

JEFFRY A. PATTISON
Legislative Budget Assistant
(603) 271-3161

MICHAEL W. KANE, MPA
Deputy Legislative Budget Assistant
(603) 271-3161

State of New Hampshire
OFFICE OF LEGISLATIVE BUDGET ASSISTANT
State House, Room 102
Concord, New Hampshire 03301

RICHARD J. MAHONEY, CPA
Director, Audit Division
(603) 271-2785

February 25, 2014

To Members of the Capital Budget
Overview Committee

The Capital Budget Overview Committee, as established by RSA 17-J, of which you are a member, will hold a regular business meeting on **Tuesday, March 4, 2014, at 2:00 p.m.** in Room 201 of the Legislative Office Building.

Please find attached information to be discussed at this meeting

Sincerely,

A handwritten signature in cursive script that reads "Jeffrey A. Pattison".

Jeffrey A. Pattison
Legislative Budget Assistant

JAP/pe
Attachments

CAPITAL BUDGET OVERVIEW COMMITTEE
AGENDA

Tuesday, March 4, 2014 at 2:00 p.m. in Room 201 of the Legislative Office Building

(1) **Acceptance of Minutes** of the minutes of the January 16, 2014 meeting

(2) **Old Business:**

(3) **New Business:**

RSA 9:26-a Prohibited Changes:

CAP 14-010 New Hampshire Hospital – requests a portion of the funds appropriated for Fire Protection Sprinklers be used for the following additional Fire Protection purpose, at a sum not to exceed \$57,000, to install new and modified fire protection sprinklers within the new Admitting Treatment Center in the Acute Psychiatric Services building, as specified in the request dated February 20, 2014

RSA 21-I:80, I(d), Major Projects:

CAP 14-007 Department of Administrative Services, jointly with the Adjutant General's Department – request approval to utilize the Construction Management Method of contracting to resume construction of the New Hampshire Army National Guard Regional Training Institute in Pembroke, New Hampshire, subject to the conditions as specified in the request dated February 7, 2014

(4) **Miscellaneous:**

(5) **Informational:**

CAP 14-005 Department of Corrections – Chapter 195:1, IV, Laws of 2013 – Women's Prison Quarterly Report, January 17, 2014

CAP 14-006 Department of Administrative Services – Administrative Services Public Works Design and Construction's Capital Budget and Maintenance Projects Monthly Report December 2013

CAP 14-008 Department of Administrative Services – informational item regarding the National Guard Littleton Readiness Center, dated February 4, 2014

CAP 14-009 Department of Transportation – Chapter 143, Laws of 2013, 04-96-96-960515-30050000-030 footnote – Department's Monthly Equipment Acquisition Plan status report for the period ending January 31, 2014

(6) **Date of Next Meeting and Adjournment:**

CAPITAL BUDGET OVERVIEW COMMITTEE

MINUTES

January 16, 2014

The Capital Budget Overview Committee met on Thursday, January 16, 2014 at 1:00 p.m. in Room 201 of the Legislative Office Building.

The following members were in attendance:

Representative David Campbell, Chairman
Representative John Cloutier, Clerk
Representative Bernard Benn
Representative Daniel Eaton
Representative John Graham
Representative Ken Weyler
Senator David Boutin, Vice Chairman
Senator James Rausch
Senator Nancy Stiles

Representative Campbell called the meeting to order at 1:00 p.m.

ACCEPTANCE OF MINUTES:

On a motion by Representative Eaton, seconded by Representative Benn, that the minutes of the November 20, 2013 meeting be accepted as written. MOTION ADOPTED.

OLD BUSINESS:

NEW BUSINESS:

RSA 9:26-a PROHIBITED CHANGES:

CAP 14-001 New Hampshire Liquor Commission – Craig Bulkley, Chief Operating Officer, New Hampshire Liquor Commission presented the request and responded to questions of the Committee.

On a motion by Senator Rausch, seconded by Representative Cloutier, that the Committee approve the request of the New Hampshire Liquor Commission to utilize funds appropriated for Computer Software-Credit Card for consulting services in an amount not to exceed \$90,000, subject to the conditions as specified in the request dated December 30, 2013. MOTION ADOPTED.

RSA 228:12-a USE OF TOLL CREDITS:

CAP 13-052 Department of Transportation – Christopher Clement, Sr., Commissioner, Department of Transportation, presented the request and responded to questions of the Committee. Alan Rawson, Administrator, Bureau of Materials and Research, Department of Transportation was also present to respond to questions of the Committee.

On a motion by Senator Boutin, seconded by Representative Weyler, that the Committee approve the request of the Department of Transportation, Bureau of Materials and Research, to use up to \$55,000 of Turnpike Toll Credit, based on estimated cost of \$273,000 in federal funds, to meet funding match requirements for proposed in-house research activities related to highways and bridges as approved in the Department's FY 2014-2015 State Planning and Research (SPR) Part II work program, as specified in the request dated October 17, 2013. MOTION ADOPTED.

