X	X			April 2015
Portsmouth Store #38 Roof Replacement	09850000	115,000.00	104,184.74	86,712.00	0.00	17,472.74	80652R-B	Complete					Complete
Chesterfield-Build New Store	09860000	2,100,000.00	1,956,988.20	1,510,085.12	446,892.59	10.49	80622R-B	Construction ongoing started 5/2012				X	Complete
Manchester-Build New Store	09870000	2,100,000.00	2,030,547.49	0.00	0.00	2,030,547.49	80612R-A	Project Abandoned - contaminated site					
Manchester Airport-New Store	87020000	75,000.00	0.00	0.00	0.00	0.00		UA-Complete-Store opened Oct2011					Complete

5	Acctg. Unit	Initial Appropriation	Balance Forward	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	N	D	C	H	Estimated Project Completion Date
Portsmouth Store-Relocate	87030000	143,000.00	5.55	0.00	0.00	5.55		UA-Complete-Store opened Nov 2011-unencumbered balance of funds to lapse					Complete
North Hampton Store-Remodel	87040000	144,000.00	1,000.00	0.00	1,000.00	0.00		UA-Complete-Store opened March 2012					Complete
Dept. of Education													
Kindergarten Construction Funds	87050000	3,700,000.00	1,345,641.25	792,432.95	15,297.31	537,910.99	N/A	UA-In progress			X		June 2013
McAuliffe-Shepard Discovery Center													
Original Planetarium-Replace Existing Roofing & Seats	09880000	149,000.00	139,185.00	139,180.10	0.00	4.90	80641-B	Roofing project completed, funding not sufficient for seat replacement project after completion of roof. Remaining funds used to replace 10 seat cushions.			X		Complete
Resources & Economic Development													
Fire Tower Maintenance	09890000	170,000.00	170,000.00	0.00	0.00	170,000.00		UA-Ongoing		X			June 2015
State Park Repairs	09900000	1,500,000.00	1,152,036.74	793,787.22	217,912.10	140,337.42		UA-Ongoing			X		June 2014
Mt. Washington-Sherman Adams Bldg- Concrete Repair	09910000	180,000.00	179,940.67	0.00	0.00	179,940.67		Project being studied for best solution		X			June 2015
North Hampton Beach Redevelopment	09920000	450,000.00	320,014.03	284,640.42	35,373.61	0.00	80639R-B	Completed					June 2013
Hampton Beach North Seawall Repair	09930000	1,000,000.00	331,559.92	159,871.24	0.00	171,688.68	80637-A	Completed					Complete
Cannon Mtn Upgrades-Snowmaking	09940000	500,000.00	499,819.09	487,800.05	10,875.00	1,144.04		Almost complete					Sept 2013
Dept. of Safety													
E-911 Next Generation	09950000	3,702,000.00	3,702,000.00	0.00	0.00	3,702,000.00		UA-Awaiting promulgation of standards by FCC then will issue RFP				X	TBD
Suncook River Property Acquisition & Hazard Mitigation	09960000	2,000,000.00	1,745,043.75	1,689,127.56	0.00	55,916.19		UA-Mitigation projects ongoing in Allenstown, Pembroke, Epsom & Chichester			X		December 2013
Dept. of Transportation													
2.5% Match for FAA Projects	09970000	28,816,866.00	28,816,866.00	4,694,979.34	3,031,508.16	21,090,378.50		UA-Ongoing		X	X		June 2019
Bus Replacement-Transit Match	09980000	183,500.00	183,500.00	0.00	0.00	183,500.00		UA-Ongoing		X	X		Dec 2014
Veterans Home													
Electronic Medical Records	86870000	840,000.00	811,276.50	188,709.17	0.00	622,567.33		UA-Out to Bid October 13		X	X		June 2015
Fish & Game													
Jones Pond Dam Repair/Reconst.	86900000	450,000.00	450,000.00	44,180.23	69,930.77	335,889.00	N/A	UA-In progress		X			In Design Phase
Pease Development Authority													
Hampton & Seabrook Harbors Dredging	08380000	1,379,310.00	1,338,500.00	1,303,097.50	0.00	35,402.50		UA-project went to bid in July 2012. Construction commenced in October 2012. Project delay was attributable to the extensive permitting process.	X	X	X		Project is Complete and In-Service

6	Acctg. Unit	Initial Appropriation	Balance Forward	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	N	D	C	H	Estimated Project Completion Date
Hampton Harbor Marine Facility	08390000	1,500,000.00	1,500,000.00	0.00	0.00	1,500,000.00		UA-project went to bid in August 2012. Construction commenced in May 2013. Project delay was associated with reaching funding agreement with Army Core of engineers who will be assisting on the project.	X	X	X		January 2014
Admin Services													
ERP Phase II-Highway Funds	86930000	398,187.00	200,129.00	154,320.94	45,808.06	0.00		UA-NHFIRST Human Resources and Payroll was implemented on 2/8/2013. First paychecks were issued on 2/22. Currently in warranty period. Inventory Control project for Federal Surplus Foods planned to begin in April and run through September.				X	September 2013
Dept. of Safety													
Hayes generator complete, Dept. to seek approval to replace DMV generator using unencumbered balance of funds		X				0.00	80599R-A	Hayes generator complete, Dept. to seek approval to replace DMV generator using unencumbered balance of funds. Currently under Design at 23 Hazen Drive and 50 Boston Harbor Road, Dover	X				TBD
Dept. of Transportation													
Underground Fuel Tank Replacement	86950000	2,000,000.00	1,999,641.26	1,503,601.69	133,455.77	362,583.80		UA-In progress			X		Jan 2014
Statewide Radio Communication Replacement	86960000	1,240,000.00	712,052.50	300,562.24	290,573.89	120,916.37		UA-In progress		X			Dec 2013
Statewide Salt Sheds	86970000	1,100,000.00	1,098,462.15	115,573.85	959,624.36	23,263.94		UA-In progress			X		Dec 2013
New Patrol Shed & Salt Storage-Salem	86980000	3,330,000.00	3,330,000.00	12,460.27	12,745.73	3,304,794.00		UA Selecting site-no work request to date				X	June 2014
Data Center TMC Equipment Room Upgrade	86990000	580,000.00	574,489.96	96,518.26	477,705.76	265.94	80651R-A	Construction - G&C approved 4/3/13. Extensive investigation of existing electrical, mechanical & structural conditions & potential design options necessary before design may begin				X	Sept 2013
TOTALS		204,237,055.00	191,056,404.60	56,859,989.56	33,123,867.70	101,072,547.34							

CAPITAL BUDGET PROJECTS QUARTERLY REPORT
AMENDED & EXTENDED PROJECTS
JUNE, 2013

UA = USING AGENCY
 N = NEGOTIATIONS
 D = DESIGN
 C = CONSTRUCTION
 H = HOLD

As of: 06/30/2013

Description	Acctg. Unit	Initial Appropriation	Balance Forward	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	Status				Estimated Project Completion Date
									N	D	C	H	
Amendments													
Adjutant General													
Armory Renovations (03, 240:1, I, A) (amended by 06, 272:2) (07, 264:29, II) (09, 145:19, 1)(11, 253:28, 6)	03000000	1,800,000.00	2,276.11	2,210.98	0.00	65.13	80524B	Completed				Complete	
Administrative Services													
Cheshire & Merrimack Cty. Court Design & Renovate Temp Space (2005, 259:1, II, A, 2) (amended by 07,264:14) (07, 264:29, IX) (09, 145:19, 12)(11, 253:28, 30)	03700000	400,000.00	257,786.00	0.00	0.00	257,786.00	80402	Cheshire court complete. Looking to use funds to look into potential site & design for Merrimack County			X	On hold	
Stormwater/Sewer System - EPA order #05-13 (2009, 145:1, IV, F)(253:28, 41) (amended by 2011, 253:14) (Formerly Corrections Project)	33390000 (17720000)	575,000.00	655,816.33	0.00	0.00	655,816.33	80489-B	Project Cancelled-obtained approval from EPA to use less costly approach letting grass grow & installing fences to discourage geese from gathering on lawn areas-funds to be lapsed				Cancelled	
Hillsborough County North - Asbestos Abatement-(2009, 145:1, II, A, 1)(amended by 10, 29:3)(11, 253:28, 12)	17430000	17,000,000.00	1,398,542.02	64,942.84	358,481.24	975,117.94	80475-D	Substantial completion. HVAC problems, contractor issues, liens. Completion date extended to get remaining project items completed. Claims to settle		X		Dec 2013	
Department of Health & Human Services													
Glenciff - Brown Bldg. Patient, Room Floor Abatement (2007, 264:1, IX, C) (09, 145:52) (amended by 09, 145:18) (09, 145:19, 50)(11, 253:28, 69)	05310000	950,000.00	71,402.03	4,900.00	12,075.00	54,427.03	80364-B	Floor abatement is complete. Approval has been received for utility tunnel repair, timing depends on installation of the Chip boiler. Design Team met 8/13		X		TBD	
Liquor Commission													
Build Liquor Store-#69 Nashua - (09, 145:1, VIII, B)(amended by 11, 253:18)	17810000	4,438,000.00	568.63	0.00	0.00	568.63	80467R-B	Project complete, unencumbered balance of funds to be lapsed				Complete	
McAuliffe Shepard Discovery Center													
Christa McAuliffe Planetarium-Aian Shepard Mem Wing (03, 240:1,III,H)(05, 259:25,XVII)(amended by 07,264:21) (2007, 264:29, XXII) (09, 145:19, 21)(11, 253:28, 72)	03280000	5,019,000.00	108,142.91	102,990.08	2,427.10	2,725.73	97839-D	Project completed, remaining funds returned to State		X		Complete	
Dept. of Safety													
State Police narcotics & investigations unit (03, 240:3, I, D) (05, 259:25, XLI) (07, 264:29, LXVI) (09, 145:19, 59) (amended by 2011, 253:15) (11, 253:28, 85) (formerly Troop D 1st floor)	03560000	589,000.00	57,483.43	7,785.46	46,738.32	2,959.65	97827R-C	Construction complete, encumbered amount is hold-back pending final details to be completed.				Complete	
Dover Point DMV Substation (09, 145:2, I, B)(amended by 11,253:21) (11, 253:28, 84)	17980000	580,000.00	147,201.50	147,201.50	0.00	0.00	80460-B	Complete.				Complete	

2										Estimated Project Completion Date			
Description	Acctg. Unit	Initial Appropriation	Balance Forward	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	Status				
									N	D	C	H	
Safety Enhanced road toll system (05, 259:4 I A) (07, 264:29, LXVII) (09, 145:19, 60) (amended by 2011, 253: 24) (11, 253:28, 86)	04430000	1,385,000.00	596,900.68	594.00	50,745.33	545,561.35		UA-System live in transition phase. Encumbered amount is hold-back pending resolution of software implementation issues				X	Substantially Complete Decemb
Dept. of Transportation													
Rail Match (2007, 264:1, XIV, C) (09, 145:19, 67) (amended by 2011, 253:16) (11, 253:28, 100)	05460000	500,000.00	500,000.00	3,963.36	407,164.64	88,872.00		UA-In planning phase		X			Dec 2014
Railroad acquisition right of first refusal, rail match (2005, 259:1, XIII, F) (amended by 07, 264:20) (07, 264:29) (09, 145:19,81)(11, 253:28, 104)	04350000	500,000.00	499,787.05	0.00	0.00	499,787.05		UA-Ongoing	X				Ongoing
NH Veterans' Home													
Life Safety Infrastructure Upgrades (09 145:1, XIII, A) (amended by 11, 253:17) (11, 253:28, 106)	17940000	6,800,000.00	2,134,186.68	814,359.43	69,042.80	1,250,784.45	80476R-D	Project complete, unencumbered balance of funds to be lapsed					Complete
Central Shipping & Receiving/Multi-Purpose Center (09 145:1-XIII-C)(amended by 09, 253:17-C)	17960000	1,400,000.00	347,261.38	84,463.88	0.00	262,797.50		Complete. Updating check list w/BPW					Complete
Lapse Date Extended - June 30, 2013 (Ch. 253:28)													
Adjutant General													
Joint Service Training Facility Design (2003, 240:1, I, D) (05, 259, 25, V) (07, 264:29, III) (09,145:19, 2) (11, 253:28, 7)	03030000	3,388,700.00	577,001.54	40.00	0.00	576,961.54	80342R-C	Completed					Completed
Armory-Roofing Projects (2007, 264:1, I A) (2009, 145:19, 4)(11, 253:28, 8)	04750000	600,000.00	174,491.90	174,491.90	0.00	0.00	80524	Completed					Completed
Armory-Statewide Auxiliary Power (2007, 264:1, I, B) (2009, 145:19, 5) (11, 253:28, 9)	04760000	1,500,000.00	609,243.85	0.00	0.00	609,243.85	80411 80412-B	UA-On hold, being studied in-house to determine feasibility of additional generators in 2 additional armories				X	TBD
Armory-Alarm Fire Systems (2007, 264:1, I, C) (09, 145:19, 6)(11, 253:28, 10)	04770000	575,000.00	113,133.97	11,677.00	27,448.00	74,008.97	80412-B	UA-Ongoing	X				Dec 2013
Regional Training Institute Construction (2007, 264:1, I, F)(09, 145:19, 9) (11, 253:28, 11)	04800000	38,000,000.00	34,873,291.82	797,105.53	22,009,908.19	12,066,278.10	80342R-C	Stop work notice issued to Gen Contractor for violation of contract documents. Project currently on hold while BPW is negotiating w/bonding company				X	TBD
Statewide Fire Alarm & Life Safety Upgrades(09, 145:1, I,A)(11, 253:28, 1)	17370000	320,000.00	57,825.62	55,238.63	0.00	2,586.99	80571R-B	Completed					Completed
D&E Storage Buildings - Additional Power & Lighting(09, 145:1, I, B)(11, 253:28, 2)	17380000	282,000.00	151,651.24	0.00	0.00	151,651.24	80523R-A	project #80724			X		June 2014
Armory - Roof Material & Systems Replacements(09, 145:1, I, C) (11, 253:28, 3)	17390000	590,000.00	0.00	0.00	0.00	0.00	80524R-B	Completed					Completed
NHARNG-Training Site Water & Sewer (09, 145:1, I, D)(11, 253:28, 4)	17400000	250,000.00	3,345.00	0.00	0.00	3,345.00	80330R-C	Completed					Completed
Manchester- Underground Storage Tank Repairs(09, 145:1, I, E)(11, 253:28, 5)	17410000	50,000.00	15,048.15	1,350.00	444.67	13,253.48	80520-B 80541-B	Completed					Complete
Admin. Services - Bureau of Court Facilities													
Master Plan for the Courts (09, 145:1, II,A,2)(11, 253:28, 13)	17440000	450,000.00	450,000.00	0.00	0.00	450,000.00	80474	On Hold				X	TBD
Northern Carroll County New Roof- (2009, 145:15, II, B)(11, 253:28, 26)	18110000	130,000.00	30,726.77	0.00	0.00	30,726.77	80486-B	Project complete, unencumbered balance of funds to be lapsed					Complete

