

HB 1643-FN-LOCAL - AS INTRODUCED

2024 SESSION

24-2766

10/05

HOUSE BILL

***1643-FN-LOCAL***

AN ACT                    requiring school districts to make curriculum and instructional materials available on their web pages.

SPONSORS:            Rep. Ouellet, Coos 3; Rep. A. Davis, Coos 2; Rep. Cole, Hills. 26; Rep. A. Lekas, Hills. 38; Rep. Tierney, Coos 1

COMMITTEE:          Education

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ANALYSIS

This bill requires school boards to ensure that schools in its district make lesson plans and instructional materials publicly accessible on their website.

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Explanation:          Matter added to current law appears in ***bold italics***.  
                         Matter removed from current law appears ~~[in brackets and struckthrough]~~  
                         Matter which is either (a) all new or (b) repealed and reenacted appears in regular type.

STATE OF NEW HAMPSHIRE

*In the Year of Our Lord Two Thousand Twenty Four*

AN ACT requiring school districts to make curriculum and instructional materials available on their web pages.

*Be it Enacted by the Senate and House of Representatives in General Court convened:*

1 1 New Section; School Boards; Posting of Educational Materials. Amend RSA 189 by inserting  
2 after section 10 the following new section:

3 189:10-a Posting of Educational Materials. A school board shall inform the public about  
4 instructional materials for each school in its district as provided in this section.

5 I. In this section:

6 (a) "Instructional material" means any material used for instruction, including, but not  
7 limited to, all textbooks, other reading materials, videos, digital materials, websites, and other  
8 online applications.

9 (b) "Lesson plan" means an outline of all of the following:

10 (1) The instruction provided by a teacher for a course that includes a list of (i) all  
11 instructional materials assigned, distributed, or otherwise presented in the course and (ii) when  
12 students must select instructional materials from a defined list, all instructional materials on that  
13 list.

14 (2) Each grade or school-wide presentation, assembly, lecture, or other activity or  
15 event facilitated by the school during instructional hours outside of an individual teacher's  
16 classroom, excluding student presentations. The outline shall include a list of (i) each presenter by  
17 name and organization and (ii) any instructional material used or presented.

18 II. The school board shall ensure that the following information for each school it governs is  
19 prominently displayed on the school website, organized, at a minimum, by subject area and grade  
20 level:

21 (a) The lesson plans that were used at the school during the prior school year. Lesson  
22 plans shall identify, at a minimum, (i) all instructional materials by the title and the author,  
23 organization, or website associated with each material and activity, (ii) a brief descriptor of the  
24 instructional material, and (iii) a link to the instructional material, if publicly available on the  
25 Internet, or information on how to request review of a copy of the instructional material in person. If  
26 individual components of instructional materials used throughout the lesson plan are produced as a  
27 single volume, that volume may be listed only once in the lesson plan. If the instructional material  
28 was created by the teacher, the lesson plan shall identify the teacher as the author. Nothing in this  
29 section shall be construed to require the digital reproduction or posting of copies of the instructional  
30 materials themselves.

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1 (b) Any procedures for the documentation, review, or approval of the lesson plans,  
2 including instructional materials identified in those plans, by the principal, curriculum  
3 administrators, or other teachers.

4 (c) The procedure established by the school board for requesting an in-person review of  
5 an instructional material not publicly available on the Internet.

6 III. The school board shall provide access from the website of the public school to the  
7 information required by paragraph II by June 30 of each year either through a website maintained  
8 by the public school or by a link to another website where the information is publicly accessible.  
9 Public access to the information for the school year ending June 30 shall be maintained by the public  
10 school until June 30 of the following year. The department of education shall make available to  
11 school boards and public schools one or more templates for providing information as required by this  
12 section. A public school may exercise flexibility in determining the most effective means of  
13 compliance with the requirements of this section, including, but not limited to, utilizing any of the  
14 following in its discretion:

15 (a) Providing a template created by the department of education to teachers to facilitate  
16 reporting of lesson plans.

17 (b) Creating one or more templates to provide to teachers to facilitate reporting of lesson  
18 plans. The public school may customize templates for grades or courses and may auto-populate any  
19 instructional materials required by the public school as part of the curriculum for a particular grade  
20 or course.

21 (c) Allowing utilization of online collaborative software, documents, or spreadsheets to  
22 allow multiple authorized users to update content.

23 (d) Authorizing updating lesson plans throughout the school year, if all updates are  
24 completed by June 30.

25 2 Effective Date. This act shall take effect July 1, 2024.

**HB 1643-FN-LOCAL- FISCAL NOTE  
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**FISCAL IMPACT:**    ☒ State                    ☐ County                    ☒ Local                    ☐ None

Estimated State Impact - Increase / (Decrease)				
	FY 2024	FY 2025	FY 2026	FY 2027
Revenue	\$0	\$0	\$0	\$0
Revenue Fund(s)	None			
Expenditures	\$0	Indeterminable		
Funding Source(s)	General Fund			
Appropriations	\$0	Indeterminable		
Funding Source(s)	None			

- Does this bill provide sufficient funding to cover estimated expenditures? ☒ See Below
- Does this bill authorize new positions to implement this bill? ☒ N/A

The Office of Legislative Budget Assistant is awaiting information from the Department of Education. The Department was initially contacted on 10/10/23 for a fiscal note worksheet, with most recent follow-up contact made on 11/30/23. If information is received, a revised fiscal note will be forward to the House Clerk's Office.

**METHODOLOGY:**

This bill, assumed to be effective for the 2024-2025 school year, requires school boards to ensure schools in its district make lesson plans and instructional materials publicly accessible on their website and directs the Department of Education to make templates available for reporting the information required under this bill. It is unknown if there will be any costs to the Department, and there may be costs to local school districts to comply with this bill, however, those costs, if any, are unknown and would vary from district to district.

**AGENCIES CONTACTED:**

Department of Education