MISCELLANEOUS:

William McGonagle, Assistant Commissioner, Department of Corrections, and Michael Connor, Deputy Commissioner, Department of Administrative Services, gave a brief overview on the Woman's Prison. Timothy Smith, Project Manager, Bureau of Public Works, Department of Administrative Services was also present to respond to questions of the Committee.

INFORMATIONAL ITEMS:

The informational items were accepted and placed on file.

DATE OF NEXT MEETING AND ADJOURNMENT:

The next regular meeting of the Capital Budget Overview Committee was set for Tuesday, March 4, 2014 at 2:00 p.m.

On a motion by Representative Eaton, seconded by Representative Weyler, that the meeting adjourn. (Whereupon the meeting adjourned at 1:35 p.m.)

Representative John Cloutier, Clerk



NEW
HAMPSHIRE
Hospital

CAP 14-010

36 Clinton Street, Concord, New Hampshire 03301-3861
(603) 271-5300 FAX (603) 271-5395 TDD Access: Relay NH 1-800-735-2964

February 20, 2014

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
NH State House
Concord, NH 03301

Dear Chairman Campbell:

Requested Action

In accordance with RSA 9:26 -a the Department of Health and Human Services requests a portion of the funds appropriated for Fire Protection Sprinklers be used for the following additional Fire Protection purpose, at a sum not to exceed \$57,000.

- Install new and modified fire protection sprinklers within the new Admitting Treatment Center in the Acute Psychiatric Services building.

Explanation

Chapter 253:1:VII-A, laws of 2011, Capital Budget appropriate the amount of \$1,125,000.00 to replace sprinkler systems, which had developed leaks since the system was installed in the late 1980's. After bidding and constructing the work, applying charges for a clerk of the works, and adding sprinklers to the existing Greenhouse in the APS Building, a budget surplus of \$104,943.27 exists to date. Approximately \$48,000.00 of this surplus is designated for work in the spring of 2014 on the sprinkler system main supply line and associate valve. A final budget surplus of approximately \$57,000.00 is expected after final liquidation of the contract allowance.

Request is hereby made that the surplus be applied to the following work.

The Hospital has a separate capital project for design and construction of an Admitting Treatment Center. The architect indicates the funding provided will be very tight, because the necessary features make hospital construction more expensive than standard estimating guidelines. Sprinkler alterations and additions will be needed for that work, and we request work be funded in part by the funds available in Chapter 253:1:VII-A.

We request your permission to apply these funds accordingly.

Respectfully submitted:



Robert J. MacLeod, DHA, FACHE
Chief Executive Officer
NH Hospital

Approved by:



Deputy Commissioner
Nicholas A. Toumpas
Commissioner

for



State of New Hampshire

CAP 14-007

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

February 7, 2014

Representative David Campbell, Chairman
Capital Budget Overview Committee
State House, Room 105
Concord, NH 03301

REQUESTED ACTION

In accordance with RSA 21-I:80, I(d) the Department of Administrative Services, Bureau of Public Works along with the Adjutant General's Department, request approval to utilize the Construction Management Method of contracting to resume construction of the New Hampshire Army National Guard Regional Training Institute in Pembroke, New Hampshire.

EXPLANATION

The Adjutant General's Department was appropriated \$3,500,000.00 of general funds in House Bill 25, Chapter 264:1, E, Laws of 2007, for the purpose of procuring land for the New Hampshire Army National Guard Regional Training Institute. The Adjutant General's Department subsequently purchased 214 acres of land in Pembroke, New Hampshire in the amount of \$3,005,163.00, as authorized by the Governor and Executive Council on September 23, 2009, item #11.

Since General Funds were used, as required, to purchase the land for this new facility, Federal Funds to support the construction portion of this project will be reimbursed to the State of New Hampshire/Adjutant General's Department by the National Guard Bureau pursuant to a Federal-State Military Construction Cooperative Agreement (MCCA). An MCCA is used for the purpose of construction in support of the Army National Guard. The amount of \$35,622,000.00 has been authorized by the National Guard Bureau to be reimbursed for this construction project. In the event that Federal Funds are not available, General Funds will not be used to support this contract.

The Department of Administrative Services, Bureau of Public Works had this project designed and posted the public bid solicitation, with the project bid opening on June 30, 2011. The low bid and selected contractor was TLT Construction Corporation of Wakefield, Massachusetts and the Governor and Executive & Council approved the contract for this construction on September 14, 2011, item #34 in the amount of \$26,554,143.00.

D. L. B. 1/14

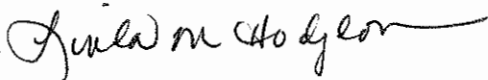
As you and the Committee are very well aware, this project was halted in May 2012, and both Adjutant General's Department and the Department of Administrative Services are anxious to get the project back up and running to complete the construction of this facility. Approximately \$29,484,092.02 remains available to complete this project.

The Department of Administrative Services, Bureau of Public Works seeks approval from the Capital Budget Overview Committee to re-solicit proposals for another contract using the Construction Management Method of contracting. This method of contracting uses a selection process which allows the State to identify the bidder that is best qualified to handle the unusual and difficult conditions associated with completing a partially built project.