3 Description	Acctg. Unit	Initial Appropriation	Balance Forward	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	Status				Estimated Project Completion Date
									N	D	C	H	
Admin Services-General & Statewide													
Enterprise Resource Planning (2003, 240:1, II, C, 2) (05, 259:25, XV) (07, 264:29, XIX) (09, 145:19, 13) (11, 253:28, 31)	03200000	15,200,000.00	168,935.71	168,935.71	0.00	0.00		UA-Available balance being used for ERP Phase 2 (See accounting unit 09420000)			X		September 2013
Quality Assurance Eval monitoring/report ERP System (2007, 264:29, XXI) (09, 145:19, 14)(11, 253:28, 32)	04670000	1,500,000.00	20,591.38	20,591.38	0.00	0.00		Complete					Complete
State House, Library & LOB - Maintenance & Repeating (2007, 264:1, II, B, 2) (09, 145:19, 17)(11, 253:28, 33)	04870000	270,000.00	0.30	0.00	0.00	0.30	80194-D	Project complete, unencumbered balance of funds to be lapsed					Complete
Johnson Hall Renovations/Repairs- (2009, 145:1, II, B, 1)(11, 253:28, 14)	17450000	53,000.00	42,005.00	0.00	0.00	42,005.00	80483	Project Completed					Complete
LOB Critical Maintenance- (2009, 145:1, II, B, 2)(11, 253:28, 15)	17460000	2,900,000.00	869,269.64	42,827.72	9,541.96	816,899.96	80461-A	Project complete, unencumbered balance of funds to be lapsed					Complete
Johnson Hall New Roof- (2009, 145:1, II, B, 4)(11, 253:28, 16)	17480000	198,000.00	4,416.36	0.00	3,289.08	1,127.28	80482-A (bid w/80498)	Project complete, unencumbered balance of funds to be lapsed					Complete
State Library-Repoint Brick, Internal Repairs- (2009, 145:1, II, B, 5) (11, 253:28, 17)	17490000	1,345,000.00	122,836.49	0.00	5,158.00	117,678.49	80508-B	Project complete, unencumbered balance of funds to be lapsed					Complete
4 State Buildings - Cafeteria Fire Systems- (2009, 145:1, II, B, 8)(11, 253:28, 18)	17520000	42,000.00	42,000.00	42,000.00	0.00	0.00	80509-A	Complete					Complete
State Owned Facilities - Energy & Lighting Improvements-(2009, 145:1, II, E, 1) (11, 253:28, 24)	17590000	3,000,000.00	305,919.84	194,579.03	28,241.00	83,099.81	80478 A-O	Multiple projects-see DAS Energy report for detail on individual projects			X		Dec 2013
ERP-information Technology Phase II-(2009, 145:1, II, E, 3)(11, 253:28, 25)	17610000	1,417,202.00	1,417,202.00	1,417,202.00	0.00	0.00		UA-Available balance being used for ERP Phase 2 (See accounting unit 09420000)			X		September 2013
12 Hills Ave Renovation-2010 29:3	59890000	687,000.00	239,403.46	239,403.46	0.00	0.00	80534R-E	Complete					Complete
Supreme Court Parking Lot- (2009, 145:16, II, A)(11, 253:28, 27)	18130000	394,295.00	28,730.85	0.00	0.00	28,730.85	80511-A	Project complete, unencumbered balance of funds to be lapsed					Complete
Supreme Court ADA Access- (2009, 145:16, II, B)(11, 253:28, 28)	18140000	275,000.00	110,160.69	0.00	0.00	110,160.69	80519-A	Project complete, unencumbered balance of funds to be lapsed					Complete
State House Ice Stop System- (2009, 145:16, II, D)(11, 253:28, 29)	18160000	80,000.00	80,000.00	0.00	0.00	80,000.00	80506	Project withdrawn. Ice stop system will not work. Remove gutter systems to minimize ice build up. Funds to lapse					Withdrawn
Admin Svcs-Facilities & Asset Management													
Bow Brook Pond Dredging & Dam Stoplog- (2009, 145:1, II, C, 1)(11, 253:28, 19)	17530000	1,100,000.00	308,096.44	0.00	0.00	308,096.44	80502-B	Project complete, unencumbered balance of funds to be lapsed					Complete
Dolloff Building Drainage Improvements - (2009, 145:1, II, C, 2)(11, 253:28, 20)	17540000	80,000.00	321.75	0.00	321.75	0.00	80499-B	Complete					Complete
Main Building Bakery Roof Repair- (2009, 145:1, II, C, 3)(11, 253:28, 21)	17550000	210,000.00	174,872.72	1,155.00	0.00	173,717.72	80498-B (w/80482)	Preliminary estimates exceed budget. Funds reappropriated to raze kitchen, connector, bakery and industrial building			X		Dec 2014
Hugh Gallen Office Park Parking- (2009, 145:1, II, C, 4)(11, 253:28, 22)	17560000	250,000.00	76,521.42	1,750.00	0.00	74,771.42	80497-A	Initial project complete. Looking to utilize funding for additional roadway paving			X		Dec 2013

4 Description	Acctg. Unit	Initial Appropriation	Balance Forward	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	Status				Estimated Project Completion Date
									N	D	C	H	
Hugh Gallen Office Park Main Building Rumford Egress Stair & Interior Stairwell- (2009, 145:1, II, C, 5)(11, 253:28, 23)	17570000	305,000.00	23,184.00	23,184.00	0.00	0.00	80496-B	Completed					Completed
Department of Corrections													
Electronic Security Upgrades - Men's Prison (2005, 259:1, IV, A)(07, 264:29, XXVII) (09, 145:19, 22)(11, 253:28, 42)	03940000	775,000.00	67.20	0.00	0.00	67.20	80213	Project complete, unencumbered balance of funds to be lapsed.					Complete
Electronic Security Upgrades - Men's Prison (2007, 264:1, V, A)(09, 145:19, 23) (11, 253:28, 43)	05080000	350,000.00	95,247.91	8,946.44	0.00	86,301.47	80457	UA-Work in process		X			June 2014
Structural Wall & Beam Repair - Men's Prison (2007, 264:1, V, C)(09, 145:19, 24) (11, 253:28, 44)	05100000	1,780,000.00	13,456.45	0.00	0.00	13,456.45	80358-C	Project complete, unencumbered balance of funds to be lapsed.					Complete
Residential Treatment Unit - Phase I - Cncrd (2007, 264:1, V, G)(09, 145:19, 25) (11, 253:28, 45)	05140000	1,480,000.00	15,743.99	0.00	0.00	15,743.99	80357-B	Project complete, unencumbered balance of funds to be lapsed.					Complete
Women's Prison & Transitional Housing- Site/Design-(2009, 145:1, IV, A) (11, 253:28, 36)	17670000	2,300,000.00	2,300,000.00	0.00	0.00	2,300,000.00	80494-A	Public Works design request form in process, going to G & C on September 18, 2013.	X				June 2015
MSU, Doms, CCU, SPU, MCS, MCN-Repair Bathrooms-(2009, 145:1, IV, B) (11, 253:28, 37)	17680000	325,000.00	296,500.00	167,723.53	0.00	128,776.47	80490-B	Materials/Labor to be provided with own forces to complete project. BPW Project working on final payment			X		June 2014
Residential Treatment Unit Phase II- (2009, 145:1, IV, C)(11, 253:28, 38)	17690000	3,650,000.00	1,025,579.30	397,673.44	0.00	627,905.86	80491-B	Project Complete. Funds to be Lapsed.			X		June 2013
Admin East Wing-Upgrade Electric Wiring- (2009, 145:1, IV, D)(11, 253:28, 39)	17700000	79,000.00	57,508.42	0.00	0.00	57,508.42	80493	UA-Work in process		X			Dec 2014
MSU & Admin Bldg-Replace Sprinkler System- (2009, 145:1, IV, E) (11, 253:28, 40)	17710000	390,000.00	240,560.91	85,673.50	85,673.50	69,213.91	80495-A	Project complete & through final audit, legal issue with prime contractor resolved					Complete
Department of Education													
Renovation Regional Career & Tech Ed Center-Manch. (2007, 264:1, VI, B) (09, 145:19, 29)(11, 253:28, 49)	05180000	7,425,000.00	386,788.88	386,788.88	0.00	0.00	N/A	UA					Complete
Pre-Engineering Technology- (2009, 145:1, V, A)(11, 253:28, 46)	17740000	400,000.00	158,378.46	77,354.45	0.00	81,024.01	N/A	UA-In design phase		X			June 2013
Regional Career & Technical Education Center, Woffaboro- (2009, 145:1, V, B) (11, 253:28, 47)	17750000	7,786,552.00	1,755,207.09	1,755,207.09	0.00	0.00	N/A	UA					Complete
Regional Career & Technical Education Center, State Share-(2009, 145:1, V, C) (11, 253:28, 48)	17760000	8,000,000.00	1,297,521.00	19,831.00	0.00	1,277,690.00	N/A	UA					Complete
Department of Environmental Services													
Hazardous Waste superfund match- (2003, 240:1, V, A) (05, 259:25, XXVIII) (07, 264:29, XXXVI),(09, 145:19, 31) (11, 253:28, 53)	03330000	640,027.00	396,542.67	30,241.88	210,823.38	155,477.41	N/A	UA-Capital Project-Federal Funds Matching. Awaiting EPA contract negotiation completion on superfund site work.	X				TBD
Dam Repairs - Removal & Reconstruction (2005, 259:1, VI, A) (07, 264:29, XXXVIII) (09, 145:19, 33)(11, 253:28, 54)	04010000	1,270,000.00	65,000.00	21,413.13	43,586.87	0.00	N/A	UA-of original 8 projects, all but 1 are complete. Final project is underway			X		November 2013
SRF Drinking Water Matching Fund (2005, 259:1, VI, B) (07, 264:29, XXXIX) (09, 145:19, 34)(11, 253:28, 55)	04020000	3,150,000.00	23,025.18	23,025.18	0.00	0.00	N/A	UA-Funds Expended					Funds fully expended- account closed
33. SRF Wastewater Matching Fund (2005, 259:1, VI, C) (07, 264:29, XL) (09, 145:19, 35)(11, 253:28, 56)	04030000	3,450,000.00	69,405.83	69,405.83	0.00	0.00	N/A	UA-Funds Expended					Funds fully expended- account closed

5 Description	Acctg. Unit	Initial Appropriation	Balance Forward	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	Status				Estimated Project Completion Date
									N	D	C	H	
Bedrock Aquifer Monitoring (2005, 259:1, VI, D) (07, 264:29, XLI) (09, 145:19, 36) (11, 253:28, 57)	04040000	103,420.00	415.93	0.00	0.00	415.93	N/A	UA-Project complete, unencumbered balance of funds to be lapsed					Complete
Drinking Water SRF Matching Funds (2007, 264:1, VII, A) (2009, 145:19, 38) (11, 253:28, 58)	05200000	3,249,460.00	1,254,822.71	1,254,822.71	0.00	0.00	N/A	UA-Funds Expended			X		Funds fully expended-account closed
Wastewater SRF Matching Funds (2007, 264:1, VII, B) (2009, 145:19, 39) (11, 253:28, 59)	05210000	3,008,863.00	3,008,863.00	2,371,201.87	0.00	637,661.13	N/A	UA-Capital Project-Federal Funds			X		All funds fully obligated under ARRA loan program
Hazardous Waste Superfund Match (2007, 264:1, VII, C) (2009, 145:19, 40) (11, 253:28, 60)	05220000	1,040,000.00	511,838.01	99,889.40	363,386.41	48,562.20	N/A	UA-awaiting EPA contract negotiation completion on superfund site work	X				TBD
Dam Repairs, Removal & Reconstruction (2007, 264:1, VII, F) (2009, 145:19, 43) (11, 253:28, 61)	05250000	1,810,000.00	36,112.74	19,915.11	16,197.63	0.00	N/A	UA-of original 8 projects all but 2 are complete. Final projects underway			X		November 2013
Gorham Office Repairs & Renovations (2007, 264:1, VII, G) (2009, 145:19, 44) (11, 253:28, 62)	05260000	50,000.00	6,364.76	0.00	0.00	6,364.76	N/A	UA-Project complete, unencumbered balance of funds to be lapsed					Complete
WRBP Wastewater Treatment Plant Improvements-(2009, 145:1, VI, A) (11, 253:28, 50)	17770000	8,750,000.00	4,759,999.85	2,977,918.36	477,348.65	1,304,732.84	N/A	UA-Upgrade projects are approx 60% completed		X	X		June 2014
Drinking Water SRF Matching Funds- (2009, 145:1, VI, B)(11, 253:28, 51)	17780000	1,774,720.00	1,774,720.00	437,398.95	0.00	1,337,321.05	N/A	UA-Capital Project, Federal Funds Match	X				Revolving
Dorris Pond Dam Repair-State Share (10, 29:4, I)(11, 253:28, 52)	18320000	125,000.00	47,262.86	25,178.91	0.00	22,083.95	N/A	UA-Project complete, unencumbered balance of funds to be lapsed					Complete
Fish and Game Department													
Hatchery System Modernization (2003, 240:2, A) (05, 259:3, II) (07, 264:29, XLVI) (09, 145:19, 45)(11, 253:28, 64)	04410000	1,500,000.00	326,945.40	59,154.40	1,941.99	265,849.01	N/A	UA-Under construction			X		June 2013
Point of Service Registration (09, 145:3, III) (11, 253:28, 63)	18090000	400,000.00	400,000.00	0.00	0.00	400,000.00	N/A	UA-In negotiations	X				June 2015
Department of Health & Human Services													
SOP South - Electrical System Upgrade (2005, 259:1, VII, C) (07, 264:29, LIV) (09, 145:19, 48)(11, 253:28, 68)	04100000	484,144.07	91,831.51	87,239.45	4,591.55	0.51		Work being completed			X		Nov 2013
Incremental Renewal of HEIGHTS Phase II- (2009, 145:1, VII, B)(11, 253:28, 65)	18210000	4,000,000.00	2,268,157.00	1,278,951.00	989,206.00	0.00		UA-PC's are installed, testing of screens is underway although ACA work is the current priority, project is on target			X		March 2014
Above Ground Oil Storage Compliance -(2009, 145:17, IV, B)(11, 253:28, 66)	18180000	92,000.00	92,000.00	92,000.00	0.00	0.00	80500	Project completed except for punch list			X		Nov 1, 2013
Strategic Plan for Legacy Systems, 50-50 Federal match (2009, 145:17, IV, C) (11, 253:28, 67)	18190000	500,000.00	500,000.00	0.00	0.00	500,000.00	To Be Assigned	RFI is being prepared. Expected release date is Dec 2013	X				Sept 2013
Liquor Commission													
Hampton North Roof Replacement (09, 145:1, VIII, A)(11, 253:28, 70)	17800000	220,000.00	11,915.99	0.00	0.00	11,915.99	80468A	Project is complete, unencumbered balance of funds to be lapsed					Complete
McAuliffe Shepard Discovery Center													
Christa McAuliffe Planetarium - Alan Shepard Mem. Wing (2007,264:1, IV, L) (2009, 145:19, 20)(11, 253:28, 71)	05070000	4,594,161.00	1,762.50	1,762.50	0.00	0.00	97839-D	Project Complete					Complete
Pease Development Authority													