With a Construction Management Method of contracting and guaranteed maximum price, the contractor will have more incentive to work cooperatively with the State's project team to provide the highest value results possible. This will allow the team to control costs and maintain flexibility in addressing unforeseen issues that may be encountered during the project.

Your support and approval of this request is respectfully requested.

Respectfully Submitted,



Linda M. Hodgdon, Commissioner
Department of Administrative Services



William N. Reddel, III
Major General, NHNG
The Adjutant General

80342R-G NHARNG Pembroke RTI Facility - CM Completion Project
2/11/2014





11/27/13 Start date

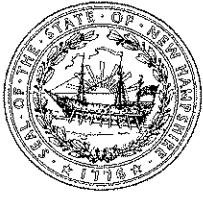
| # | CM PROCESS items: | Days | Date: | Comments: |
|----|---|------------|---------|---|
| 10 | Assemble ltr & materials for CBO Rvw. | 42 | 1/8/14 | DAS lead. Timeline, descrip, budget calc, CM for unique issues. |
| 11 | Write Qual/Eval Criteria: | 20 | 1/28/14 | Based on Hampton Beach format with project specific and NHARNG requirements. |
| 12 | Assemble team list for interviews. | 14 | 2/11/14 | |
| 13 | CBO submit 15x docs to SH Rm 102! | 7 | 2/18/14 | Coordinate with MC. No later than 2/19! |
| 14 | Capital Budget Oversight Rvw CM Process | 14 | 3/4/14 | CBO Committee mtg. |
| 20 | Get final OPA revised docs | 42 | 1/8/14 | Discuss with Scott Hughes. |
| 30 | Assemble RFP Docs or RFQ/RFP Combo D | 10 | 2/7/14 | Include all prior OPA docs; Relevant RFI's & ASI's; Include future interview dates. |
| 31 | RFP Docs to NG for review, comment, revs | 7 | 2/14/14 | NHARNG review |
| 32 | Revise docs; Compile Ad, etc. | 5 | 2/19/14 | No hard-copies needed! |
| 33 | NG final approval to BPW. | 0 | 2/19/14 | No review at NGB if just revisions, per LR. |
| 40 | NGB provide Funding appv'l to NG. | 0 | 2/19/14 | Obtain prior to issuing RFP #50. LTC Bridgham. |
| 41 | Post documents on FTP site. | | | See JF |
| 42 | Print final docs; Ad, etc.; | | | No hard-copies needed! |
| 50 | Send RFP's (Advertise) to candidates. Note that NGB rvw must first be complete. | 6 | 2/25/14 | NGB final approval of funding. |
| 51 | RFP 1st Site Walk. 2nd 1 week later. | 7 | 3/4/14 | Non-Mandatory Site Walk (2nd held 1 week later) |
| 52 | Proposals due | 23 | 3/27/14 | Quals and Technical Proposals to BPW. |
| 53 | Evaluate Proposals | 13 | 4/9/14 | BPW, NHARNG and A&E. |
| 54 | Notify Top 6 candidates. | 1 | 4/10/14 | Where & when for interviews (1 wk min ahead). |
| 55 | Interview Top 6 candidates | 5 | 4/15/14 | 4/14 and 4/15. (BPW, NHARNG, A&E). |
| 56 | Evaluate candidates per interviews | 7 | 4/22/14 | And send results to all (BPW and NHARNG). |
| 60 | Compile Bid Docs, front end specs, etc. | 22 | 3/19/14 | Production Time. |
| 61 | Bid Docs to NG for review. | 7 | 3/26/14 | |
| 62 | BPW Revise Bid docs and resubmit to NG. | 7 | 4/2/14 | |
| 63 | NG send Bid docs back to NGB for final appro | 7 | 4/9/14 | |
| 64 | Print final docs; Ad, etc.; | 7 | 4/16/14 | |
| 70 | Notify TOP 3 firms of selection | 6 | 4/22/14 | |
| 80 | Send out ad for bid to Top 3. Must select bidders prior to advertisement date. | 2 | 4/24/14 | Thursday Ad OK with in-house BPW process. |
| 81 | Last day to submit questions in bid period | 14 | 5/8/14 | |
| 82 | Open Bids | 7 | 5/15/14 | 3 weeks total period. |
| 83 | Review Bids/Award Contract | 14 | 5/29/14 | BPW and NHARNG |
| 84 | Assemble Contracts | 13 | 6/11/14 | |
| 90 | G&C Meeting | 28 | 7/9/14 | Confirm per G&C schedule. |
| 91 | Send NTP to CM. | 2 | 7/11/14 | Notice to Proceed. |
| | Total Duration to resume construction. | 226 | | |

| | COMMENCE CONSTRUCTION PHASE | Days | Date: | Comments: |
|-----|--|------|---------|--|
| 100 | Preconstruction Meeting at Site. | 12 | 7/23/14 | Start of work. CM pull together all initial submittals and conc remv'l & replcm't plans. |
| 101 | CM assemble conc removal/replcm't dwgs | 13 | 7/24/14 | |
| 102 | Review plans w/ A&E and provide comments | 7 | 7/31/14 | |
| 103 | CM provide final conc removal plans | 7 | 8/7/14 | |
| 110 | Begin Work at Site | | | |
| 111 | Preinstallation meeting at site. | 0 | 8/7/14 | |

| # | CM PROCESS items: | Days | Date: | Comments: |
|--|---|------------|----------------|---|
| 112 | CM remove remaining defective concrete. | 21 | 8/28/14 | |
| 113 | Replace defective concrete. | 21 | 9/18/14 | |
| 114 | Begin installing Steel. | 7 | 9/25/14 | After concrete meets min initial strength. |
| 115 | Install Remaining Concrete. | 60 | 11/17/14 | Strictly follow winter conditions requirements. |
| 116 | Install Remaining Steel. | 21 | 12/8/14 | Following installation of last areas of concrete. |
| | | | | |
| 150 | Substantial Completion | 270 | 9/4/15 | Rough estimate, time remaining after steel. |
| 200 | Final Completion. | 30 | 10/4/15 | Rough estimate, following Subst. Compl. |
| Alt | TBD | 0 | 10/4/15 | If applicable. |
| | | | | |
| Total Duration of construc. completion. | | 450 | | From NTP to end. |

| # | Comments: |
|---|--|
| 1 | This schedule represents an aggressive but achievable sequence of events with very little room for delays. This will require timely input from NHARNG in developing evaluation criteria and proposal review/selection. |
| 2 | The above draft schedule is revised to incorporate additional items potentially required by NHARNG, NGB and the CM Contractor, as needed to accomplish the work shown, thru pouring of concrete. |
| 3 | Note that items shown above to be accomplished by National Guard, NGB or CM Contractor include BPW estimates for duration. Actual times required may be subject to change by these other parties. |

| KEY: | |
|--|---|
| Urgency Level for Date & Duration: | |
|  | Duration on Critical Path (verify ongoing) |
|  | Duration or Date to track (not Critical Path) |
|  | Critical Path Urgent Item |
|  | Priority Item (not Critical Path) |



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
OFFICE OF THE COMMISSIONER

P.O. BOX 1806
CONCORD, NH 03302-1806
603-271-5603 FAX: 603-271-5643
TDD Access: 1-800-735-2964
www.nh.gov/nhdcc

CAP 14-005

William L. Wrenn
Commissioner

William G. McGonagle
Assistant Commissioner

January 17, 2014

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House, Room 105
Concord, NH 03301

RE: WOMEN'S PRISON QUARTERLY REPORT

Dear Chairman Campbell:

In accordance with Laws of 2013, Chapter 195:1, IV, enclosed please find a copy of the quarterly report for the Women's Prison project.

Thank you for your continued support on this very worthwhile project. We are successfully progressing through the inevitable challenges and I am pleased with the direction the project is taking.

Please feel free to contact Assistant Commissioner William McGonagle at 271-5562 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "William L. Wrenn".

William L. Wrenn,
Commissioner

Enclosure

Cc: Michael Connor, DAS Deputy Commissioner

Women's Prison Quarterly Report
Chapter 195:1, IV, 2013 Session HB25
January 17, 2014

Since our last presentation to Capital Budget Overview on November 1, 2013, the Women's Prison Design Team including representatives from DOC, DAS/BPW, SMRT, TFMoran, PBA and the selected Construction Management firm have been working on three major fronts: Site Investigation, Programming/Pre-Design, and the Construction Management Contract approval process.

1. Department of Corrections inmate workers have cleared the site of trees and brush to facilitate site investigations.
2. An initial site investigation and analysis has been completed by GZA (survey and geotechnical). The analysis shows bedrock from 3 to 11 feet below the surface with large boulders evident. Blasting will very likely be required to create a building pad.
3. Meetings were held December 17, 18 and 19 to review the draft programming document, square footages and budget estimates prepared by SMRT (Architect), PBA (Programming Architect) and TF Moran (Civil). The goals of the meetings were as follows:
 - a. Reduce the gross square footage (gsf) to bring the program in line with the published Space Needs Assessment and allotted funds. The team has currently cut +/- 30,000 gsf and \$12,000,000 from the draft program.
 - b. Reduce the estimated site cost associated with the initial geotechnical exploration.
4. We have prepared the contract with the Construction Manager for review by the Governor and Executive Council for tentative approval and Notice to Proceed on January 15, 2014.

Currently the project faces some challenges:

1. As was expected, the site is steep and rocky. The initial geotechnical investigation shows that while certain synergies are created with regard to utilities and staffing, construction on the site will be challenging. Therefore, the current projected cost of the site work is over estimate.
 - The topography and slope require longer access drives, retaining walls and significant earthwork, fence extension and an extended patrol road.
 - The large volume of storm water movement across the site and increased impermeable area require control measures including directional swales and underground detention and dispersal structures.
 - Bedrock over large portions of the building pad and large boulders will likely require blasting. The existence of bedrock may conversely yield advantages for placement of footings.