6	Acctg. Unit	Initial Appropriation	Balance Forward	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	Status				Estimated Project Completion Date
Description									N	D	C	H	
Market St. Marine Terminal Pier (2007, 264:1, XII, A) (09, 145:19, 53) (11, 253:28, 73)	05360000	2,300,000.00	2,250,200.00	0.00	0.00	2,250,200.00		UA- Projected to be cancelled.				X	June 2013
Rye Harbor Commercial Fish Pier (2007, 264:1, XII, B) (09, 145:19, 54) (11, 253:28, 74)	05650000	1,560,000.00	444,329.64	444,329.64	0.00	0.00		UA-In process	X	X	X		Sept 2013
Department of Resources & Economic Development													
Mt. Washington Electrification (03, 240:1 VIII, D)(05, 259:25, XXXVIII)(07, 264:29, LXII) (09, 145:19, 55)(11, 253:28, 79)	03430000	471,311.31	63,567.03	9,975.50	0.00	53,591.53		Completed					June 2013
Mt. Washington Electrification (05, 259:1, IX, E) (07, 264:29, LXIII) (09, 145:19, 56) (11, 253:28, 80)	04200000	182,167.27	13,316.27	120.03	0.00	13,196.24		Completed					June 2013
Statewide Radio System (07, 264:1, XIII, F) (09, 145:19, 57)(11, 253:28, 81)	05430000	883,000.00	61,317.09	48,698.09	12,618.00	1.00		Completed					June 2013
Hampton Seashell & 2 Bathhouses- (2009, 145:1, X, D)(11, 253:28, 78)	17350000	14,500,000.00	113,892.26	113,892.26	0.00	0.00	80471-A	Completed					Mar 2013
Statewide Roofs and Park Repairs - (2009, 145:1, X, A)(11, 253:28, 75)	17840000	1,200,000.00	97,072.17	93,177.17	0.00	3,895.00		Completed					June 2013
Mount Washington Tip Top House Repairs- (09, 145:1, X, B)(11, 253:28, 76)	17850000	67,000.00	67,000.00	5,468.46	0.00	61,531.54		UA-Roof Complete. Masonry Repairs & Evaluating replacment of boiler with gas fired			X		June 2014
Mittersill Expansion-(09, 145:1, X, C) (11, 253:28, 77)	17860000	3,065,000.00	387,558.72	74,655.08	0.00	312,903.64	80473-B	Ongoing site improvements. BPW project complete.			X		June 2015
Cannon Mtn Capitol Improvements (RSA 12-A:29,C)	31320000	0.00	6,516.08	0.00	0.00	6,516.08		UA-Ongoing - Self Funding			X		NonLapsing/Revolving
Dept of Revenue Administration													
Tax System 2010-(2009, 145:1, XI, A) (11, 253:28, 82)	17880000	7,000,000.00	2,483,476.18	1,175,915.52	639,703.06	667,857.60		UA-Program is 87% complete. Funding has been encumbered until Jan 2015.	X	X			Jan 2015
Department of Safety													
OIT Projects for DMV(2007, 264:2, I, D) (09, 145:19, 63)(253:28, 87)	05560000	1,947,492.80	1,030,880.26	51,791.40	927.00	978,161.86		UA-See DMV Vision Project- Capital projects will be needed & used in accomplishing the overall project	X				December 2014
DMV Vision Project Continuation (09, 145:2, I, A)(11, 253:28, 83)	17970000	8,305,000.00	8,234,014.00	0.00	0.00	8,234,014.00		UA-Docs have been completed & RFP released 8/2012. 17mo implementation process, DMV highest priority	X				December 2014
Department of Transportation													
Acquisition of Railroad & Airport Properties (99,226:1,XIII,C)(01,202:28,XXXIII)(03,240:34, LXXVI)(05,259:25,LVI)(07,264:29,LXXIV)(09,145:19,64)(11,253:28,98)	01560000	1,450,000.00	326,108.92	0.00	0.00	326,108.92	0156	UA-Ongoing	X				Ongoing
5-10 percent match for FAA Projects (2007 264:2 XIV, A) (09, 145:19, 65) (11, 253:28, 99)	05440000	13,350,387.50	7,429,808.77	56,077.08	434,055.81	6,939,675.88		UA-Ongoing		X	X		June 2017
Public Transit Bus Replacement (2007, 264:1, XIV, B) (09, 145:19, 66) (11, 253:28, 103)	05450000	384,500.00	56,884.88	49,371.53	0.00	7,513.35	98967Z	UA-Ongoing			X		Dec 2013
Repair State Rail Lines (264:1, XIV, D) (09, 145:19, 68)(11, 253:28, 101)	05470000	950,000.00	22,906.71	22,906.71	0.00	0.00	66017C	UA-Under construction			X		Complete
Fuel Cntr Computer Syst. (2007 264:2, II, E) (09, 145:19, 74)(11, 253:28, 102)	05610000	800,000.00	142,952.40	100,342.85	42,609.55	0.00	0561	UA-Ongoing			X		Dec 2013

7 Description	Acctg. Unit	Initial Appropriation	Balance Forward	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	Status				Estimated Project Completion Date
									N	D	C	H	
Highway Construction Projects - Various (07, 264:2-II-G,1-4)	05630000	59,895,260.00	0.00	0.00	0.00	0.00		UA-Ongoing			X		Completed in FY 2011
Welcome Cntr-Chesterfield & Antrim (05, 259:4, II, I) (07, 264:29, LXXXVII) (09, 145:19, 83)(11, 253:28, 105)	04570000	700,000.00	57,625.00	69.20	0.00	57,555.80		UA-Project complete, unencumbered balance of funds to be lapsed					Complete
FAA Projects (2009, 145:1, XII, A) (11, 253:28, 88)	17890000	53,635,000.00	24,836,516.29	14,002,891.06	7,382,402.92	3,451,222.31		UA-Ongoing		X	X		June 2019
Public Transit Bus Matching Funds (2009, 145:1, XII, B)(11, 253:28, 89)	17900000	333,000.00	218,569.44	5,245.00	129,055.43	84,269.01	69009	UA/Grant & bid process underway	X				Dec 2014
Airport Navigation Equipment (2009, 145:1, XII, C)(11, 253:28, 90)	17910000	105,000.00	5,783.90	0.00	0.00	5,783.90		UA-Ongoing		X	X		June 2015
Coos County Rail Improvements (2009, 145:1, XII, D)(11,253:28, 91)	17920000	850,000.00	83,624.23	32,914.26	50,709.97	0.00	66030	UA-Under Construction			X		Complete
State-Owned Rail Bridge Repair (2009, 145:1, XII, E)(11, 253:28, 92)	17930000	1,000,000.00	741,066.52	518,471.29	77,093.28	145,501.95	66017K	UA-Under construction			X		Dec 2014
Underground Fuel Tank Replacement, Statewide (2009, 145:2, II, A) (11, 253:28, 93)	17990000	3,000,000.00	296,322.42	161,511.23	134,811.19	0.00	80250	UA					Complete
Replacement of Automated Fueling System-Phase 2 (2009, 145:2, II, C) (11, 253:28, 94)	18020000	500,000.00	485,209.85	0.00	485,209.85	0.00		UA-In design phase			X		Jan 2015
TMC Equipment Room Fire Suppression (2009, 145:2, II, D)(11, 253:28, 95)	18030000	185,000.00	33,786.13	19,437.00	14,348.80	0.33	80527-A	Project complete, unencumbered balance of funds to be lapsed					Complete
Nashua DMV, EZ Pass Customer Service (2009, 145:2, II, F)(11, 253:28, 96)	18050000	250,000.00	31,005.62	31,005.62	0.00	0.00	80514-B	UA					Complete
Energy/Environmental Renovations, Statewide (2009, 145:2, II, G) (11, 253:28, 97)	18060000	500,000.00	75,899.81	30,192.00	43,686.38	2,021.43		UA-Ongoing			X		Complete
TOTALS		370,299,662.95	120,907,077.42	33,137,654.00	34,671,014.30	53,098,409.12							

CAPITAL BUDGET FY10/11 PROJECTS MONTHLY REPORT - JUNE 2013

UA = USING AGENCY
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Description	Acctg.	Unit	Initial Appropriation	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	Status				Estimated Project Completion Date
									N	D	C	H	
State Owned Facilities - Energy & Lighting Improvements	17590000		3,000,000.00				80478						
Laundry - Ozone systems & washing machines			\$197,873.00	\$197,873.00	\$197,873.00			Glenciff, NHH, Tilton vets home, JJS Manchester					Complete
Lighting			\$2,079.00	\$2,079.00	\$2,079.00			JJS Manchester Campus, Older Buildings, Self performing					Complete
Lighting			\$6,329.30	\$6,329.30	\$6,329.30			WRBP Franklin WWTF, Self performing					Complete
Low-flow Bathroom Fixtures			\$82,251.29	\$82,251.29	\$82,251.29			Replace toilets, urinals & faucets - DES/DHHS HQTRS					Complete
Motion Activated power strips			\$19,625.00	\$19,625.00	\$19,625.00			Pilot program for reducing plug-loads at Walker Building					Complete
Install infrared heaters in maintenance areas			\$60,049.54	\$60,049.54	\$60,049.54			Traffic Building B, Infrared heaters in maintenance bays					Complete
Phase 1 Lighting - new fixtures & switching			\$218,953.52	\$218,953.52	\$218,953.52		80478/A	Main Building: 1:1 replacement of T12 lights w/ HPT8 Fluorescents					Complete
Re-design lighting for better controls			\$338,535.65	\$338,535.65	\$338,535.65		80478/B&G	Brown Building: Switching for emergency lighting, switching & reduction in garage					Complete
Re-design for better controls			\$101,589.00	\$101,589.00	\$101,589.00		80478/F&N	Adj Gen. Helicopter Hangar: Allow for better switching					Complete
Re-design for better controls			\$134,670.95	\$134,670.95	\$134,670.95		80478/E&O	JJS Sununu Building: Switching for emergency lighting, switching					Complete
Lighting - 1:1 Fixture Replacement. DOT District 1 & Glenciff			\$193,876.38	\$193,876.38	\$193,876.38		80478/D	DOT District 1, Glenciff & DES-Gorham: 1:1 replacement of T12 lights w/ HPT8 Fluorescents					Complete
Lighting - 1:1 Fixture Replacement. DOT District 5 area			\$198,526.00	\$198,526.00	\$198,526.00		80478/C	DOT District 5: 1:1 replacement of T12 lights w/ HPT8 Fluorescents					Complete
Re-design lighting for better controls			\$214,490.00	\$214,490.00	\$214,490.00		80478/H&I	Walker Building: Switching for emergency lighting					Complete
Lighting - 1:1 Fixture Replacement			\$158,212.68	\$158,212.68	\$158,212.68		80478/K	DOT Districts 2,3,4: 1:1 replacement of T12 lights w/ HPT8 Fluorescents					Complete
Rework lighting for better/more efficient fixtures			\$43,300.00	\$43,300.00	\$43,300.00		80478/M	Morton Building: Rework lighting for better/more efficient fixtures					Complete
Street light replacement			\$1,367.79	\$1,367.79	\$1,367.79			Replace incandescent streetlights w/ CFL at Glenciff					Complete
Add motion sensors to existing lights			\$1,858.66	\$1,858.66	\$1,858.66			Liquor Headquarters: Add motion sensors to existing lights					Complete
Low-flow Bathroom Fixtures			\$11,391.00	\$11,391.00	\$11,391.00			Liquor Headquarters: Replace toilets, urinals & faucets with lower flow units					Complete
Replace Store lighting			\$3,442.00	\$3,442.00	\$3,442.00			Liquor Store #1: Install new fixtures in store area					Complete
Replace Street lights w/ LED's			\$91,372.05	\$91,372.05	\$91,372.05		80478/L	Hazen Drive Parking Lot Lights					Complete
Rework lighting for better/more efficient fixtures			\$60,900.00	\$60,900.00	\$60,900.00		80478/J	Supreme Court Building: Better/more efficient fixtures					Complete
Provide & Install waste oil furnace			\$12,650.00	\$12,650.00	\$12,650.00			Office Park South Transportation Garage: Use waste oil from vehicles to offset steam heating costs					Complete

CAPITAL BUDGET FY10/11 PROJECTS MONTHLY REPORT - JUNE 2013

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Description	Acctg.	Unit	Initial Appropriation	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	Status				Estimated Project Completion Date
									N	D	C	H	
Miscellaneous Plug Load Items			\$4,127.35	\$4,127.35	\$4,127.35			Timers, motion activated strips, meters etc					Complete
Provide Steam Engine			\$188,693.67	\$188,693.67	\$188,693.67	20009/C		Glencriff in conjunction w/ ARRA project.					Complete
Replace Boilers (2)			\$94,344.02	\$94,344.02	\$94,344.02			Replace existing #2 boilers w/ new gas fired at Dept. of Corrections					Complete
Install GEM venturi style steam traps			\$2,274.00	\$2,274.00	\$2,274.00			DAS - Laundry					Complete
LED Christmas Lights			\$3,957.60	\$3,957.60	\$3,957.60			convert DAS - Gov's Mansion from incandescent to LED					Complete
Cooling Project			\$40,498.00	\$40,498.00	\$40,498.00			Optimize cooling in server room at DoIT, 27 Hazen					Complete
Washer/dryer			\$16,968.00	\$16,968.00	\$16,968.00			more efficient smaller model to replace old units at Vets Home					Complete
convert T12 to T8			\$1,366.88	\$1,366.88	\$1,366.88			DRED self-install at Bear Brook					Complete
convert T12 to T8			\$6,759.84	\$6,759.84	\$6,759.84			DRED self-install at Mt. Washington					Complete
convert T12 to T8 at Hampton and Hooksett			\$3,486.45	\$3,486.45	\$3,486.45			DOT self-install for Turnpikes					Complete
HVAC Steam valve replacement			\$5,500.01	\$5,500.01	\$5,500.01			Employment Security improve system efficiency in Concord.					Complete
Convert MH fixtures to T5HO			\$13,702.00	\$13,702.00	\$13,702.00			Dept. of Corrections self-install at Concord Warehouse.					Complete
Convert MH fixtures to T5HO			\$4,239.80	\$4,239.80	\$4,239.80			Dept. of Corrections self-install in Concord Kitchen/Cafeteria.					Complete
replacing an equivalent number of HID lighting to T8's			\$750.00	\$750.00	\$750.00			DRED - Trails Garage self-install Pittsburg - AKA Lake Francis"					Complete
DAS - Laundry replacement			\$1,449.98	\$1,449.98	\$1,449.98			Replace washer & Dryer in Annex Building, self install.					Complete
Replace old insulation with R19.			\$2,388.96	\$2,388.96	\$2,388.96			DAS - R19 install in LOB					Complete
Replace old insulation with R19.			\$1,350.52	\$1,350.52	\$1,350.52			DAS- R19 install in Pillsbury Building					Complete