- Some existing infrastructure may be inadequate to handle the addition of the new facility. The adequacy of the sewer lines is being examined.
 - The building site is being tested for the most advantageous placement to limit cut and fill operations.
2. The project is currently over estimate in gross square footage and cost. We believe the reasons for the current overages are as follows:
- The square foot grossing factors that are used to account for walls, interstitial spaces, corridors, etc., account for over 12,000 gsf more than the Needs Assessment assumed based on the Master Plan produced by Crabtree and Rohrbaugh in 2008. Until some initial design work is done we will not know whether the grossing factors that are currently assumed are accurate.
 - The core facility must be sized for the future expanded 350-bed facility because adding core areas such as kitchen, laundry, medical, educational and industries space becomes exponentially more difficult and less cost-effective when they are added later.
 - An additional Mechanical Grossing Factor (mgs) of 9% was added to the project accounting for another 10,000 gsf of the overage.
 - The pre-design planning process employed by the architectural design team had the impact of defining a larger facility than was foreseen in the Facility Needs Assessment. There were two sources for this expansion. The consultants made recommendations for additional spaces they considered necessary for efficient operations, and during the process DOC staff were encouraged to think about their respective functional areas without the constraints of the Master Plan.
 - The square foot costs for the housing and medical areas of the facility are higher than estimated. Please note that the selected Construction Management firm has confirmed that the unit costs for the different classes of space presented by SMRT/PBA are reasonable in the current market.
 - The cost of the increased grossing factors noted above is approximately 4 million dollars (+/- the project over estimate amount).
 - There is additional required space for mental health, medical and housing that was not adequately accounted for in the Space Needs Assessment.
 - The cost of the site work based on the initial geotechnical investigation is 1.5 million dollars over the estimate.
- We are making every effort to reduce the gross square footage and cost without compromising the integrity of the required program, response to legal issues, or the core physical plant.

On January 13 and 14 final programming meetings were convened in Concord to come to a final cost and square footage resolution. The results of those meetings will be reported next quarter. It has been made clear that in no case will the appropriation be exceeded.

The Design Team will spend the next 90 days, as outlined in the attached schedule:

1. We will begin working with the Construction Management firm to bring assumed square footage costs down by reviewing assumptions about building materials, systems and finishes. We are also creating a 'wish list' to allow us to selectively remove items from the scope of work (or add them back if possible).
2. We will finalize, review and approve the programming and site planning documents.
3. We will complete the Schematic Design phase based on the results from our team design workshops scheduled for January 13 and 14 and February 4 in Concord.
4. We will begin to finalize the site design strategy in our workshop scheduled for 2/4 in Concord.
5. We will commence a 3 week owner / multi-discipline review of the Site Design and Schematic Design documents from February 27 to March 24.
6. We will finalize SHPO and FAA reviews.
7. We will prepare a presentation of the Site and Schematic Design documentation for the Capital Budget Oversight April 2014 meeting. This will include a synopsis of the cost resolution (a cost estimate), Site and Building Design drawings.
8. We will complete an exploration and analysis of existing infrastructures that are in question.
9. We will organize public meetings as draft Schematic Designs become available to inform key stakeholder groups of the progress being made and seek feedback and suggestions.

We appreciate your continued support for this critically important project.



State of New Hampshire

CAP 14-006

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

January 9, 2014

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, N H 03301

Attn: Office of Legislative Budget Assistant
State House, Room 102

Re: **ADMINISTRATIVE SERVICES' PUBLIC WORKS DESIGN AND
CONSTRUCTION'S CAPITAL BUDGET AND MAINTENANCE
PROJECTS MONTHLY REPORT DECEMBER 2013.**

Dear Chairman Campbell,

Please find transmitted herewith the Administrative Services', Bureau of Public Works Design and Construction's monthly summary of Capital Budget and Maintenance Projects, which were advertised, bid, and completed/finalized during the month of December 2013.

Sincerely,

A handwritten signature in cursive script, appearing to read "Linda M. Hodgdon".

Linda M. Hodgdon
Commissioner

Administrative Services
Public Works Design and Construction
Monthly Summary of Projects
Finalled

December 2013

| Town | Project Number | Project Title/Agency | Final Date | Final Amount |
|----------------|----------------|---|------------|--------------|
| Ctr. Strafford | 80616R-A | Historic Renovation- 2nd Floor Admin. Bldg. (Design) 12 - Adjutant General Professional architectural services for historic renovation to the Administration Building in Center Strafford. | 12/23/2013 | \$71,600.00 |
| Concord | 80620R-A | Design/Build Sprinkler System at Acute Psychiatric Services Building. 94 - N.H. Hospital This project involved the removal of an existing pre-action sprinkler system for Wing A and Wing B in the APS building. A Design/Build, new pre-action sprinkler system replaced the old system with galvanized pipe. | 12/2/2013 | \$995,676.77 |
| | 80631-A | Anna Philbrook Center Renovations. (Site Survey) 14 - Administrative Services Professional services for survey/wetland delineation for the Anna Philbrook Center. | 12/9/2013 | \$11,130.09 |
| | 80631-B | Anna Philbrook Center Renovations. 14 - Administrative Services Professional design services to renovate building systems to bring the building into conformance with current building and accessibility codes, improve energy efficiency, provide centralized ventilation and air conditioning to conference and board rooms, and provide expanded parking sufficient for the new use. Improvements were also made to provide accessibility throughout the facility. | 12/9/2013 | \$328,477.00 |
| | 80661R-A | Building 'D' Roof and Renovations. 12 - Adjutant General Architectural services for Building 'D' Roof and renovations, Concord, NH | 12/5/2013 | \$45,000.00 |

December 2013

| Town | Project Number | Project Title/Agency | Final Date | Final Amount |
|----------------|----------------|---|------------|----------------|
| Ctr. Strafford | 20004R-B | Barracks (Roof Repl, Window & Doors). (Grant #132GE801163) 12 - Adjutant General This was a Federal Stimulus project (ARRA) at the National Guard Barracks Center Strafford. The project included demolition of existing conditions; site-work, interior renovations, ADA compliance, replacing and upgrading mechanical and electrical systems. Upgrades and improvements to meet life safety, IBC (International Building Code), energy and other applicable codes were completed. Doors, windows, insulation, roofing, and some structural work were also part of the contract requirements. The scope of work focused on seven (7) of the buildings and site-work for the NHANG Training Site. | 12/24/2013 | \$2,684,425.76 |
| Manchester | 80684R-A | YDC Boiler House Smoke Stack Emergency Repair (Design). 41 - Youth Development Services Professional structural engineering services to evaluate the smokestack for the Boiler House at 1056 River Road, Manchester. | 12/18/2013 | \$78,195.17 |
| | 80684R-B | YDC Boiler House Smoke Stack Emergency Repair. 41 - Youth Development Services Work of this project included demolition and reconstruction of the upper quarter of the brick chimney using new bricks that match, as closely as possible, the original brick; repointing of all mortar joints on the exterior and interior of the chimney shell; and replacement of deteriorated brick units throughout the bottom and intermediate quarters of the chimney; cleaning and coating with corrosion inhibitor of existing steel bands; and installation of steel shims to provide uniform contact between masonry and steel bands. | 12/2/2013 | \$201,411.60 |

December 2013

| Town | Project Number | Project Title/Agency | Final Date | Final Amount |
|------------|----------------|--|------------|--------------|
| Manchester | 80712-A | YDC - Demolition of (2) #6 Oil AST's 12,000 Gal. 41 - Juvenile Justice Service (YDC) | 12/16/2013 | \$28,350.00 |
| | | The project included the demolition of two (2) #6 oil 12,000-gallon aboveground storage tanks and all appurtenances; demolition of all supply and return piping from the three boilers to the two tanks in their entirety; demolition of the fill and vent lines; and removal of 1,000 gallons of #6 oil remaining in the tanks. | | |
| N. Hampton | 80639R-A | North Hampton State Beach Redevelopment (Design). 35 - Dept of Resources & Economic Development | 12/23/2013 | \$80,820.36 |
| | | Professional civil and structural engineering services for design and permitting of the State facilities at the North Hampton State Beach facility. | | |
| Statewide | 80665R-B | Statewide Salt Sheds. [DOT #16472 - DOT Proj Mgr: James Hewitt]. 96 - Transportation | 12/17/2013 | \$963,841.93 |
| | | The project included the construction of a replacement salt storage building in Lebanon and a new salt storage building in Lancaster. | | |

Administrative Services
Public Works Design and Construction
Monthly Summary of Projects
Finaled

December 2013

| Town | ProjectNumber | Project Title/Agency | Final Date | Final Amount |
|------------------|---------------|---|------------|----------------|
| Center Strafford | 80616R-A | Historic Renovation of 2nd Floor Admin. Bldg. (Design). 12 - Adjutant General | 12/23/2013 | \$71,600.00 |
| Concord | 80620R-A | Design/Build Sprinkler System at APS 94 - N.H. Hospital | 12/2/2013 | \$995,676.77 |
| | 80631-A | Anna Philbrook Center Renovations (Site Survey). 14 - Administrative Services | 12/9/2013 | \$11,130.09 |
| | 80631-B | Anna Philbrook Center Renovations. (A & E Services) 14 - Administrative Services | 12/9/2013 | \$328,477.00 |
| | 80661R-A | Building 'D' Roof and Renovations (Design). 12 - Adjutant General | 12/5/2013 | \$45,000.00 |
| Ctr. Strafford | 20004R-B | Barracks (Roof Repl, Window & Doors). #1163-330126 (Grant #132GE801163) 12 - Adjutant General | 12/24/2013 | \$2,684,425.76 |
| Manchester | 80684R-A | YDC Boiler House Smoke Stack Emergency Repair (Design). 41 - Youth Development Services | 12/18/2013 | \$78,195.17 |
| | 80684R-B | YDC Boiler House Smoke Stack Emergency Repair. 41 - Youth Development Services | 12/2/2013 | \$201,411.60 |
| | 80712-A | YDC - Demolition of (2) #6 Oil AST's 12,000 Gallons 41 - Juvenile Justice Service (YDC) | 12/16/2013 | \$28,350.00 |
| N. Hampton | 80639R-A | North Hampton State Beach Redevelopment. (Design). 35 - Dept of Resources & Economic Development | 12/23/2013 | \$80,820.36 |
| Statewide | 80665R-B | Statewide Salt Sheds. [DOT #16472 - DOT Proj Mgr: James Hewitt]. 96 - Transportation | 12/17/2013 | \$963,841.93 |