CAPITAL BUDGET FY10/11 PROJECTS MONTHLY REPORT - JUNE 2013

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Description	Acctg.	Unit	Initial Appropriation	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	Status				Estimated Project Completion Date
									N	D	C	H	
Replace Steam Trap Cage Units and replace flanged valve & Pilot			\$8,793.64	\$8,793.64	\$8,793.64			Londergan Hall replacing Steam Trap Cage Units and flange valve & pilot.					Complete
Replace Steam Trap Cage Units			\$3,779.16	\$3,779.16	\$3,779.16			Johnson Hall & Spaulding Hall replacing Steam Trap Cage Units.					Complete
Adding Thermostatic controls			\$6,972.00	\$6,972.00	\$6,972.00			Thermostatic controls on Spaulding Hall.					Complete
Adding Thermostatic controls			\$8,647.95	\$8,647.95	\$8,647.95			Thermostat and remote sensor along with Thermostatic controls installed in State House.					Complete
Replacing old existing A/C units with Energy Efficient ones			\$7,595.35	\$7,595.35	\$7,595.35			Retrofitting A/C units in the Dept. of Justice.					Complete
Add R19 insulation to the current insulation in building.			\$330.69	\$330.69	\$330.69			DAS - R19 install in Walker house					Complete
Replace 4 existing old windows with new energy star ones.			\$1,431.71	\$1,431.71	\$1,431.71			Londergan hall replacing 4 windows					Complete
Steam Trap replacements			\$14,257.74	\$14,257.74	\$14,257.74			Steam Trap replacements for the State House, Old Labor Building, S.H-Annex, Library, Storrs St. Warehouse & Justice					Complete
Boiler Replacement			\$3,232.63	\$3,237.35	\$3,232.63			smaller, more efficient unit at White Farm, Concord NH					Complete
Boiler replacement			\$240,182.14	\$240,182.14	\$240,182.14		80603/A&B	Boiler replacement at H&HS - 29 Hazen Drive.					Complete
Timer for Hazen Dr. water Chiller			\$350.00	\$350.00	\$350.00			Adding timer to the water chiller for drinking water at 29 Hazen Drive.					Complete
Replace HID w/fluorescent			\$1,470.08	\$1,470.08	\$1,470.08			Replaced existing lighting with more efficeient lighting at the Vets Cemetery.					Complete
LED Flood light Retrofit			\$330.00	\$330.00	\$330.00			Replace existing fixtures by changing to an LED flood light replacement at Johnson, Spaulding and Londergan Halls.					Complete
Window Quilts			\$26,545.85	\$26,545.85	\$26,545.85			Adding window quilts to Plymouth Circuit Court, Jaffrey Circuit Court Houses to help with temperature control.					Complete
Upgrade lighting from T12 to T8's, Including upgraded switches and stage lighting.			\$7,925.35	\$7,925.35	\$7,925.35			Upgrade lighting from T12 to T8's. Dropping number of lamps and including sensors to the Tactical Center at Police Standards.					Complete
Induction lighting			\$1,627.35	\$1,627.35	\$1,627.35			Retrofit of the Lobby can lighting at Police Standards to induction lighting.					Complete
insulate window treatments			\$3,479.08	\$3,479.08	\$3,479.08			New window treatments to block sun in summer for more efficient cooling in Johnson Hall.					Complete

CAPITAL BUDGET FY10/11 PROJECTS MONTHLY REPORT - JUNE 2013

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Description	Acctg.	Unit	Initial Appropriation	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation	Status				Estimated Project Completion Date
									N	D	C	H	
Wallpack garage door lighting			\$7,075.00	\$7,075.00	\$7,075.00			Replace wallpack lighting on DOT Mechanical Services. Above each garage door.					Complete
VSD pump retrofit			\$7,500.00	\$7,500.00	\$7,500.00			VSD retrofit for Milford fish hatchery. To improve efficiency and life of pump.			X		July 2013
Steam Trap inventory			\$11,832.18	\$11,832.18	\$11,832.18	80704/A		Inventory of steam traps at Glenciff to locate traps for repair.			X		July 2013
Occupancy Sensors			\$796.00	\$796.00	\$796.00			Install new Occupancy Sensors to reduce energy use at the Supreme Court.					Complete
Install wood pellet stove			\$3,120.00	\$3,120.00	\$3,120.00			Install wood pellet stove in admin. building of the Vet's Cemetery with a single zone central forced air system.					Complete
Steam Jacket insulation			\$9,799.00	\$4,932.00	\$9,799.00			Insulate steam pipes with Steam Jackets to save BTU's and money for the Annex and Dept. of Justice.			X		July 2013
DAS/BPW Purchase balometer			\$2,899.75	\$2,899.75	\$2,899.75			Used to measure CFM - DAS/BPW equipment					Complete
Lighting upgrade to LED lighting for Range and command booth for Police Std.			\$5,409.66	\$5,409.66	\$5,409.66			LED Lighting upgrade for Police Standards training range and command booth center, Concord					Complete
Installation of Electrical Meter			\$9,999.00	\$9,999.00	\$9,999.00			Installing electrical meter to be able to track energy usage at Glenciff Home.			X		July 2013
North Yard T12-T8 upgrade - Concord Prison Facility			\$14,440.00	\$14,440.00	\$14,440.00			North Yard T12-T8 upgrade to the Concord Prison facility to help increase energy efficiency.					Complete
Lighting for Discovery Room, Hall and Flag pole lighting			\$2,805.58	\$2,805.58	\$2,805.58			Retrofitting existing incandescent bulbs in Discovery Room, Hall and Flag Pole lighting with LED lighting at the Headquarters building of F&G.					
BPW Clerk costs			\$37,267.09	\$37,267.09	\$37,267.09			BPW Clerk costs					
Unallocated Balance			\$4,906.13			\$4,906.13							
Subtotal			\$3,000,000.00	\$2,980,232.59	\$2,995,093.87	\$4,906.13							

Total Unencumbered Balance

\$4,906.13

CAPITAL BUDGET FY12/13 PROJECTS QUARTERLY REPORT - JUNE 2013

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Description	Acctg. Unit	Initial Appropriation	Expended Amount	Encumbered Amount	Unencumbered Balance	Project Number	Explanation	Status				Estimated Project Completion Date
								N	D	C	H	
State Owned Facilities - Energy & Lighting Improvements	09440000	500,000.00										
Shaded items are complete												
Troops - Lighting upgrade for Dept. of Safety		\$39,024.95	\$39,024.95	\$39,024.95			Dept. of Safety - Lighting upgrade					Completed
Convert Metal Halide lighting to LED lighting for DOJ		\$5,496.00	\$5,496.00	\$5,496.00			Dept. of Justice Conversion to LED lighting.					Completed
Convert T12 to T8 lighting at the Flume		\$1,276.43	\$1,276.43	\$1,276.43			upgrade lighting for the Flume Visitor Center.					Completed
Energy Management System for DOT Traffic		\$46,000.00		\$31,500.00	\$14,500.00		DOT - Traffic Building Management System		X			October 2013
State owned flashing lights for DOT Traffic		\$10,000.00	\$5,592.82	\$10,000.00			DOT - LED Beacons		X			July 2013
Retrofitting Commercial Dishwasher, NHH - Concord NH		\$71,784.00	\$71,784.00	\$71,784.00			NH Hospital to replace old unit with new more efficient dishwasher unit.					Completed
Upgrade Boiler efficiency, Bridges House Concord, NH		\$20,057.98	\$20,057.98	\$20,057.98			Bridges House - Upgrade Boiler to furnace					Completed
Boilers - Hillsouth courthouse		\$46,202.00	\$46,202.00	\$46,202.00			DAS - Hills South Courthouse -upgrade boiler to condensing NG					Completed
DAS - Clamp on Data Logger		\$760.00	\$760.00	\$760.00			To record energy readings at project sites before and after installation to confirm savings					Completed
New construction at Anna Philbrooks		\$75,000.00	\$71,250.00	\$75,000.00			Anna Philbrooks energy efficiency upgrades - lighting, insulation, etc.		X			October 2013
Parking lot lighting Retrofit for Employment Security		\$37,750.00	\$37,750.00	\$37,750.00			Retrofit of the Concord- employment security parking lot. Changing to LED fixtures.		X			Completed
Steam Jacket Pilot at State House		\$1,999.00	\$1,999.00	\$1,999.00			Insulate steam pipes with Steam Jackets to save BTU's and money					Completed
Commercial Grade Washing Machine Retrofit for NH Vets Home		\$13,061.00	\$13,061.00	\$13,061.00			Washing machine at NH Vets home failed and an EE Ozone washer will replace it.					Completed
DOT, Wood Boilers added to Candia and Bow		\$67,500.00	\$61,011.04	\$67,500.00			Reduce energy at each location from dropping fuel cost to burn wood.		X			November 2013
DES, Air Source Heat Pumps 4 locations (Gilson Road, Air Port Rd., Peirce Island and Water St.)		\$10,222.99	\$10,222.99	\$10,222.99			retrofitting heat pumps for new efficient air source heat pumps to have better overall savings.					Completed
LED Exterior Wall Packs- Concord Prison Facility		\$25,800.00	\$25,800.00	\$25,800.00			LED Wall Packs for the Concord Prison facility to help increase energy efficiency and public safety.					Completed
DOT - Lighting trial at Dover C&J Park and Ride.		\$15,850.00		\$15,850.00			ISI lighting Pilot for a Park N Ride location	X				December 2013

CAPITAL BUDGET FY12/13 PROJECTS QUARTERLY REPORT - JUNE 2013

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Description	Acctg. Unit	Initial Appropriation	Expended Amount	Encumbered Amount	Unencumbered Balance	Project Number	Explanation	Status				Estimated Project Completion Date
								N	D	C	H	
BPW Clerk costs							BPW Clerk costs					
Unallocated Balance		\$12,215.65			\$12,215.65							
Subtotal		\$500,000.00	\$411,288.21	\$473,284.35	\$26,715.65							

Total Unencumbered Balance

\$26,715.65

CAPITOL BUDGET PROJECTS QUARTERLY REPORT
ARRA/STIMULUS FUNDS PROJECTS
JUNE, 2013

As of: 06/30/2013

Description	Acctg.	Unit	Initial Appropriation	Balance Forward	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation
NH Army Reserve National Guard									
Renovations at the State Military Reservation(CE - Labor Compliance)	08810000		\$ 999,001.00	\$ 915,437.15	\$ 58,100.00	\$ 8,280.00	\$ -	20002-A	Complete.
State Military Reservation (SMR & Camp Labontee)	08810000		\$ 2,997.00	\$ -	\$ 823,797.00	\$ 446,629.00	\$ -	20002-B	Complete
Renovations at the State Military Reservation(CE - Labor Compliance)	08810000		\$ -	\$ -	\$ 6,494.40	\$ -	\$ -	20002-C	Complete
Renovations at the State Military Reservation/Camp Labontee	08810000 08800000		\$ 1,003,000.00	\$ 915,437.15	\$ 888,391.40	\$ 454,909.00	\$ 7,542.75	20002R-Total	
Statewide FMS (Littleton, Manchester, Hillsborough - Consultant)	08820000		\$ 1,028,000.00	\$ 1,026,973.00	\$ 117,564.57	\$ 253.43	\$ -	20003R-A	Complete.
Renovations at 3 Armories (Hillsborough, Manchester Littleton)	08820000		\$ -	\$ -	\$ 702,783.00	\$ 34,000.00	\$ -	20003R-B	Complete.
Renovations at 3 Armonies (Hillsborough, Manchester Littleton - CE Labor Compliance)	08820000		\$ -	\$ -	\$ 34,687.83	\$ -	\$ -	20003R-F	Complete
Renovations at 3 Armonies (Hillsborough, Manchester Littleton)	08820000		\$ 1,028,000.00	\$ 1,026,973.00	\$ 655,035.40	\$ 34,253.43	\$ -	20003R-Total	
Barracks (Roof Repl, Windows Doors) Ctr. Strafford, (Consultant)	08620000		\$ 3,046,953.00	\$ 2,965,606.42	\$ 227,074.26	\$ 135.74	\$ -	20004R-A	Complete.
Training Site Renovations Ctr. Strafford	08620000		\$ -	\$ -	\$ 2,228,037.11	\$ 445,841.68	\$ -	20004R-B	Punch List.
Renovations at the Training Site - Ctr. Strafford (CE Labor Compliance)	08620000		\$ -	\$ -	\$ 36,266.86	\$ -	\$ -	20004R-C	Complete
Renovations at the Training Site - Ctr. Strafford	08620000		\$ 3,046,953.00	\$ 2,965,606.42	\$ 2,491,373.23	\$ 445,977.42	\$ -	20004R-Total	
Total NH Army Reserve National Guard			\$ 5,077,953.00	\$ 4,908,016.57	\$ 4,234,805.03	\$ 935,139.85	\$ 7,542.75		
NH Veterans' Home									
Multi-Purpose Emergency Operations Center	17960000		\$ 1,400,000.00	\$ 997,444.25	\$ 81,755.00	\$ -	\$ -	20011R-A	Complete
Multi-Purpose Emergency Operations Center	17960000		\$ -	\$ -	\$ 1,445,938.11	\$ 37,075.33	\$ -	20011R-B	Complete
Multi-Purpose Emergency Operations Center	17960000		\$ -	\$ -	\$ -	\$ -	\$ -	20011R-C	Complete
Central Shipping & Receiving/Multi-Purpose Center (09-145-1, XIII, C) (amended by 11-253-17)(11-253-28, 107)	17960000		\$ 1,400,000.00	\$ 997,444.25	\$ 1,527,693.11	\$ 37,075.33	\$ -	20011R-Total	
Life Safety Infrastructure Upgrades	17940000		\$ 805,980.18	\$ 7,200,000.00	\$ 684,173.40	\$ 96,328.60	\$ -	80476R- A	Complete
Life Safety Infrastructure Upgrades	17940000		\$ -	\$ -	\$ 3,836,380.16	\$ 257,185.20	\$ -	80476R- B	Complete
Life Safety Infrastructure Upgrades	17940000		\$ -	\$ -	\$ 12,994.68	\$ 6,005.32	\$ -	80476R- C	Complete
Life Safety Infrastructure Upgrades	17940000		\$ -	\$ -	\$ 13,198.68	\$ -	\$ -	80476R- D	Complete
Life Safety Infrastructure Upgrades	17940000		\$ 805,980.18	\$ 7,200,000.00	\$ 4,546,746.92	\$ 359,519.12	\$ 1,212,108.11	80476R-Total	
Total NH Veteran's Home			\$ 2,205,980.18	\$ 8,197,444.25	\$ 6,074,440.03	\$ 396,594.45	\$ 1,212,108.11		
Office of Energy & Planning									
Manchester Readiness Boiler Replacement (Consultant)	08500000				\$ 163,659.00			20001R	Complete

2	Description	Acctg. Unit	Initial Appropriation	Balance Forward	Expended Amount	Encumbered Balance	Unencumbered Balance	Project Number	Explanation
	Manchester Readiness Boiler Replacement	08500000			\$ 2,828.51	\$ -		20001R-B	Complete
	Manchester Readiness Boiler Replacement	08500000			\$ 166,487.51	\$ -		20001-Total	Complete
	ARRA HVAC Project	08500000			\$ 121,200.00	\$ -		20005-A	Complete
	ARRA HVAC Project - Phase I (Operating \$)	20400000/20450000/20800000/			\$ 1,061,300.00	\$ -		20005-B	Complete
	ARRA HVAC Project - Ph II	08500000			\$ 1,860,279.57	\$ -		20005-C	Complete
	ARRA HVAC Project - Phase I/II	08500000			\$ 2,921,579.57	\$ -		20005-Total	
	Windows/Insulation (Consultant)	08500000			\$ 86,550.00	\$ -		20006-A	Complete
	Windows/Insulation Phase I	08500000			\$ 960,641.00	\$ -		20006-B	Complete
	Windows/Insulation Phase I	08500000			\$ 1,047,191.00	\$ -		20006-Total	Complete
	Glenciff Home for the Elderly - Hydro Upgrades (Consultant)	08500000			\$ 9,035.60	\$ -		20008R-A	Complete
	Glenciff Home - Wood Chip Boiler Bldg. (CE Labor Compliance)	08500000			\$ 78,080.90	\$ -		20009-A	Complete
	Glenciff Home for the Elderly - Wood Chip Boiler (Consultant)	08500000			\$ 287,804.82	\$ -		20009R-B	Complete
	Glenciff Home for the Elderly - Wood Chip Boiler (Construction)	08500000			\$ 3,683,718.99	\$ -		20009R-C	Complete
	Glenciff Home for the Elderly - Wood Chip Boiler (Consultant)	08500000			\$ 24,519.33	\$ -		20009R-D	Complete
	Glenciff Home - Wood Chip Boiler & Hydro Upgrades	08500000			\$ 4,074,124.04	\$ -		20009R-Total	
	Building Envelope Improvements (Consultant)	08500000			\$ 14,327.25	\$ -		20010-A	Complete
	Building Envelope Improvements	08500000			\$ 14,327.25	\$ -		20010-Total	
	Steam Zoning & Energy Projects (Consultant)	08500000			\$ 60,766.52	\$ -		20013-A	Complete
	Steam Zoning & Energy Projects	08500000			\$ 543,979.33	\$ -		20013-B	Complete
	Steam Zoning & Energy Projects				\$ 604,745.85	\$ -		20013-Total	
	DOC Conversion #6 Oil to Gas	08500000			\$ 10,800.00	\$ -		20014-A	Complete
	Franklin Wastewater Treatment Facility	08500000			\$ 15,998.85	\$ -		20016-A	Report Rec'd 100% Complete
	Total Office of Energy & Planning		\$ 10,071,541.00		\$ 6,864,289.67	\$ -	\$ -		
	\$638,531 encumbered under 08500000 for 3 FT Temporary employees & computers purchased. Virtual Server projects that billing was handled by OEP directly \$607,077.85								



State of New Hampshire
DEPARTMENT OF CORRECTIONS
OFFICE OF THE COMMISSIONER
105 Pleasant Street
Concord, New Hampshire 03301

CAP 13-047

WILLIAM L. WRENN
Commissioner
(603) 271-5600

WILLIAM G. MCGONAGLE
Assistant Commissioner
Tel. (603) 271-5562

November 5, 2013

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, NH 03301

Attn: Office of Legislative Budget Assistant
State House, Room 102

RE: **WOMEN'S PRISON QUARTERLY REPORT**

Dear Chairman Campbell:

In accordance with Laws of 2013, Chapter 195:1, IV enclosed please find a copy of the quarterly report for the Women's Prison project.

Thank you for your support on this very worthwhile project. I am pleased to report that we have put together a great team for this project and I am pleased with the progress to date.

Please feel free to contact Assistant Commissioner William McGonagle at 271-5562 if you have any questions.

Sincerely,

William G. McGonagle

for William L. Wrenn,
Commissioner

Enclosure

cc: Michael Connor, Deputy Commissioner

Women's Prison Quarterly Report
Chapter 195:1, IV, 2013 Session HB 25
November 1, 2013

We have assembled a great team of various professionals to work on this project and we are making good progress. We reviewed letters of qualifications from several architect/engineering firms from around the country and we selected a firm from Portland, Maine, SMRT, to provide architectural and engineering services for this project. They have a great deal of experience with prison designs and construction and they were presented with an award for a women's prison in Windham, ME. A key subcontractor working with SMRT is Pulitzer/Bogard & Associates, LLC. Pulitzer/Bogard is a well known and respected firm charged with responsibility for pre-construction planning.

We have also been busy interviewing construction management teams from across the country. We issued a request for qualifications in July and we received 10 responses from very qualified teams. We narrowed the field to the best 5 firms and sent RFP's to them in late July. Based on their responses to the RFP and interviews with each team we have reduced the field to the 3 best qualified teams. On October 15, 2013 we issued an RFB to the 3 most qualified contractor teams with bids due on November 7th. We are planning to review the bids and submit the contract for Governor and Council approval on or before 1/15/2014. (See copy of attached schedule.)

Since our last presentation to Capital Budget Overview we have modified the bid award criteria. We were initially planning to base the contract award on the lowest guaranteed maximum price. During the construction management interview process, the contractors expressed concern regarding the lack of specificity to base the guaranteed maximum price. Based on their concerns, we have modified the award criteria to three items:

Pre-Construction Services	\$ _____
Construction General Conditions	\$ _____
Construction Management Fee	\$ _____
Stipulated Sum Cost of Construction for UST removal	\$118,000
Stipulated Sum Cost for Steam Line /Injector repair	\$425,000
Stipulated Sum Cost for Construction of Prison	\$32,000,000
Total Cost (Basis for Award)	\$ _____

(See attached breakdown of cost estimates)

In the meantime members of our team have attended tours of two award winning women's prisons, one in North Carolina and one in Windham, ME. On October 15th we held our first of several stakeholder meetings. The first meeting was with abutters. We provided a general overview of the project and provided an opportunity for meeting attendees to ask questions and express any concerns that they had. The

meeting went well with most abutters concerned about noise and traffic. (See attached copy of the meeting notes) We have created a web page located at www.nh.gov/nhdoc that includes the notes and any information regarding the project going forward.

On October 21, 22, and 23 staffs from DOC and DPW attended all day sessions led by Pulitzer/Bogard and SMRT to begin refining the programming requirements for the new facility. In the coming two months we will continue the planning and programming efforts with programming documents due from SMRT in early January. In November we are planning to complete some preliminary site concepts including security and building mapping.

We are hoping to put the first bid for site work in May of 2014 with site work projected to begin in August of 2014.

A/E Consultant Selection Process			CM Selection Process		
DATE	Day of Week	TASK	DATE	Day of Week	Task
4/1/2013	M	Work Request from DOC Start A/E Consultant RFP Begin Construction Management Selection Criteria			
4/8/2013	M	Request Programming/Needs information from DOC Begin Development of RFP Form RFP evaluation/interview committee (DOC/BPW)			
4/15/2013	M	Receive programming/needs information from DOC			
4/19/2013	F	Draft RFP complete for review by DOC			
5/1/13	W	LOIQ Criteria & Advertise on Consultants	5/1/2013	W	Start Development of CM Criteria and Documents
5/15/2013	W	Receive LOIQ from Consultants			
5/22/2013	W	Meet to Review Proposals			
5/31/2013	F	Short list to Consultants			
6/3/2013	M	Send out RFP's to Short listed Consultants			
6/24/2013	M	Receive RFP's from Consultants			
7/15 to 7/16	M	Schedule Interviews	7/1/2013	M	Advertise LOIQ for CM firm
7/22/2013	M	Consultant Selected	7/15/2013	M	Letter of Interest and Qualifications DUE
			7/22/2013	M	BPW Lists 5 Qualified Firms (based on LOIQ scoring)
			7/29/2013	M	Send Out RFP to 5 CM firms
8/12/2013	M	Scope / Schedule / Fee Negotiation Complete	8/15/2013	R	submit letter for C&O
9/1/13	T	BEGIN assembling CM BID PACKAGE	8/26/2013	M	Work Request from DOC
9/18/2013	W	Governor & Council-for A/E Consultant	9/6/2013	F	CM Firms submit proposals - begin evaluation
9/19/2013	R	Consultant NTP - FINALIZE CM BID PACKAGE			
			9/20/2013	F	Committee evaluation of Proposals Complete
			9/24 - 9/25	T - W	CM Interviews
			9/24/2013	T	Capital Budget Overview Meeting
10/2/2013	W	alternative Governor & Council date for A/E			
10/8/2013	T	DOC tour of Windham, ME facility with A/E	10/4/2013	F	CM BID PACKAGE COMPLETE / PRINTED
10/9/2013	W	Begin Programming, Site and Pre-Architectural Services	10/8/2013	T	3 CM selected to bid project
10/15/2013	T	Abutters Meeting at 6:00-7:30 pm 3 McGuire St. Warehouse	10/15/2013	T	Bid Packages Out / Abutters Meeting at 6:00pm 3 McGuire St.
10/21-10/23	M-W	Programming Meetings with DOC staff/directors			
			10/25/2013	R	Pre-Bid Meeting
			11/7/2013	R	Bids Due
11/5/2013		Site investigation (survey / geotech) complete			
			1/15/2014	W	Governor & Council - CM
1/18/2014	M	Consultant / CM coordination meeting and start-up	1/18/2014	M	CM Notice to Proceed -

Construction (dates are subject to revision)					
1/21/2014		Programming Documents and DOC/BPW Review Complete			
4/1/2014		Schematic Design Documents and DOC/BPW Review Complete			
by 4/1/2014		Capital Budget Overview Meeting - Presentation			
5/7/2014		Early Site Bid-Package Issue			
5/27/2014		Design Development Documents and Review Complete			
8/22/2014		Site work permits and approvals in place			
12/2/2014		Construction Documents and DOC/BPW Review Complete -Document Issue			
Spring 2015		Begin Construction			
10/1/2016		Substantial Completion of Construction			

Weekly meetings are scheduled for each Friday Morning to review project status starting April 19, 2013 at 10:00am in BPW Library
 Quarterly meetings with Capital Budget Overview: 9/24/13;
 Weekly site meetings with CM and A/E as follows:

Administrative Services

Women's Prison Values

11/1/2013

Appropriation	\$38,000,000				
Owner's Contingency	\$3,000,000				
Available for Construction	\$35,000,000				
Less Estimated General Conditions 5%	\$1,750,000				
Less Estimated CM Fee 3.5%	\$1,225,000				
Total Construction Cost Stipulated (rounded to \$32,000,000)	\$32,025,000				
Owners Contingency	\$3,000,000				
Construction Contingency	\$1,750,000				
FFE	\$600,000				
Commissioning Fees	\$150,000				
BPW Fees (Capital Clerk Only)	\$150,000				
Arts	\$75,000				
A/E Soft Costs	\$138,300				
Testing and Inspections					
Design Contingency	\$136,700				

Administrative Services
 Women's Prison Proposed Award
 11/1/2013

Item 1 Stipulated Sum Cost of Construction	\$32,000,000		
Item 2 Pre Construction CM fee	\$ _____		
Item 3 Construction CM Fee	\$ _____		
Item 4 Pre Construction General Conditions	\$ _____		
Item 5 Construction General Conditions	\$ _____		
Item 6 Stipulated sum cost of construction UST removal	\$118,000		
Item 7 Stipulated sum cost of steam line / injector repair	\$425,000		
Bid Award	\$ _____		

NEW HAMPSHIRE STATE PRISON FOR WOMEN

Notes from Abutters Meeting

10/15/2013 – 6:00pm

Meeting was held at the DOC warehouse. Visitors signed in and were given a sheet with names and contact information for Assistant Commissioner McGonagle, Warden Richard Gerry, Administrator Jon Hanson, Deputy Commissioner Michael Connor, and Project Manager Tim Smith.

6:06 pm – meeting convened by Commissioner Wrenn

Welcome

6:09 pm – history and background of project by Assistant Commissioner McGonagle

Questions:

1. Q: Why here? Was any consideration given to Berlin as a site?

A: No for several reasons:

- a. Female offenders should be closer to population centers because in a rehabilitative correctional model proximity to family, especially dependant children, is important.
- b. Female offenders have special medical issues that need special care not available in small regional hospitals. Proximity to a population center with specialized medical care reduces the cost of transportation and provides better, more appropriate care.

2. Q: How confident are you that the area marked 'preliminary' is where the structures will be?

A: The area marked preliminary, is just that; the structures and site development may slide north or south on the site a little bit based on what the geotechnical exploration finds. However, it will not move much. The location on the site is beneficial because of proximity to existing utilities allows sharing of water, sewer, storm drainage, gas, steam, etc. Also, the location allows the sharing of staff.

3. Q: How many acres is the 'preliminary' area? Will it take the entire area?

A: Eight (8) acres. The entire build-out of the facility including site development may take the eight acres.

4. Q: Will we protect the property markers of the neighbors? Is there anything that neighbors need to do to protect or mark their property before construction begins?

A: The State will do everything possible to make sure that the boundary lines with neighbors are protected and not disturbed. We have hired a surveyor for this project who may check some of the boundary markers. There is no need for neighbors to mark or protect their boundary markers.

5. Q: Will the project impact existing tree 'buffer zones' between the prison and neighbors relative to sight and sound?

A: We will need to have some visual/acoustical buffer such as trees and vegetation, especially existing trees and vegetation. We can revisit this question with the neighborhood when the landscape architect begins work.

6. Q: Where is new parking? Where is parking during construction? Where is the construction entry?
A: We don't know yet. Parking will be located close to the construction site during construction and near the facility when it is complete. There is a possibility that Call St will be used for construction traffic because it is a 'straight shot' to the sight from North State Street. However, it would require improvements. It is unlikely that construction traffic would use Palm Street because access is circuitous and more difficult.
7. It was noted by one of the neighbors that Palm Street needs an additional stop sign.
8. Q: Will the number of people parking increase greatly? Will parking that was proposed behind the warehouse ever be built? People are parking at neighborhood businesses and walking across to the prison. What are the plans for parking?
A: A traffic study and traffic analysis will be performed by our Design Consultant as part of this project. There will be dedicated parking for the women's facility. The quantity is smaller than the men's prison because we have only 224 beds versus 1500 for men's facility. There will likely be around 160 female inmates at move-in and the parking required for the new facility will therefore be minimal.
9. Q: If you have 160 inmates at opening, how many beds will the facility have?
A: The legislation requires 224 beds with expansion to 350 beds.
10. Q: Will the facility increase the number of minimum security workers walking on the street?
A: No. C-2 women (the lowest classification at the new facility) will most likely be 'inside' the perimeter fencing and will not be free to walk on the street. The minimum security C-1 women at the existing Shea farm facility will stay there. Women at the new facility will not be free to leave the facility or mix with male minimum security inmates.
11. Q: Will Call Street will require improvements if used as an entry?
A: Yes. The Department of Corrections actually owns Call Street (recently discovered when discussing improvements with City of Concord). Improvements would likely be required to bear the weight of construction equipment, delivery vehicles, etc. and to facilitate turning at North State Street.
12. Q: How will future parking be handled? The neighbors ask that an access plan be developed so that Palm and Call Streets are minimally affected by the construction traffic.
A: Future parking and access plans will be developed during the design process, we will put access and parking plans on the website as they are developed.
13. Q: Is the sand pit (old warehouse site) to be used for heavy equipment?
A: That is a possibility. We do not know exactly how the construction manager will want to stage operations.
Rebuttal: The Palm Street neighbors have been living with construction for the last four years. Issues include noise from heavy machinery and backing before 7am and after 5pm, the 'daily parade of construction equipment,' crushing and recovery operations on the warehouse site, dust,

traffic, etc. One neighbor has even recorded the decibel readings on her phone, for the record. If you will not prevent the warehouse site from being used, please do not allow heavy equipment or crushing/recovery operations there, which will cause disturbance with noise, dust, traffic, etc. Response: The site was being used by the City of Concord for operations during the North State Street improvements. DOC gave them permission to use the site for operations. In the new operation, the likely use for the site will be for sub-contractor jobsite trailers and personnel parking. The site will likely NOT be used for heavy equipment, and will certainly not be used for crushing/recovery operations. Heavy equipment and crushing/recovery operations will likely be as close to the site as possible. All of these things can be worked out with the construction manager in the contract.