Administrative Services
Public Works Design and Construction
Monthly Summary of Projects
Advertised

December 2013

| Town | ProjectNumber | Project Title/Agency | Ad Date |
|----------------|---------------|---|------------|
| Concord | 80713-B | Women's Prison - Construction Management 46 - Corrections | 12/20/2013 |
| Franklin | 80724R-A | Franklin Readiness Center Renovations 12 - Adjutant General | 12/3/2013 |
| W. Springfield | 80753-B | NH Building at Big E. Roof Replacement. 18 - Dept. of Agriculture, Markets, and Food | 12/17/2013 |

Administrative Services
Public Works Design and Construction
Monthly Summary of Projects
Bid

December 2013

| <u>Town</u> | <u>ProjectNumber</u> | <u>Project Title/Agency</u> | <u>Bid Date</u> | <u>Estimate</u> | <u>BidAmount</u> |
|-------------|----------------------|--|-----------------|-----------------|------------------|
| Hampton | 80727-A | Hampton Beach Seawall Repair. 35 - Dept of Resources & Economic D | 12/5/2013 | \$4,527,330.00 | |
| Lancaster | 80746-A | Coos County Courthouse Repair 14 - Administrative Services | 12/19/2013 | \$219,400.00 | |



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

February 4, 2014

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

The National Guard obtained \$1.1 million in funding from the federal government to renovate the Littleton Readiness Center. The funds are MILCON (military construction) funds and as such cannot be mixed with any other funding. The federal government caps the amount of funds that can be spent for design and oversight of all MILCON projects. In this project the design fees are capped at \$99,362 or 9.0%. The construction oversight fees are capped at \$35,000 or 3.17%.

In accordance with RSA 21-I:80 the Bureau of Public Works Design and Construction is required to provide design and engineering services for all state construction and renovation projects over \$25,000. In accordance with RSA 21-I: 85 the Bureau of Public Works Design and Construction is required to seek reimbursement for all design and construction oversight on all non general funded projects.

Due to staff limitations the Bureau of Public Works Design and Construction has hired an outside architectural firm to design the project and provide limited construction oversight. The fee for the consultant to provide design services is \$89,000. The Bureau of Public Works Design and Construction estimates that their design oversight fees will total \$14,297 leaving a deficit for design services of \$3,935. The consultant has estimated their construction oversight fees to be \$25,000 and due to the long distance to Littleton from Concord the Bureau of Public Works has estimated their fees to provide a program manager and clerk of the works at \$80,117 leaving a deficit of \$70,117 for construction oversight services.

We have the resources to provide oversight for the project and we would like to proceed with the work and I am requesting your guidance regarding how we should proceed given the requirement to seek reimbursement for all design and oversight costs for non general funded projects as required by RSA 21-I: 85.

Respectfully submitted,

Linda M. Hodgdon
Commissioner



**THE STATE OF NEW
HAMPSHIRE
DEPARTMENT OF TRANSPORTATION**



**CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER**

**JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER**

Bureau of Mechanical Services
February 19, 2014

The Honorable David Campbell, Chairman
Capital Budget Overview Committee
State House
Concord, New Hampshire 03301

Informational Item

In accordance with Chapter 143, Laws of 2013, 04-96-96-960515-30050000-030 footnote, attached is the Department's Monthly Equipment Acquisition Plan status report for the period ending January 31, 2014, which is submitted for review by the Capital Budget Overview Committee.

Explanation

Chapter 143, Laws of 2013, 04-96-96-960515-30050000-030 footnote reads as follows: "This appropriation shall not be expended, encumbered or obligated in any way until such time as the Department of Transportation has developed an acquisition plan and received the approval of such plan from both the Capital Budget Overview Committee and the Governor and Council. The Department of Transportation shall submit monthly a status report of the plan to the Capital Budget Overview Committee and the Governor and Council for review both during and between legislative sessions."

Sincerely,

Christopher D. Clement, Sr.
Commissioner

State of New Hampshire
Department of Transportation
Bureau of Mechanical Services

Equipment Acquisition Plan Status Report

Fiscal Year 2014

January 2014

Prepared by:

William J. Dusavitch

Administrator

Submitted by:

Christopher D. Clement, Sr.

Commissioner

Department of Transportation
Bureau of Mechanical Services
Equipment Acquisition Plan Status Report

Fleet Purchasing Process

Chapter 143 Laws of 2013, 04-96-96-960515-30050000-030, footnote requires the Department to develop an Equipment Acquisition Plan and receive approval from both the Capital Budget Overview Committee and the Governor and Council before purchasing any new or replacement equipment. This Chapter also requires NHDOT, Bureau of Mechanical Services to submit a monthly status report of the plan to the Capital Budget Overview Committee and the Governor and Council. This document serves as the **January 2014**, Status Report.