14. Q: Can we specify the times of construction operation in the contract? 7am should mean 7am.
A: Yes. The contract specifies times of operation, which we can enforce.
15. Q: What is happening with Sheila's house (abandoned house adjacent to warehouse)? Is it part of the plan? Could it be?
A: We do not own that property and do not know the status.
16. Q: Why is the media always on the street? Are they not allowed on prison grounds?
A: Media is not allowed on prison grounds, although they have been allowed to shoot with a camera from the warehouse property. The media often sets up in the Right of Way in spite of rules to the contrary. DOC has no control over that.
17. Q: How often will we hold these neighborhood meetings?
A: We will post a list of public meetings on the website. Each neighbor who left an e-mail will be included on a list of those to update on a regular basis by e-mail.
18. Q: Will parking be in back? How about access points?
A: Yes, most likely. There will not be additional parking added near the street. However, there may be more than one entrance to the new facility for different types of access (delivery, emergency, staff, public, etc.)
19. Q: Will there be blasting?
A: Blasting is a possibility. The construction manager will be required to conduct a pre-blast survey of every structure within a 500' radius of the blast site. In addition all the neighbors will have to be notified by the contractor in advance.
20. Q: What are the visitation hours and how will this affect the traffic?
A: The traffic increase will be minimal. Visiting hours will vary between 8am and 9pm but the actual schedule has not been defined yet. DOC did conduct an informal traffic count at the Goffstown Women's facility which can be posted on the website. The count includes each different type of vehicle and the time of entry onto the site.
21. Q: Will there be a new access road to the site? If Call Street is used will it be improved?
A: We don't know. However, a part of the City of Concord improvements was to remove access points along North Main Street. That leaves basically three potential points of entry for the

construction and for permanent access – Palm Street, Call Street and the existing main entrance at the light. A traffic study will be done for the facility by the design consultant. That study will help determine the projected impact of traffic entering and leaving the State Prison site.

22. Neighbors expressed concern that ‘memories are short’ when it comes to helping to address neighborhood concerns, which have included and continue to include the following items:

- a. There are problems with the traffic light. Apparently doesn’t change quickly enough for cross and turning traffic even when there is no opposing traffic.
- b. There are naked men visible in the windows of the minimum security facility. Evidently calls have been referred to ‘another agency’ in the past; but the building is on State Prison grounds.
- c. The inmates from the minimum security facility are cat calling to neighbors and their tenants, and leaving cigarette butts on neighbors’ properties.

Response: While issues with the minimum security unit are through a different division of the department, they are indeed on State Prison grounds. Please contact Warden Gerry if you have an issue (reference phone list). If this is occurring during the evening call 271-1804 which is staffed 24/7. DOC can provide a direct number to the minimum security housing if items are not addressed adequately.

(NOTE) As of 10/16/13, new shades have been requisitioned for the TWC windows, staff have been alerted to the inappropriate comments and a small crew of inmates will conduct a weekly trash and cigarette butt pick up from the Yellow Submarine north to the prison.

23. Q: Will the women’s prison be ‘maximum security?’

A: It will have a maximum security (C-5) component within it of approximately 5 beds. There are currently only 2 maximum security (C-5) beds being utilized.

24. Q: Can we please restrict night use of the firing range? It is being used sometimes used after 9pm and is a noise problem.

A: DOC does not frequently use the range at night. The State Police may be using it at night. DOC will check into this and work to mitigate the issue.

(NOTE) DOC Probation/Parole Officers are required to qualify every two years during nighttime. With 80 officers it takes several days to complete this qualification. It should be over for this year shortly.

25. Q: What is the future of the warehouse lot at Palm Street? There was a plan developed in the 1990s to pave it, what happened to that?

A: We don’t know what the future is. The City of Concord has expressed interest in it.

26. Q: Will the facility be lit at night?

A: Yes, but the new lighting will have to minimize light pollution. Newer technology and requirements allow much more controlled lighting of large areas.

27. Q: Will Palm Street be extended along old road beds / railroad beds that run from the end of Palm Street onto Prison property and behind neighbors’ properties parallel to Palm Street?

A: Assistant Commissioner McGonagle guarantees that these old road/rail beds will not be developed.

28. Q: Why is the facility here?

A: Aside from the reasons outlined earlier, it was legislated to be "adjacent to the existing men's prison in Concord."

29. Q: What about expansion of the men's prison? Could you put the men in Berlin and put the women in the men's prison here?

A: The men's prison here is already at or over capacity. Berlin is already at or over capacity. There is no room to move any of the Concord inmates to Berlin.

New Hampshire Rail Transit Authority

New Hampshire Department of Transportation, PO Box 483, Concord, NH 03302



November 5, 2013

Representative David Campbell
Chairman
Capital Budget Oversight Committee

Re: Report of the New Hampshire Rail Transit Authority

Chairman Campbell and Committee Members:

Attached is the report required by RSA 238-A:12-a on the activities of the New Hampshire rail Transit Authority. I have also attached some core documents of the Authority for your information.

I will attend your meeting on November 20, 2013 to answer any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas J. Mahon".

Thomas J. Mahon
Chairman

Report of the NH Rail Transit Authority 10/1/2012 to 9/30/2013

After a relatively quiet period for the Authority in early part 2012, the Authority and the Department of Transportation have been more active. Leading off this activity was the approval of the use of toll credits for the match for a Federal Transit Authority (FTA) Alternatives Analysis study by the Capital Budget Oversight Committee. This approval cleared the way for the submission of the contracts with study consultant, UDS, for the execution of the Federal Railroad Administration (FRA) grant and the FTA grant to the Governor and Council. The grants were approved by the Council on a vote of 4-1. The NHDOT undertook the task of overseeing the projects as required by federal rules as the NH Rail Transit Authority has no dedicated staff.

The consultant has established a schedule for completion of the grant that carries the studies and analyses associated with the return of commuter rail to the NH Capitol Corridor. Over 20 stakeholder meetings were conducted prior to an Advisory Committee meeting and a Public Meeting in Manchester.

The Authority participated in a stake holder meeting, the Advisory Committee Meeting and the Public Meeting.

Concurrent with the grant activities, a Memorandum of Understanding (attached) was jointly developed by the NHDOT and the NHRTA to delineate the roles of each in the administration of the public outreach and education portion of the FRA grant, totaling \$40,000. This was also presented to the Governor and Council and received their approval on a 4-1 vote.

The Authority formed a four person sub-committee and joined with the NHDOT, NH Department of Resources and Economic Development and the NH Information Technology department to craft and issue a Request for Proposals (RFP) for the public outreach and education portion of the FRA grant, totaling \$40,000. Two responses to the RFP were received and reviewed in mid-October. The committee scoring was forwarded to the Authority for their review and recommendation to the Governor and Council.

The year was also active in terms of outreach on rail related issues affecting several areas in the state. The Authority authorized the Chairman to send Letters of Support the Federal Railroad Administration supporting a TIGER Grant application for a freight rail upgrade in Coos County. This application was not successful. The Authority authorized the Chairman to send a letter of support to the Capital Budget Committee regarding use of toll credits for the Plaistow study of extending the commuter rail line from Haverhill to Plaistow.

Chairman Mahon attended the Plaistow Public Meeting regarding the study of extension of commuter rail from Haverhill to Plaistow. Mr. Mahon is also participating in the I-93 Traffic Demand Management (TDM) Task Force and is a member of the Task Force's Transit Oriented Development (TOD) sub-committee. One of the topics studied by this sub-committee was the unified ticketing for inter- and intra-city bus services in the I-93 corridor.

Mr. Mahon was an invited Guest Speaker of the National Corridor Initiatives Value Capture Conference that was held at Northeastern University in Boston on December 5, 2012. He was also a guest speaker at the Leadership Nashua meeting on January 10, 2013.

Mr. Mahon testified before the NH House Transportation Committee on HB 508 which would have increased the span of interest of the Authority to freight. The legislation was very expansive and was not requested by the Authority. Mr. Mahon and the sponsor of the bill recommended that it be Inexpedient to Legislate. The Committee unanimously voted ITL.

As a regular part of their meetings, the Authority received regular reports from board members and the DOT staff regarding the following:

Construction of improvements to the Exeter station on the Downeaster line.

Abandonment of the Hampton Line and conversion to a Rail Trail by DOT

Additional TIGER grant application for freight rail, including a presentation by the Strafford Regional Planning Commission on improvements on the freight line from Rochester to Ossipee. This application was successful.

Progress on the efforts to extend service from Haverhill to Plaistow.

Tom Mahon, David Preece and Kathy Hersh met with Chris Kennedy of the Governor's Office in February to update the Governor on the activities of the Rail Transit Board. It was a broad conversation to discuss potential issues that Board hopes to formally address in the future. These subjects include revisiting our authority under RSA 228:A, to consider the process for developing an independent presence and budget appropriations. They also discussed vacant seats on the Board that require an appointment from the Governor's.

The membership of the Board has undergone a 25% change during the year. (Please see the attached roster for current membership.) Former Chairman and public member Peter Burling declined to seek reappointment when his term expired in July 2013. Vice Chair Katherine Hersch, the designated member from the City of Nashua, retired from the City at the end of June and resigned from the Board.

Michael Izbicki, of Bedford was re-appointed by the Governor to fill one of the rail expert positions on the Board.

Richard Cane of Nashua was appointed by the Governor to one of the public positions on the Board.

Jonathan Edwards is the Upper Valley-Lake Sunapee Regional Planning designee.

Carlos Baia, Assistant City Manager is the City of Concord designee.

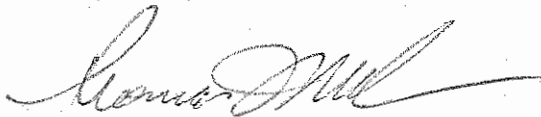
Daniel Barufaldi, Director Community Development is the City of Dover designee.

The City of Nashua position is currently vacant, pending an appointment by the Mayor.

Going forward, the Board is reviewing its By-Laws (attached) and will be establishing several sub-committees designated in the By-laws to deal with the activity anticipated with the release of information from the studies consultant, UDS.

My thanks to the Committee for their attention in this matter.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Thomas J. Mahon".

Thomas J. Mahon
Chairman

November 5, 2013

NH Rail Transit Authority Overview and Background

The New Hampshire Rail Transit Authority (NHRTA) was established in July of 2007 to bring passenger rail service to NH. The Authority consists of 28 members, four of which are appointed by the Governor. The remaining appointments are made by local government entities, and consist of the Manchester-Boston Regional Airport Director and appointees from each municipality in proximity to a current or future passenger rail opportunity.

The Rail Authority's Goals/Mission are to develop & provide commuter rail and related public rail transportation services in New Hampshire and find the necessary funding to provide rail service to NH.

Since the formation of the Authority, the NH Main Line from Lowell to Manchester has been approved as the first project for the Authority. The project would extend commuter rail service from Boston to Manchester in the initial phase, and then to Concord. This project has been named the NH Capitol Corridor.

Other duties and responsibilities of the NHRTA are:

- Adopt and amend bylaws covering procedure and rules for the purposes of this chapter
- Employ such assistants, attorneys, experts, inspectors, and such other employees and consultants as the board of directors considers necessary for its purposes
- Utilize the services and resources of the department of transportation
- Acquire any property or property rights through purchase, lease, lease-purchase, gift, contract, or otherwise
- Enter into and fulfill any contracts or agreements with public or private transportation operators, government agencies, or other entities for management, operation
- Receive and disburse funds for authority purposes
- Enter into agreements, contracts, and compacts with any government agency, Pan Am Railways, Massachusetts Bay Transportation Authority, and any other person or entity, public or private, as may be required to develop, establish, and provide passenger rail transportation services
- In conjunction with the Massachusetts Bay Transportation Authority or any other government agency with a vested interest in such matters, fix equitable fares or charges and other rules and regulations for passenger rail services developed or established in whole or in part by the authority
- The authority shall seek, apply for, accept for its use, and use funds necessary for the implementation of this chapter
- Seek and use funds to extend regularly scheduled commuter rail or other similar forms of passenger rail service, to the extent practicable, to other points within the state of New Hampshire.
- The authority and its authorized officers, agents, and employees may enter upon any lands, waters, and premises in the state for the purpose of making surveys, soundings, drillings, and examinations it determines necessary under this chapter
- The authority shall not be subject to regulation by the public utilities commission.

NH RAIL TRANSIT AUTHORITY BOARD OF DIRECTORS

Position	Member	Phone	E-mail	Officer	Exec Cte
Commissioner of NHDOT or designee	Patrick Herlihy	271-2449	pherlihy@dot.state.nh.us		
The mayor of the city of Nashua, or designee.		VACANT			
A designee of the town of Merrimack town council.	Tom Mahon	494-2579	tjmahon@comcast.net	Chair	Y
A designee of the town of Bedford town council.	Nancy Larson	424-3531	nlarson@merrimacknh.gov		
The mayor of the city of Manchester or designee.	Sean Owen	624-6500	sowen@manchesternh.gov		Y
A designee of Nashua regional planning cmsn.	Kerrie Diers	424-2240	kerried@nashuarpc.org	Clerk	Y
A designee of So. NH planning commission.	David Preece	669-4664	dpreece@snhpc.org	Vice Chair	Y
Four members appointed by the governor, one of whom resides in the service area of the authority as established in RSA 238-A:5, 1, 2 of whom are recognized as experts in railroad matters, and one public member.	Michael King	444-6303	mking@nccouncil.org		
	Michael Izbicki	493-0536	msizbic@comcast.net		Y
	Richard Cane	595-7113	rlcane@aol.com		
The chair of the house transportation committee.	Rep. Candace Bouchard		cwbouchard@aol.com		
The ranking minority member of the house transportation cte.	Rep. Sherman Packard		sherm_packard@juno.com		
The chair of the senate transportation cte.	Sen. Jim Rausch		james.rausch@leg.state.nh.us		
The ranking minority member of the senate transportation committee.	Sen. Peggy Gilmour		peggy.gilmour@leg.state.nh.us		
The mayor of the city of Concord, or designee.	Carlos Baia		CBaia@ConcordNH.gov		
A designee of the Central NH RPC.	Michael Tardiff		mtardiff@cnhrpc.org		
The chair of the Manchester-Boston regional airport board or designee.	Mark Brewer	624-6539	mbrewer@flymanchester.com		
The mayor of the city of Dover, or designee.	Daniel Barufaldi		d.barufaldi@doover.nh.gov		
A designee of the town of Durham town council or UNH.	Stephen Pesci	862-4207	spesci@unh.edu		
A designee of the town of Exeter board of selectmen.	Robert Hall	778-8362	halland@comcast.net		
A designee of Rockingham planning commission.	Tim Moore	382-5078	tem001@comcast.net		Y
A designee of Strafford RPC.	Sandra Keans				
The mayor of the city of Claremont, or designee.	Raymond Gagnon		raymond.gagnon@leg.state.nh.us; aygagnon03743@comcast.net		
A designee of Upper Valley Lake Sunapee RPC.	Jonathan Edwards		jonathanedwards25@gmail.com		
A designee of lakes region planning commission.	Malcolm Taylor	968-3846	malcolmt295@gmail.com		
The mayor of the city of Franklin or designee.	Ted Starkweather	934-4693	websterlake1@aol.com		
The mayor of the city of Berlin, or designee.	Paul Grenier	752-4693			

NHRTA Accomplishments to Date

Year 2013

- Capital Budget Oversight Committee approves use of toll credits as state match FTA grant
- Executive Council approves awarding contracts for the \$3.8M FRA and FTA grants for transportation alternatives analysis in the NH Capitol Corridor
- Executive Council approves Memorandum of Understanding between the NHDOT and the NHRTA regarding a \$40K FRA grant for public outreach and education about the role of commuter rail in an intermodal transportation system.
- Assisted NHDOT in the Development of RFP criteria for selection of a contractor for the public outreach and education grant
- Recommended the selection of a contractor for the public outreach and education grant
- Continued outreach presentations and educational forums on the benefits of commuter rail and having a State wide transportation system inclusive of air, roads, ports, passenger and freight rail and local and intercity buses
- Continues to monitor Plaistow grant, Exeter station upgrade, abandonment of the Hampton rail line by Pan Am Railroad, and several TIGER grant applications
- Worked on administrative matters to improve the efficiency of the NHRTA Board

Year 2012

- Legislature sustains Governor's veto of bill to dissolve Authority
- Chairman Peter Burling declines to seek re-election as Chairman
- Executive Council does not accept FRA and FTA grants
- Continued outreach presentations and educational forums on the benefits of commuter rail and having a State wide transportation system inclusive of air, roads, ports, passenger and freight rail and local and intercity buses
- Supported the Town of Plaistow in their efforts to garner local support for the proposed service extension of commuter rail service from Haverhill, MA to Plaistow, NH.
- Sent letter of support to the FTA for the TIGER grant application for improvements at the freight rail line in Coos County
- Chairman Mahon designated as NHRTA representative to the I-93 Traffic Demand Task Force
- Chairman Mahon attends and presents at the Value Capture Conference at Northeastern University

Year 2011

- Developed RFP scope of work with NHDOT for the Federal Railroad Administration (FRA) alternatives analysis
- Testified to the House Transportation Committee on HB 218
- Authorized a UNH survey

NHRTA Accomplishments to Date

- Officially applied for the \$1.9M FTA grant
- Continued outreach presentations and educational forums on the benefits of commuter rail and having a State wide transportation system inclusive of air, roads, ports, passenger and freight rail and local and intercity buses
- Supported the Town of Plaistow in their successful efforts to receive an \$8.4 M TIGER grant from the FTA, and an agreement from the MBTA to maintain and operate the service. The proposed service is an extension of commuter rail service from Haverhill, MA to Plaistow, NH.

Year 2010

- Attended a meeting in Washington, DC with Secretary of Transportation Ray LaHood, FRA Administrator Joseph Szabo, NH First District Congressman Paul Hodes, Senator Sheehan's staff, NHDOT Commissioner George Campbell, Mayor Donnalee Lozeau of Nashua, and NHRTA Interim Executive Director Mike Izbicki. The meeting was held in Congressman Hodes' office.
- The MBTA signed an agreement with Pan Am Railroad for operating rights over their tracks from Nashua to Concord, NH
- Successfully applied for \$2.24 M FRA planning grant through the NHDOT
- Signed an MOU with the NHDOT which was approved by Governor and Council
- Continued outreach presentations and educational forums on the benefits of commuter rail and having a State wide transportation system inclusive of air, roads, ports, passenger and freight rail and local and intercity buses

Year 2009

- Raised over \$125,000 funds from the private sector to hire a consultant to complete our track 2 and 3 high speed rail stimulus grant applications
- Hire a consultant to complete the track 2 and track 3 grant applications
- Work with the New England States Executive Branches to develop a High Speed Rail Vision Plan
- Completed track 3 application only (NHCC was not in a position to receive construction funds) and submitted to the Federal Railroad Administration
- Were not successful in winning a track 3 grant
- Continued outreach presentations and educational forums throughout the State on the benefits of commuter rail and having a State wide transportation system inclusive of air, roads, ports, passenger and freight rail and local and intercity buses

Year 2008

NHRTA Accomplishments to Date

- Liability insurance bill passed and was signed into law, capping the State's liability at \$75 M
- Established NH Capitol Corridor (NHCC) as our highest priority project
- Worked with Pan Am Railway to finalize the track and signal layouts
- Completed conceptual engineering on the NHCC inclusive of track layouts, typical station layouts, signal layouts, train layover requirements and potential public private partnerships with developers for stations
- Hired a consultant to complete ridership forecasting and modeling
- Completed our by-laws
- Appointed an Interim Executive Director
- Established an executive committee
- Continued outreach presentations and educational forums throughout the State on the benefits of commuter rail and having a State wide transportation system inclusive of air, roads, ports, passenger and freight rail and local and intercity buses

Year 2007

- SB 75 passed and was signed into law by Governor Lynch
- First meeting of the authority held
- Sub-committees established
- Created the Authority's vision and mission statements
- Started the Authority's outreach programs consisting of presentations and educational forums throughout the State on the benefits of commuter rail and having a State wide transportation system inclusive of air, roads, ports, passenger and freight rail and local and intercity buses

New Hampshire Rail Transit Authority Bylaws

Adopted: 1/16/09
Last Amended: 8/14/09
Last Draft Date: 8/14/09

1.0 Establishment of the Authority

The New Hampshire Rail Transit Authority (NHRTA) was created on July 17, 2007 by RSA 238-A with the responsibility for developing and maintaining passenger rail services for the residents of New Hampshire. For the remainder of this document NHRTA and/or the Authority shall mean the New Hampshire Rail Transit Authority.

2.0 Membership of the Authority

The Authority shall be governed by a Board of Directors whose membership is defined in RSA 238-A:4. Directors shall not represent the Authority, provide testimony, and/or make presentations at meetings, hearings, and conferences on behalf of the Authority in the absence of Board action or valid delegation by the Chairperson, Executive Director, or Interim Executive Director authorizing such activities.

3.0 Officers of the Authority

The Authority shall elect the following officers from within its membership: Chairperson, Vice Chairperson, Secretary, and Treasurer. The term of each officer shall be 1 year and all officers shall be elected or re-elected at the annual meeting of the Authority by a majority vote of directors present. The term of the newly elected officers shall begin at the adjournment of the Annual meeting.

3.1 Resignation of Officers: Whenever an officer of the Authority can no longer perform the duties of the office, the officer shall submit a letter of resignation to the Authority. Note that this is not a resignation from the Authority and the resignation shall in no way prejudice the resigning officer from continued participation in the Authority as a director.

3.2 Replacement of Resigned Officers: If an officer of the Authority has resigned, the Chairperson of the Authority may call for a special election to replace the resigned officer. If the resignation occurs within three (3) months of the annual meeting, the Chairperson of the Authority may alternatively decide to wait to the annual meeting to replace the resigned officer. If a special election is to be held the following provisions will apply to the special election.

- 3.2.1. A resigned officer is not eligible for nomination to any other office during the special election but would be eligible for nomination for any office at the annual meeting.
- 3.2.2. An existing officer is eligible for nomination to the resigned position and if elected an automatic resignation from the current position will be assumed.
- 3.2.3. The special election will be held to replace the resigned officer and all offices that become vacant as a result of the special election.
- 3.2.4. The special election may not take place at the same meeting of the Authority at which the letter of resignation was submitted to the Authority.

3.3 Duties of the Chairperson: The Chairperson shall perform the following duties:

- 3.3.1: Call each meeting of the Authority to order, verify a quorum is present, conduct the meeting, and adjourn the meeting when the business of the Authority has been completed.
- 3.3.2: Call each meeting of the Executive Committee to order, verify a quorum is present, conduct the meeting, and adjourn the meeting when the business of the Executive Committee has been completed.
- 3.3.3: Represent the Authority, provide testimony, and/or make presentations at meetings, hearings, and conferences external to the Authority.
- 3.3.4: Appoint any director of the Authority to represent the Authority, provide testimony, and/or make presentations at meetings, hearings, and conferences external to the Authority.
- 3.3.5: Appoint any director to take notes and carry out all duties of the Secretary for meetings where the Secretary is unable to attend.
- 3.3.6: Prepare the annual report of the Authority or appoint another director or committee to prepare the report. The report shall be submitted to the Executive Committee for review and recommendation for approval by the Authority.
- 3.3.7: After the annual report of the Authority has been approved at the annual meeting, the Chairperson shall present the annual report to the Governor, Executive Council, Commissioner of Transportation, and NH Legislature as required by RSA 238-A:12.
- 3.3.8: Present the annual budget to the NH Legislature.
- 3.3.9: Appoint any staff member or director of the Authority to perform a task normally assigned to the Chairperson.

3.4 Duties of the Vice Chairperson: The Vice Chairperson shall perform the following duties:

- 3.4.1: Perform any and all duties of the Chairperson when the Chairperson is unavailable.

3.5 Duties of the Secretary: The Secretary shall perform the following duties:

- 3.5.1: Take attendance at each meeting of the Authority.
- 3.5.2: Prepare a set of meeting notes that provide summary information about all topics discussed at each meeting of the Authority and record all motions made as well as the resulting disposition of all such motions.

3.5.3: Prepare a set of meeting notes that provide summary information about all topics discussed at each meeting of the Executive Committee and record all motions made as well as the resulting disposition of all such motions.

3.5.4: Ensure all meeting notes are made public and all provisions of the State of New Hampshire Right-to-Know law are met in accordance with the provisions in RSA 91-A.

3.6 Duties of the Treasurer: The Treasurer shall perform the following duties:

3.6.1: Establish all financial accounts of the **Authority** as provided for in RSA 238-A:8 (XI).

3.6.2: Make all deposits, withdrawals, and disbursements of monies from all financial accounts of the **Authority**.

3.6.3: Provide the Chairperson with the financial information required in the annual report of the **Authority**.

3.6.4: Provide reports to the **Authority** at each of its meetings; such reports shall include but not be limited to the following:

3.6.4.1: Beginning and ending balances, total deposits and withdrawals from all financial accounts including bank accounts, bond accounts, and federal grant accounts such as CMAQ funds, etc.

3.6.4.2: Beginning and ending balances of all amounts budgeted as part of the State of New Hampshire Budget.

3.6.4.3: Identify any cash flow problems or potential problems that may occur within the next 12 months.

3.6.5: Arrange for an annual financial audit of all financial accounts of the **Authority**. The audit must take place at the close of the **Authority's** fiscal year (June 30) and be completed so that the results of the audit are available for inclusion in the annual report.

4.0 Staff of the Authority

The staff of the **Authority** shall be comprised of an Executive Director and any number of other staff positions the **Authority** deems necessary. No staff member may serve as a director of the **Authority**; however, until such time as the position of Executive Director is a paid position, the Chairperson may propose a candidate for the Interim Executive Director position who may or may not be a director of the **Authority**, and the **Authority** as a whole by majority vote may delegate to the Interim Executive Director the duties of the Executive Director described in these Bylaws, as amended from time to time, without undertaking the Selection Process in Section 4.2. The Interim Executive Director shall serve at the pleasure of the **Authority**.

4.1 Duties of the Executive Director: The Executive Director shall perform the following duties:

4.1.1: Executive Operations:

- Run all day-to-day operations.
- Prepare the agendas for **Authority** meetings and send the agendas to the **Authority** directors at least 3 days before the meeting.

NHRTA Bylaws

- Prepare the agendas for Executive Committee meetings and send the agendas to the Executive Committee members at least 3 days before the meeting. In case of emergency meetings the agendas should be sent as soon as possible.
- Inform the **Authority** as early as possible when time constraints require the Executive Committee to make decisions.
- Inform the **Authority** as early as possible of all substantive matters concerning the **Authority**.
- Administer pre and post contract responsibilities for contracts and expenditures approved by the **Authority**. The Executive Director does not need **Authority** approval for amounts of less than \$5000 over a 2-year period.

4.1.2: Executive Policy:

- Give guidance to the Executive Committee to help shape policy and governance.
- Provide administrative assistance to committees as established by the **Authority**.

4.1.3: Finance:

- Manage day-to-day finances.
- Propose budget in cooperation with the Treasurer and Finance Committee.
- Report spending against budget in cooperation with the Treasurer.
- Arrange for an annual financial audit in cooperation with the Treasurer.

4.1.4: Personnel/Human Resources:

- Manage everyday personnel activities.
- Suggest personnel policies and procedures.
- Make staff hiring/firing decisions; note the **Authority** must approve a staff position be created, the Executive Director would select a person to fill the position.

4.1.5: Government Relations:

- Act as a point person for the **Authority** in specific cases as identified by the Chairperson of the **Authority** or by the **Authority** as a whole.

4.2 Selection procedure for the Executive Director: The following steps shall be taken in order for the **Authority** to select a person for the Executive Director position:

4.2.1: The Chairperson of the **Authority** may propose a candidate or candidates to the Executive Committee or may alternatively form a search committee to find a candidate or candidates for submittal to the Executive Committee. A written resume must accompany each candidate submitted to the Executive Committee.

4.2.2: The Executive Committee may either approve up to three (3) candidates for submittal to the **Authority** as a whole or may reject any or all candidates submitted to the committee for review. The Executive Committee may request an interview with any or all candidates before taking a vote to reject or approve for submittal. A majority vote of directors present at the Executive Committee meeting must be obtained to either reject or approve for submittal. A written resume must accompany all candidates submitted to the **Authority** as a whole. Interviews shall be conducted in a nonpublic session of the Executive Committee; proper notice of the nonpublic session must be made prior to the interview session.

4.2.3: The Authority may choose to vote on a candidate submitted to the Authority or may request to interview any and all candidates. Interviews shall be conducted in a nonpublic session of the Authority; proper notice of the nonpublic session must be made prior to the interview session. The Authority may select a candidate to be the Executive Director by a majority vote of the directors at a nonpublic session of the Authority. The vote to approve the candidate as the Executive Director must be taken in a public meeting of the Authority. A majority vote of all directors must be obtained for approval.

4.2.4: The compensation and benefits (including but not limited to vacation time, personal time, holidays, sick time, health insurance, and retirement) shall be determined by the Executive Committee.

4.2.5: All terms of employment shall be specified in contract approved by the Authority and signed by the Executive Director and Chairperson of the Authority. The employment interval specified in the contract may be no more than three (3) years.

4.3 Removal procedure for the Executive Director: The Executive Director may be removed by a majority vote of directors at a public meeting announced at least 60 days prior to the meeting date for any of the following reasons:

- Submission of a letter of resignation by the Executive Director 60 days prior to a stated date of resignation.
- Inappropriate behavior that violates any provision of RSA -238 A or these bylaws.
- Inability or unwillingness to carry out the duties specified in these bylaws.

4.4 Performance Reviews: The Chairperson and Vice Chairperson shall perform an annual performance review of the Executive Director. The Executive Director shall perform an annual performance review of all staff members.

5.0 Meetings

The Authority shall meet 10 times per year on the third Friday of each month at 10:00 AM except for the months of August and December. The Chairperson may cancel meetings, adjust meeting times, and/or schedule additional meetings as needed to conduct the business of the Authority. All meetings shall have a place on the agenda for public comment or input.

5.1 Public/Nonpublic Meetings: All meetings of the Authority and its committees shall be public meetings with the exception of meetings of the Executive Committee and/or the Authority for the sole purpose of selecting candidates for the positions of Executive Director. The meetings must be in compliance with RSA 91-A.

5.2 Quorums: No business of the Authority can occur without a quorum which shall be comprised of a majority of directors.

5.3 Annual Meeting: The Authority shall conduct its annual meeting in January of each year at which time the annual report will be presented to the Board of Directors for their approval. The officers of the Authority will be elected at the annual meeting.