The Department purchases replacement equipment and vehicles in five distinct and separate phases throughout a given fiscal year:

Phase I - Approval Process: The Department reviews the fleet to prioritize replacement needs considering equipment condition, age, and usage. Based on the needs identified and the available budget, the Department identifies the pieces to be replaced and prepares the Equipment Acquisition Plan. The Department then submits the plan to the Capital Budget Overview Committee and the Governor and Council for approval prior to expending Class 30 – Equipment New/Replacement funding as appropriated.

Phase II - Bid & Award: Once the Acquisition Plan is approved the Department works with Administrative Services to prepare a bid package that includes equipment and vehicle specifications and options. When the documents are complete Administrative Services advertises and receives bids, determines the low bidder and executes a notice of contract.

Phase III - Financial Evaluation: The Department compares the contract costs to the estimated costs. Minor quantity adjustments may be made to adjust for actual vs. estimated costs, equipment failure or other factors.

Phase IV – Purchasing: Purchasing is initiated based on the financial evaluation. Priority is given to purchasing the major units and equipment. Remaining funds may be used to purchase necessary miscellaneous shop equipment.

Phase V - Reporting: The Department submits this monthly status report to both the Capital Budget Overview Committee and the Governor and Council. The Attachment to this report shows items to be purchased, planned quantity, planned cost and the planned total that were shown and approved in the Equipment Acquisition Plan. The attachment also shows the actual purchased quantity, the actual bid price, the actual total cost and the date purchased.

**Bureau of Mechanical Services
Fiscal Year 2014 Equipment Acquisition Status Report
January 2014**

| Attachment | Plan as approved by CBOC and G&C | | | Actual Purchase Information adjusted based on Bids | | | | | |
|---|----------------------------------|------------------|-------------------|--|--------------------|-----------------------------|-------------|------------------|-------|
| | ITEM | Planned Quantity | Planned Unit Cost | Planned Total | Purchased Quantity | Bid Price Including Options | Total Cost | Date Purchased * | Notes |
| 3-5 Ton Cab & Chassis | | 15 | \$94,000 | \$1,410,000 | 12 | \$92,269 | \$1,107,228 | 1/8/2014 | |
| | | | | | 3 | \$91,769 | \$275,307 | 1/8/2014 | |
| 4/6 C.Y. Dump Bodies** | 15 | \$11,000 | \$165,000 | 29 | \$10,177 | \$295,133 | | | B, C |
| Hydraulic Systems - Single Wing | 0 | \$15,000 | \$0 | 12 | \$15,249 | \$182,988 | | | B, C |
| Hydraulic Systems - Double Wing | 15 | \$21,500 | \$322,500 | 3 | \$21,499 | \$64,497 | | | B, C |
| 6 C.Y. Load Covers | 15 | \$1,000 | \$15,000 | 29 | | \$0 | | | |
| 5 C.Y. Hydraulic Spreaders | 0 | \$10,500 | \$0 | | | \$11,199 | | | B |
| Diagnostic Equipment/Software | 1 | \$46,000 | \$46,000 | | | \$0 | | | |
| 3-5 Ton Cab & Chassis-Used | | | | 2 | | \$16,000 | 10/24/2013 | A | |
| Tandem Cab & Chassis | 0 | \$118,000 | \$0 | | \$124,673 | \$0 | | | B |
| 10/12 C.Y. Dump Bodies*** | 0 | \$13,500 | \$0 | | | \$0 | | | |
| 11 C.Y. Hydraulic Spreaders | 0 | \$13,500 | \$0 | | \$13,999 | | | | B |
| Hydraulic Systems - Single Wing | 0 | \$15,000 | \$0 | | | | | | |
| Hydraulic Systems - Double Wing | 0 | \$21,500 | \$0 | | | | | | |
| 12 C.Y. Load Covers | 0 | \$1,000 | \$0 | | | \$0 | | | |
| Diagnostic Equipment/Software | 0 | \$0 | \$0 | | | | | | |
| 3/4 Ton Extended Cab Pickups-New | 24 | \$22,000 | \$528,000 | 24 | \$21,570 | \$517,680 | 1/17/2014 | | |
| 3/4 Ton Extended Cab Pickups-Used | 0 | \$0 | \$0 | 2 | | \$7,000 | 10/24/2013 | A | |
| Miscellaneous Fleet Repair Equipment | 1 | \$13,500 | \$13,500 | | | | | | |
| | | Total: | \$2,500,000 | | Total: | \$2,465,833 | | | |

Budget

| | |
|----------------------------|-------------|
| Class 30 Appropriation | \$2,500,000 |
| Total expenditures to Date | \$2,465,833 |
| Available Balance | \$34,167 |

A = Purchased used equipment from NHDOT-Turnpikes

B = Bids have been received

C = Requisitions have been processed

** 4/6 CY is industry standard dump body size for 6 wheel truck

*** 10/12 CY is industry standard size for 10 wheel truck

* **Bold indicates current Month's Reporting**