6.0 Annual Report

The annual report of the Authority shall meet all requirements specified in RSA 238-A:12 and shall contain a summary of the activities undertaken by the Authority during the previous calendar year, financial results for the fiscal year ending on the previous June 30th, year-to-date (July 1 to December 31) financial results for the current fiscal year, and the results of the financial audit for the previous fiscal year. It shall also outline the scope of work to be undertaken by the Authority during the current calendar year.

7.0 Committees

The Authority shall be comprised of a number of standing committees whose tasks are of an on-going or periodic nature. The Authority Chairperson shall appoint a Chairperson for each of the standing committees or alternatively the standing committees may elect their own Chairperson. The committees may be made up of non-director members but the Chairperson must be a director of the Authority. The following standing committees shall be formed to carry out the responsibilities of the Authority:

7.1 Executive Committee: The Authority shall form an Executive Committee to provide guidance to the Authority staff members and shall meet on an as needed basis so that the business of the Authority can be conducted in an efficient and timely manner. In order to convene an Executive Committee meeting a quorum (majority) of voting members of the Executive Committee must be present.

7.1.1: Membership: The Executive Director shall be a non-voting member of the Executive Committee. The voting membership of the Executive Committee is made up of to 8 Authority directors as follows:

7.1.1.1: The Chairperson of the Authority.

7.1.1.2: The Vice Chairperson of the Authority.

7.1.1.3: The Secretary of the Authority.

7.1.1.4: The Treasurer of the Authority.

7.1.1.5: One director appointed by the Governor whose appointment is based on an extensive knowledge of rail systems and infrastructure.

7.1.1.6: One director whose appointment is from a Regional Planning Commission.

7.1.1.7: No more than two (2) other directors as nominated by the Chairperson and approved by the Authority.

7.1.2: Duties of the Executive Committee:

7.1.2.1: Executive Operations:

- Make recommendations to the Authority regarding the status of the Executive Director.
- Make decisions in emergencies due to time constraints.

NHRTA Bylaws

- When requested, offers input to assist the Executive Director in day-to-day decisions.
- 7.1.2.2: Executive Policy:**
- Initiate, review, evaluate, and recommend governance and policy to the **Authority**.
- 7.1.2.3: Finance:**
- Review budget in detail.
 - Aid Executive Director in ensuring appropriate financial controls are in effect.
 - Oversee the annual financial audit.
- 7.1.2.4: Personnel/Human Resources:**
- Assure personnel policies and procedures are in place.
 - Approve personnel policies and procedures.
 - Adjudicate in case of formal grievances.
- 7.1.2.5: Government Relations:**
- Recommend to the **Authority** the role of the Executive Director, Executive Committee, the **Authority** itself, and other committees as established by the **Authority**.

7.2 Public Relations Committee: This committee shall be responsible for the production and distribution of all print and electronic material pertaining to the **Authority**.

7.3 Finance Committee: This committee shall be responsible for providing cost estimates for each of the passenger rail services that the **Authority** will oversee. The cost estimates shall include not only the start-up costs but the estimated costs and revenues for a 20-year period beyond the initial service date. The Finance Committee shall be responsible for recommending funding mechanisms to close any gaps between the estimated costs and revenues for each passenger rail service. The Finance Committee shall also be responsible for working with the Chairperson, Executive Director, and Treasurer to prepare an annual budget for the **Authority**.

7.3.1 Membership: The membership of this committee shall include the following directors at a minimum; the Chairperson may appoint other directors to the committee:

7.3.1.1 Chairperson of the Authority.

7.3.1.2 Executive Director of the Authority.

7.3.1.3 Treasurer of the Authority.

7.3.1.4 One director appointed by the Governor as a rail expert

7.3.1.5 One director appointed by the NH Legislature.

7.4 Project Committees: There may be a committee for each proposed or existing rail service. It shall be the responsibility of each project committee to prepare a project plan and report for all new proposed rail services and to prepare a report monitoring the service once the service becomes operational.

7.5 Ad Hoc Committees: Ad hoc committees may be formed by the Chairperson at any meeting of the **Authority** or Executive Committee. Typically Ad Hoc committees would be formed to work on projects or tasks not of an on-going nature.

7.6 Committee Structure Amendments: The structure of the standing committees may be changed at any time by a request from a director at a meeting of the **Authority** or Executive Committee. Changes may include, but not be limited to, adding new committees, removing committees, or modifying the responsibilities of any committee. All such amendments must be placed on the Agenda for the meeting of the **Authority** where such amendments will be considered for approval.

8.0 Bylaw Amendments

These bylaws may be amended by any director or Executive Director of the **Authority** by submitting a written proposal to the Executive Committee at a meeting of the **Authority**. The Executive Committee must then make a recommendation to the **Authority** within 60 days of the original submittal to approve the change as written, approve the change as amended by the Executive Committee, or reject the submitted change. The Executive Committee's recommendations shall then be placed on the agenda for the next meeting of the **Authority**. By vote of a 2/3 majority of directors present at the **Authority** meeting, the **Authority** can approve the change in Bylaws as recommended by the Executive Committee or approve an amended version of the Bylaws, or reject the change of the Bylaws.

9.0 Severability Clause

If any provision of these Bylaws or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions of these Bylaws which can be given effect without the invalid provision or application, and to this end these Bylaws and the provisions thereof are declared to be severable.

10.0 Bylaw Change History

Date of Change	Description of Change
1/16/09	Approval date of original bylaw text.
8/14/09	Amendment to add procedure for replacing any officer who resigned mid-term.

Memorandum of Agreement

between the

New Hampshire Department of Transportation

and the

New Hampshire Rail Transit Authority

for the

Selection of a Public Outreach and Public Relations Consultant

Included as part of the
Federal Railroad Administration Grant Authorization
Grant ID #FR-HSR-0101-12-01-00

The purpose of this Memorandum of Agreement (MOA) is to establish the roles, responsibilities, funding, and procedures by which the New Hampshire Department of Transportation (NHDOT) and the New Hampshire Rail Transit Authority (NHRTA), hereinafter collectively referred to as "the Parties", will jointly participate in the selection of a consultant for the sole purpose of public outreach and public relations to increase the public awareness of the mission of the NHRTA and its activities and to give a mechanism for the NHRTA to educate the public on the benefits of passenger rail (both statewide and specifically within the NH Capitol Corridor).

WHEREAS, NHDOT has authorized funding in the amount of \$40,000 through a Federal Railroad Administration (FRA) grant for selection of a consultant to perform public outreach and public relations to promote the NHRTA as a subcomponent of Grant ID #FR-HSR-0101-12-01-00;

WHEREAS, NHDOT shall convene and chair a selection committee to issue a Request for Proposals for public relations and public outreach on behalf of the NHRTA;

WHEREAS, the sole purpose of the selected consultant shall be to promote the mission and activities of the NHRTA and educate the public on the benefits of passenger rail and shall not be specific to any single project or function;

NOW THEREFORE, the Parties do hereby mutually agree as follows:

ARTICLE I: SCOPE OF WORK (Obligations, Responsibilities, and Funding)

A. The NHDOT agrees to:

1. Coordinate the establishment of a selection committee to review the RFPs for the public outreach contract comprised of representatives from the NH Department of Resources and Economic Development (DRED) (1 representative), the NHDOT (5 representatives), the NHRTA Executive Officers (4 representatives), and the NH Department of Information Technology (DoIT) (1 representative); and
2. Be ultimately responsible for final review, approval, processing, and payment of invoices following an initial review by NHRTA in accordance with Article I B (1) and II A.

B. The NHRTA agrees to:

1. Monitor the public relations consultant's work and progress, review invoices, confirm all expenditures are eligible per State statutes before approval, and forward to NHDOT for final review, approval, processing, and payment;
2. Create a website for NHRTA, independent of the website for the NH Capitol Corridor study, to promote the NHRTA, including ways for the public to submit comments and input on NHRTA activities;
3. Perform, with the assistance of the selected consultant, any of the following activities it deems necessary to promote the NHRTA's mission and activities:

- a. Create briefing materials and presentations about the NHRTA;
- b. Develop and maintain media and stakeholder database information;
- c. Create and implement a media plan, including writing and distributing press releases regarding NHRTA activities;
- d. Develop an outreach/public information training program for NHRTA members;
- e. Establish and maintain effective communications and relationships with the NHDOT, public and private organizations, stakeholders, and the public; and
- f. Coordinate with NHDOT to promote the visibility of the NHRTA.

ARTICLE II: DISBURSEMENT OF FUNDS

- A. The NHRTA will review and verify consultant invoices and associated backup information and submit to NHDOT on the last day of the month on a monthly basis for payment, to provide the services described under Article I B.
- B. The NHRTA will track the obligations and expenditures for the consultant. Fiscal information will be made available upon request by any of the Parties.
- C. Upon completion of the contract, the NHRTA will prepare and submit a final accounting of the contract costs to NHDOT.
- D. The appropriated amount from the FRA grant for this contract is \$40,000; NHDOT will not be responsible for any expenditures above this amount.

ARTICLE III: TERM OF AGREEMENT

The grant agreement between NHDOT and FRA terminates on December 31, 2014 at which point NHDOT will no longer have the ability to expend any further funding for this contract. Therefore, this Agreement shall be in force as of the date of the last approving signature, and shall remain in effect until December 31, 2014 or until the allotted funds have been expended, whichever comes first.

The Agreement may be modified by written consent of the Parties to cover any questions that may arise subsequent to the date of this Agreement.

The Parties to the Agreement will be afforded the opportunity to inspect, review, and comment on, at any time, work in progress, the financial records, and any other supporting documentation; and to participate in all meetings.

ARTICLE IV: KEY OFFICIALS AND CONTACTS

Designated points of contact for the coordination of this assignment are as follows:

A. For the NHRTA:

Mr. Thomas J. Mahon
Chair
NH Rail Transit Authority
31 Naticook Road
Merrimack, NH 03054
Phone: (603) 494-2579
Email: tjmahon@comcast.net

Ms. Katherine E. Hersh
Vice Chair
NH Rail Transit Authority
229 Main Street/PO Box 2019
Nashua, NH 03061-2019
Phone: (603) 589-3075
Email: HershK@nashuanh.gov

B. For the NHDOT:

Mr. Mark Sanborn
Federal Liaison
NH Department of Transportation
7 Hazen Drive, Room 188
Concord, NH 03302-0483
Phone: (603) 271-1620
Email: msanborn@dot.state.nh.us

Mr. Patrick Herlihy
Director, Aeronautics, Rail, and Transit
NH Department of Transportation
7 Hazen Drive, Room G28
Concord, NH 03302-0483
Phone: (603) 271-2449
Email: pherlihy@dot.state.nh.us

ARTICLE V: TERMINATION

This Agreement will terminate when all transfers of funds are completed or on December 31, 2014.

In case of the failure on the part of any Party to observe any of the conditions of the Agreement, any affected Party may terminate this Agreement for default without any legal process whatsoever by giving thirty (30) days written notice of termination to all Parties, effective at the end of the thirty (30) day period.

ARTICLE VI: ASSIGNMENT

No transfer or assignment of this Agreement, or any part thereof or interest therein, directly or indirectly, voluntarily or involuntarily, shall be made unless such transfer or assignment is first approved in writing by all Parties.

ARTICLE VII: LIABILITY

This agreement shall be construed under New Hampshire law. Nothing in this agreement shall

construe as waiving or otherwise altering any party's sovereignty or its applicable immunities and privileges.

IN WITNESS THEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

NEW HAMPSHIRE RAIL TRANSIT AUTHORITY

Mr. Thomas J. Mahon Date
Chair

NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION

Christopher D. Clement, Sr. Date
Commissioner

This Agreement has been reviewed and is approved as to form and execution:

Office of the Attorney General Date
State of New Hampshire

This is to certify that the GOVERNOR and EXECUTIVE COUNCIL of the State of New Hampshire approved this Agreement as Item# _____ on _____, 2013.

Office of the Secretary of State Date
State of New Hampshire



STATE OF NEW HAMPSHIRE
DEPARTMENT OF INFORMATION TECHNOLOGY

27 Hazen Drive
Concord, New Hampshire 03301
www.nh.gov/doit

Peter C. Hastings
Commissioner

October 23, 2013

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, NH 03301

ATTN: Office of Legislative Budget Assistant
State House Room 102

RE: Business One Stop Quarterly Report

Dear Chairman Campbell,

In accordance with 2013, 195:42, IV, please find the October 2013 quarterly status report on Business One Stop.

Sincerely,

Peter C. Hastings
Commissioner

Enclosure

Cc: Theresa Paré Curtis, Director, Web Support Division
Rose Curry, Director, Business Finance and Administration

Status of the New Hampshire Business One Stop Project

Project Overview

1. Create an interactive web based application which contains all the tools an entrepreneur needs to run a business in New Hampshire
 - a. Those considering starting a business
 - b. Those running an established business
 - c. Those outside of the state who want to learn about the New Hampshire advantage and the path to operating in New Hampshire
 - d. Those that want to sell to State Government
2. Implement common tools to allow businesses to easily interact with state agencies
 - a. Create a methodology to automate the submission of all forms to an agency
 - i. Improves delivery of information from a business to an agency
 - ii. Eliminates data entry at the agency; allows the agency to focus on the business process and workflow
 - b. Create a Single Sign On (SSO) to allow business entities to log onto multiple agency applications with a single username/password
 - i. Easier to access information from multiple agencies
 - ii. Creates a common portal for interacting with multiple agencies
3. Create Intelligence Integration – Phase II – FY14/15 funding
 - a. A central repository of businesses data fed into all agencies
 - b. Information shared among the various state agencies
 - c. Easier for businesses to work with the State
 - d. Fewer errors, higher throughput of data as business entities update the information
 - e. Agencies spend more time assisting businesses and less time creating redundant documentation

Current Status

Production: Interactive web based application went live June 2013. Visit <http://business.nh.gov>

- A single web portal to all agency Web sites and state business information
- Online access to all business forms
 - Search forms by agency, name and description
- Decision tree for businesses starting, running, moving in NH, and doing business with the State
 - Keyword Search of all questions/answers to quickly locate information
 - A “to-do” list for users of forms, filing and fees with links to each form
- Single sign on to allow named users to save data
 - Named users may save results, complete in phases, etc.
 - Anonymous users cannot save results, may complete full process but it may be lengthy depending on path selected

Release 1.1: Scheduled for November 2013

The following is included in this release:

- Enhancements to DES permitting search functions
- Data from additional agencies including LIQ, DCR, DHHS, F&G, DOS

Development:

Development continues in the following areas:

- Continuing work with additional agencies on processes and forms
- Automate form submittal
 - RFP in development to procure software licensing to allow state to create electronic documents that can be automatically submitted, reviewed and imported into an agency's back end application
 - Required to allow every form to be completed and submitted online
 - Work with agencies to convert identified forms into proper format to automate the process
- Implementation of SSO with agency applications
 - First agency to integrate is DOL
- Begin requirements gathering for business intelligence layer to provide a single view of the business

Project Constraints

The project is at risk due to lack of dedicated personnel.

- Information Technology Manager III to oversee the project remains vacant. Active recruitment is ongoing. The focus of this position is to develop the detailed business requirements for the Request for Proposal for the business intelligence layer.
- August 2013, DoIT's business analyst assigned to this project retired. She was with the project from inception and while we spent a month on knowledge transfer, the state lost considerable institutional knowledge about the project. This position was responsible for working with the agencies on the data for the questionnaire and forms database as well as working on requirements for the Automated Forms Submittal project.
- October 2013, the staff assigned to the business analyst role left under FMLA. Timing for her return is uncertain.